

**EC-14 / Item No. 01**

**To peruse report about the developmental activities in the University since the last meeting of the Executive Council held on 11<sup>th</sup> September, 2018.**

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1. At the outset as Chairman of the Executive Council and on behalf of this august house I wish to place on record the invaluable guidance, mentoring and contribution of Shri N.N. Vohra Ji, Hon'ble Governor of J&K, the 1<sup>st</sup> Chancellor of the University during nascent years of planning and development of Central University of Jammu. The University Court, The Executive Council, all other Statutory Bodies and entire CUJ fraternity are thankful to him for having put the university on a trajectory of excellence. I am personally privileged and honoured to announce the appointment of Former Ambassador Shri G. Parthasarathy as the 2<sup>nd</sup> Chancellor of the University with effect from 04.07.2018. Shri G. Parthasarathy has been a pivot and key driving force in our ambassadorial lecture series programme, As the 2<sup>nd</sup> Chancellor of the university he is visiting the University first time from 06.09.2018 to 08.09.2018. The University Statutory Bodies and university fraternity are thankful to Shri G. Parthasarathy for accepting to lead the university and we shall achieve new pinnacles of glory under his stewardship.

2. During the period under report, emphasis has been on strengthening the existing academic programmes and infusing a strong rigour into the ongoing research initiatives. During the current academic year, the University has been able to offer 45 programmes across different disciplines: Social Sciences, Humanities, Sciences, Management, Vocation, etc. Besides, University started 09 Doctoral programmes, 01 Five Year Integrated, 01 Post Graduate Diploma and 01 Masters Degree programme. From academic session 2018-19. Apart from this UGC in July 2018 has sanctioned B.Voc (Banking and Financial Services) and 04 new courses i.e. Makeup, Tourism, Retail and Fashion Designing-cum-Tailoring under Community College.

**1.1 ADMISSIONS**

3. The Central University of Jammu through CUCET-2018 conducted entrance test on 28<sup>th</sup> and 29<sup>th</sup> April, 2018 for admission to all courses and nearly 38,000 applications were received from all over the country. This common entrance test, of collegiums 09 Central Universities, was conducted at 09 centres in Jammu Province: Jammu (04), Udhampur (02), Kathua (01), and new centres at Rajouri (01) and Bhadarwah (01).

**1.2 1<sup>ST</sup> CONVOCATION OF CENTRAL UNIVERSITY OF JAMMU**

4. On 18<sup>th</sup> March, 2018, Central University of Jammu conducted its 1st Convocation in the General Zorawar Singh, Auditorium, University of Jammu. His Holiness the 14<sup>th</sup>

Lama was the Chief Guest. Besides, Prof. Amitabh Mattoo as Guest of Honour and a galaxy of political leaders, academicians, bureaucrats, senior members of security forces, prominent members of civil society and school children attended the maiden convocation of the university. Degrees of *Honoris Causa* were conferred upon Dr. Jitender Singh, MoS, GoI and General N.C. Vij, former Chief of the Army Staff, in recognition of their outstanding contribution to the public life. The University students from 2011 to 2017 batches were awarded 14 Ph.D., 20 M.Phil and 885 Post Graduate degrees. Since then 03 Ph.D degrees have been awarded.

### **1.3 EXAMINATIONS AND RESULTS**

5. The Examinations for 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semester for **Post Graduate Programmes** (PG) and 2<sup>nd</sup> and 4<sup>th</sup> Semester for **Under Graduate Programmes** (UG) for Academic Session 2017-18 were held in May 2018. The average degree pass percentage of the said examinations has been 97.5 %.

### **1.4 CENTRAL LIBRARY**

6. The Central Library was established in the year 2011 and it is digitalized. Now it caters to the needs of 46 programmes of the University.

Resource Update:

a) Number of Books:	22345
b) Theses and Dissertations:	1000+
c) E-Journals:	5118
d) Print Journals:	50

7. J&K Bank has provided more than Rs. 10 lakhs financial support for RIFD enabled automation of the library.

### **1.5 RECRUITMENT / APPOINTMENTS/PROMOTION:**

8. **Promotion Under Career Advancement Scheme (CAS):** The following faculty members of respective Departments have been promoted from Assistant Professor Stage-I to Assistant Professor Stage-II and placed in higher AGP of Rs. 7,000/- (6<sup>th</sup> Pay Commission) with effect from the date as recommended by Screening-cum-Evaluation Committee and according to UGC norms and CAS instructions on having successfully attended one Orientation and one Refresher/ Research methodology course of 2/3 weeks duration on completion of mandatory regular service period.

Sl. No.	Name of the faculty	Department	Date of Joining	Date of Promotion (Stage-I to Stage-II)
a)	Dr. Neelika Arora	HRM & OB	01.07.2013	01.07.2017
b)	Dr. Gowhar Rasool	HRM & OB	02.07.2013	03.08.2017
c)	Dr. Parmod Kumar	Educational Studies	05.07.2013	05.07.2017
d)	Dr. Pankaj Mehta	Environmental Sciences	11.07.2013	11.07.2017
e)	Dr. Deep Singh	Mathematics	18.07.2013	18.07.2017
f)	Dr. J.N. Baliya	Educational	03.12.2013	03.12.2017
g)	Dr. MA Afzal Farooq	English	24.07.2013	28.12.2017
h)	Dr. Amit Gangotia	TTM	04.07.2013	28.12.2017
i)	Dr. Bachha Babu	MC & NM	05.03.2014	05.03.2018
j)	Dr. Kiran	Educational Studies	19.07.2013	19.07.2017
k)	Dr. Ritu Bakshi	Educational Studies	03.12.2013	03.12.2017
l)	Dr. Nancy Mengi	Social Work	11.03.2014	11.03.2018
m)	Dr. Kamlesh Kumar	Mathematics	26.12.2013	26.12.2017
n)	Dr. Shaveta Kohli	Economics	06.12.2013	06.12.2017
o)	Dr. Dinesh Kumar	Environmental Sciences	06.12.2013	31.12.2017

9. **Teaching Recruitment** was cancelled on the directions of MHRD/UGC.

**Non-Teaching Recruitment** culminated on 30<sup>th</sup> August 2018. The University conducted 2 tier tests for 21 non-teaching recruitment posts to fill up 30 vacancies. Written tests for these posts were conducted on 23.12.2017, 24.12.2017 & 7.01.2018 whereas Skills Tests for these posts were conducted from 12.07.2018 to 03.08.2018. Interview for Group A posts were conducted on 29<sup>th</sup> - 30<sup>th</sup> August 2018.

External experts and evaluators from reputed Central & State Universities and Govt. process was conducted by experts from different universities and Govt. organizations. The procedure is given at **Annexure-I** The entire selection process is available on the website of the University. The said appointment will be made after the meeting of this Executive Council.

## 1.6 THE UNIVERSITY STATUTORY/OTHER BODIES MEETINGS

10 **The Court:** 4<sup>th</sup> Meeting of the university Court was held on 26<sup>th</sup> April, 2017. The next meeting is scheduled on 07.09.2018. The meeting has been delayed due to non-appointment of 2<sup>nd</sup> Chancellor till 04 July 2018.

**11. The Executive Council:**

- a) 13<sup>th</sup> meeting of the Executive Council was held on 11<sup>th</sup> September, 2017.
- b) 14<sup>th</sup> meeting of the Executive Council is scheduled for 31.08.2018, agenda for which stands circulated. The items listed on the agenda of the Academic Council that require approval of the Executive Council shall subsequently be placed to the EC for approval.

**12. The Finance Committee;**

- a) 14<sup>th</sup> meeting of the Finance Committee was held on 27<sup>th</sup> January, 2018
- b) 15<sup>th</sup> meeting of the Finance Committee was held on 25<sup>th</sup> June, 2018. The University has so far submitted four times the revised cost estimates for the construction of academic blocks against the backdrop that not a single academic block till date has been constructed.
- c) 16<sup>th</sup> meeting of Finance Committee is proposed to be held in October, 2018

**13. The Planning Board:**

- a) The First meeting of Planning Board was conducted on 28.09.2018
- b) The 2<sup>nd</sup> meeting of Planning Board was scheduled on 17.08.2018 but the same has been postponed due to the non-availability of key members.

**14. The Building Committee**

- a) The 13<sup>th</sup> meeting of Building Committee was conducted on 08.03.2018
- b) The 14<sup>th</sup> meeting of Building Committee is scheduled in last week of September 2018.

**15. Other University Bodies:**

a) **The School Boards:**

Sl. No	School	Date of Meeting
a)	School of Basic and Applied Sciences	12 <sup>th</sup> July, 2018
b)	School of Languages	23 <sup>rd</sup> May, 2018

b) **The Board of Studies:**

Sl. No	Department	Date of Meeting
a)	Tourism and Travel Management	6 <sup>th</sup> July, 2018
b)	Zoology	10 <sup>th</sup> July, 2018
c)	Botany	10 <sup>th</sup> July, 2018
d)	Physics and Astronomical Sciences	25 <sup>th</sup> May, 2018
e)	Centre for Molecular Biology	10 <sup>th</sup> July, 2018
f)	Centre for Comparative Religion and Civilization	29 <sup>th</sup> May, 2018
g)	Chemistry and Chemical Sciences	18 <sup>th</sup> May, 2018
h)	Nano Science and Material	2 <sup>nd</sup> June, 2018
i)	Social Work	24 <sup>th</sup> May, 2018
j)	Mathematics	25 <sup>th</sup> ,May, 2018
k)	Computer Science and Information Technology	10 <sup>th</sup> July, 2018
l)	English	16 <sup>th</sup> May,2018
m)	Economics	28 <sup>th</sup> May, 2018
n)	Environmental Sciences	30 <sup>th</sup> May, 2018
o)	HRM & OB	19 <sup>th</sup> - 20 <sup>th</sup> July, 2018
p)	Educational Studies	10 <sup>th</sup> July, 2018

**1.7 IMPORTANT MEETINGS / VISITS:**

16. On 6<sup>th</sup> January, 2018, Prof. Ashok Aima, Vice Chancellor, Central University of Jammu attended the meeting of the Vice Chancellors of Central Universities which was chaired by the Hon'ble President of India at Rashtrapati Bhawan.

17. On 10<sup>th</sup> January, 2018, Prof. Ashok Aima, Vice Chancellor; Dr. Jaya Bhasin, Associate Professor and Dr. Shahid Mushtaq, Assistant Professor attended the meeting called by Shri Tassaduq Hussain Mufti, Hon'ble Minister for Tourism, J&K to discuss about academic linkages for developing strategies, for identification of tourism products and for development of destination across the state.

18. On 15<sup>th</sup> February, 2018, Prof. Amitabh Mattoo, Advisor to Chief Minister, J&K State, and Minister for Education, J&K, Syed Mohammad Altaf Bukhari. Principal Secretary to Chief Minister, Sh. Rohit Kansal, Principal Secretary to Higher Education Dr. Asgar Hassan Samoon, Vice-Chancellors and senior Professors of all Universities of Jammu province and Director Indian Institute of Technology Jammu attended the meeting and made recommendations for the upliftment of the education sector in Jammu and Kashmir.

19. On 2<sup>nd</sup> May, 2018, Prof. Ashok Aima, Vice Chancellor, Central University of Jammu, attended the Fourth Visitor's Award and meeting of Vice Chancellor's with the Hon'ble President of India and Visitor of the Central Universities held at Rashtrapati Bhawan, New Delhi.

20. On 5<sup>th</sup> June 2018, Prof. Ashok Aima, Vice Chancellor; Dr. Shahid Mushtaq, Assistant Professor and Dr. D. Paul Sugandhar, Assistant Professor met Shri. K. V. Eapen, Secretary, Department of Administrative Reforms & Public Grievances, GOI to workout the modalities for establishment of 'Centre for Good Governance and Policy Studies'.

21. On 18<sup>th</sup> June, 2018, Prof. Ashok Aima, Vice Chancellor, Central University of Jammu, attended the meeting of the Chairpersons of the subject Specific Expert Committee and the Core Expert Committee held at INSA, 2, Bahadur Shah Zafar Marg, ITO Cross, Delhi. The meeting was convened to draft Learning Outcomes Based Curriculum Framework (LOBF) for Undergraduate Education

22. On 10<sup>th</sup> July 2018, Prof. Ashok Aima, Vice Chancellor; Prof. L. K. Verma, Dr. Vinay Kumar Dhiman and Dr. Shahid Mushtaq, Assistant Professor held a meeting with Dr. P. G. Diwaker, Scientific Secretary ISRO and his team at New Delhi for establishment of Centre for Space Science and Applications

23. On 10<sup>th</sup> July 2018, Prof. Ashok Aima, Vice Chancellor; Prof. L. K. Verma, Dr. Vinay Kumar Dhiman and Dr. Shahid Mushtaq, Assistant Professor attended the meeting with Dr. Prachi Kaul, Director, Shastri Indo-Canadian Institute, New Delhi for exploring the possibility of academic and research collaboration between Central University of Jammu and Canadian Universities.

24. On 10<sup>th</sup> July 2018, Prof. Ashok Aima, Vice Chancellor; Prof. L. K. Verma, Dr. Vinay Kumar Dhiman and Dr. Shahid Mushtaq, Assistant Professor interacted with Sh. G. Parthasarathy, Chancellor Central University of Jammu at IIC, New Delhi and briefed him about the status of ongoing academic and infrastructural development in the University.

25. On 27<sup>th</sup> July 2018, Prof. Ashok Aima, Vice Chancellor participated in the Vice Chancellor Conference Research and Innovation in Higher Education at Ashoka Hotel, New Delhi

## 1.8 ACHIEVEMENTS

26. The academic and research activities have significantly gained momentum after 2015 resulting in having 48 research projects of which 27 have been funded by external agencies and 21 being financially supported by the internal resources of the University. The total resource mobilisation through external agencies on various accounts is about 24 crores. Noteworthy achievements in research are:-

a) On 28<sup>th</sup> October 2017 Prof. Govind Singh, & Dr. Bacha Babu, Department of MCNM

has been granted 18.20 Lakhs for Major Project titled: Conventional and New Media in Jammu and Kashmir: An Analysis of Content and Happenings

- b) Dr. Vinay Kumar, Associate Professor and Head, Department of Physics and Astronomical Sciences, Central University of Jammu, has been conferred with “Excellent Young Researcher Award (Rating C2)” in recognition of his outstanding contributions in the area of Nanotechnology by National Research Foundation (NRF), South Africa. His rating will be valid for administrative purposes from 01 January, 2018 to 31<sup>st</sup> December, 2023.
- c) On 8<sup>th</sup> February, 2018, Shri N.N. Vohra, Hon’ble Governor, J&K, released “Waiting for Neelkanth and Other Stories”, at Raj Bhawan, Jammu, which is an English translation done by Dr. Vandhana Sharma, Associate Professor, Department of English, Central University of Jammu of Madan Mohan’s Sahitya Akademi award winning Dogri Short Stories, “Dudh! Lahoo! Jehr!”.
- d) Dr. Deepak Kumar, Assistant Professor, Department of Botany, Central University of Jammu, has been conferred with “Young Scientist Award-2017 in Life Science Research and Educational community by Scientific Planet Society, Dehradun.
- e) On 9<sup>th</sup> January, 2018, Ms. Minakshi Rana, a Ph.D. scholar of the Department of HRM and OB, Central University of Jammu, has been awarded ICSSR, Doctoral Fellowship.
- f) On 14<sup>th</sup> February, 2018, Mr. Akshay Kumar, a Ph.D. scholar of the Department of Mass Communication and New Media, Central University of Jammu, has been awarded National Foundation of India (NFI) Media Fellowship (Rs. 1 Lakh) for the year 2018.
- g) On 12<sup>th</sup> March 2018, Dr. Jaya Bhasin, Associate Professor and Dr. Shahid Mushtaq, Assistant Professor has been granted Rs 3 Lakhs for conducting the AICTE-ISTE Induction/Refresher Programme on “Scale Development for Faculty Members and Scholars”.
- h) On 16<sup>th</sup> March 2018, Dr. Sanjay Kumar, Assistant Professor, Mathematics has been granted Rs 13, 89,600 for Major Research Project titled “Composition operators on Dirichlet type spaces and their Applications” by NBHM, DAE, Govt. of India.
- i) On 20<sup>th</sup> March, 2018, Dr. Pawan Kumar, Assistant Professor, Department of Nano Science and Material, Central University of Jammu received Faculty Research Award 2018 in the discipline of Material Sciences by Hon’ble Union Minister of Human Resource Development, Shri Prakash Javedkar at Careers360 Faculty Research Award in New Delhi with a cash price of Rs. 1 lakh.
- j) On 20<sup>th</sup> April 2018 Dr. Shahid Mushtaq, Assistant Professor, Dr. Jaya Bhasin, Associate Professor and Dr. M. N. Khan, Adjunct faculty, Central University of Jammu has been granted Rs 15,87,400/- for Capacity Building Consultancy Project on “Skill Enhancement of Vocational Trainers” Indus Edutrain Private Limited,

- k) On 26<sup>th</sup> April 2018, Dr. Shahid Mushtaq, Manager, UBIC Dr. Jaya Bhasin, Chairperson, UBIC has been granted of Rs.02.5 Lakhs for organizing Faculty Development Programme (FDP) under DST-NIMAT Project from Entrepreneurship Development Institute of India.
- l) On 26<sup>th</sup> April 2018, Dr. Shahid Mushtaq, Assistant Professor and Dr. Jaya Bhasin, Associate Professor, School of Business Studies has been granted Rs.1 Lakh for organizing Entrepreneurship Awareness Camps (EAC) under DST-NIMAT Project from Entrepreneurship Development Institute of India
- m) On 2<sup>nd</sup> May 2018, Dr. Shahid Mushtaq, Assistant Professor, Dr. Jaya Bhasin, Associate Professor and Dr. Neelika Arora, Assistant Professor, School of Business Studies have been granted Small Project Grant of Rs 40,000/- from National Council for Rural Institutes for Project titled “Exploring Potential for Entrepreneurial Development in Rural India: A Case Study of Kishtwar District in Jammu and Kashmir”
- n) On 6<sup>th</sup> June 2018 Dr. Sanjay Kumar, Assistant Professor, Mathematics has been granted Rs.10 lakh under UGC Start-up Grant
- o) On 8<sup>th</sup> June 2018 Dr. Shahid Mushtaq, Assistant Professor, Dr. Jaya Bhasin, Associate Professor, School of Business Studies have been granted Rs.9,70,000/- by M/O Tourism, GOI.
- p) On 27<sup>th</sup> March 2018, Dr. Jaya Bhasin, Associate Professor and Dr. Shahid Mushtaq, Assistant Professor, School of Business Studies have been granted Rs. 10 Lakhs from Indian Council for Social Science Research (ICSSR) under research programme for Project titled “A Study of Cross-Cultural Intelligence and Well Being among International students in India
- q) On 04<sup>th</sup> May, 2018, Dr. Avinash Chand Yadav, Assistant Professor, Department of Physics, Central University of Jammu, has been granted a Research Project of Rs. 50 Lakhs from Science and Engineering Research Board (SERB) under project title “Neuronal system exhibiting criticality at different organizational level: origin and implications”.
- r) On 16<sup>th</sup> August 2018, Dr. Shahid Mushtaq and Dr. Jaya Bhasin, Project Coordinators received communication regarding collaborative Project between Ball State University, Indiana, USA and Central University of Jammu for offering Leadership through Sports Programme for J&K State under US Mission India Public Diplomacy Grants.
- s) Under its Corporate Social Responsibility initiatives, JK Bank volunteered and supported number of academic cum infrastructure activities listed as under:
- a) Donated an Ambulance to the Central University of Jammu for the benefits of students on 3rd February, 2018.
  - b) Annual JK Bank Academic Gold Medal (one male and one



- female topper).
- c) Rs. 7 lakhs for conduct of Innovation meets in Kashmir, Ladakh and Jammu.
- d) JK Bank Chair Interdisciplinary Research Chair in Start-ups, Innovation, Human Nature & Societal Marketing
- e) Smart Cards for Students.
- f) Financial support of above Rs. 10 lakh for RFID enabled library automation.
- g) Setting up of e-lounge and State of the art Banking and Infotainment Branch on the campus.

## **1.9 WORKSHOPS / SEMINARS / LECTURES / SYMPOSIA / EVENTS**

22. The important workshops / seminars / lectures / symposia / events conducted are:-

- a) A Faculty Development Programme on “Entrepreneurship Development” sponsored by Entrepreneurship Development Institute of India, Gandhinagar, Gujarat under DST-NIMAT Project being organised by School of Business Studies in collaboration with Faculty Induction Development Cell (FIDC), in line with provisions of UGC-HRDC for refresher course, held from 8-28 December 2017.
- b) A General Orientation Course (GOC)/Faculty Induction Training Programme (FIP) was organised by School of Education under Pandit Madan Mohan Malviya National Mission on Teacher and Teaching (PMMMMNTT) in collaboration with Faculty Induction Development Cell (FIDC) in line with provisions of UGC-HRDC from 8<sup>th</sup> December 2017 to 8<sup>th</sup> January 2018
- c) Dr. Pankaj Mehta, Coordinator, UIC and Dr Shahid Mushtaq, Manager, UBIC participated in PM-YUVA yojana (Pradhan Mantri Yuva Udyamita Vikas Abhiyan) training Programme at LNCT, Bhopal, 10<sup>th</sup> -14<sup>th</sup> October 2017
- d) On 12<sup>th</sup> January, 2018, Dr. Yashwant Singh, Associate Professor, Department of Computer Science and Information Technology and Mr. Sahil Kumar, Personal Assistant, Central University of Jammu attended the full day workshop on University Enterprise Architecture Framework organised by National Informatics Centre (NIC), New Delhi.
- e) Swami Vivekananda Chair and Office of Dean Students’ Welfare, Central University of Jammu, celebrated the 155<sup>th</sup> birth anniversary of Swami Vivekananda (National Youth Day) at its Temporary Academic Block on 12<sup>th</sup> January, 2018. An Essay Competition was also organised on this occasion in which 25 participants participated.
- f) Central University of Jammu organised three day Book Exhibition from 17<sup>th</sup> to 19<sup>th</sup> January, 2018, at its Temporary Academic Block, Sainik Colony, Jammu.
- g) On 2<sup>nd</sup> February, 2018, Dr. J.N. Baliya, Assistant Professor and Dr. Bachha Babu, Assistant Professor Central University of Jammu, participated in one day

Orientation Workshop on the “Roles and Responsibilities of the University and its SWAYAM Coordinators” organized by University Grants Commission

h) On 23<sup>rd</sup> February, 2018, Department of Mass Communication and New Media, Central University of Jammu, organized a 7 day Faculty Development Program on Rural Communication sponsored by National Council of Rural Institute (NCRI), Hyderabad, in collaboration with National Service Scheme.

i) On 28<sup>th</sup> February, 2018, Indian Institute of Public Administration (IIPA), JK Regional Branch in collaboration with Department of National Security Studies, Central University of Jammu organized a special lecture on “Indo-Pak Relations: The Way Forward” by Ambassador TCA Raghavan, former Indian High Commissioner to Pakistan.

j) A one week “International Workshop on Soft Materials and Devices” organized by Department of Nanoscience and Materials, Central University of Jammu was inaugurated on 21<sup>st</sup> March, 2018.

k) A two day first International Conference on Recent Innovations in Computing (ICRIC-2018) organised by Department of Computer Science and Information Technology, Central University of Jammu, was inaugurated on 05<sup>th</sup> March, 2018.

l) On 14<sup>th</sup> April, 2018, ETV Bharat, Hyderabad conducted written test for placement for 4<sup>th</sup> Semester Students of Department of Mass Communication and New Media, Central University of Jammu. On 28<sup>th</sup> April, seven students got offer of appointment after undergoing interview. They will be designated as Trainee Content Editor

m) A two day National Conference on "Recent Advances in Experimental and Theoretical Physics (RAETP-2018)", was organized by Department of Physics and Astronomical Sciences, Central University of Jammu and was co-sponsored by Council of Scientific & Industrial Research (CSIR), Govt. of India and Board of Research in Nuclear Sciences (BRNS) DAE, Govt. of India inaugurated on 17<sup>th</sup> April, 2018.

n) A two day National Conference on “Climate Change, Societal Consequences Mitigation: Future Vision (NCCCSCM-2018)", was organized by Department of Environmental Sciences, Central University of Jammu inaugurated on 26<sup>th</sup> April, 2018, at its Temporary Academic Block. (xv) The three day annual cultural fest “UDAAN-2018” was organized by Dean Students’ Welfare, Central University of Jammu, on 11<sup>th</sup> April, 2018 at its main Campus and on 12<sup>th</sup> and 13<sup>th</sup> April, 2018 at its Temporary Academic Block.

o) On 21<sup>st</sup> May 2018, Dr. Shahid Mushtaq, Assistant Professor and Dr Pankaj Mehta, Assistant Professor, Central University of Jammu participated in Policy Consultative Workshop for Academic Leaders of J&K on Students Innovation and Start-up Movement organised by Governor Secretariat at Raj Bhavan, Srinagar.

p) A two-week refresher course on Online Teaching, Learning and Evaluation was organised by Faculty Induction Development Cell in collaboration with UGC-SWAYAM CELL, Central University of Jammu from. 25<sup>th</sup> May -8<sup>th</sup> June 2018.

q) General Orientation Course (GOC) was organised by Faculty Induction Development Cell (FIDC) in line with provisions of UGC-HRDC from 25<sup>th</sup> May-25<sup>th</sup> June 2018.

r) On 11<sup>th</sup> July 2018 Prof. L. K. Verma, NRC, Coordinator and Dr. Shahid Mushtaq, NRC Course Coordinator participated in the Second SWAYAM Workshop for National Resource Centres (NRCs) organised by All India Council For Technical Education (AICTE), New Delhi, at New Delhi Institute of Management, New Delhi

### **1.9 MEMORANDA OF UNDERSTANDING (MOU):**

23. On 29<sup>th</sup> June, 2018, Central University of Jammu signed Memorandum of Understanding (MoU) with Deakin University, Australia. The main objective to sign this MoU is research collaboration, promotion of support of joint Ph.D. opportunities, exchange of academic staff etc. The MoU was signed by Professor Jane Den Hollander AO, Vice Chancellor, Deakin University and by Prof. Lokesh Kumar Verma on behalf of Central University of Jammu in the presence of Hon'ble Minister of HRD, Shri Prakash Javadekar at Adeliade, Australia. The operationalisation of the MoU has been put on hold until cleared by the UGC.

24. On 2<sup>nd</sup> July 2018 J& K Bank and Central University of Jammu signed an MoU for Constructing and Opening of Bank Branch with e-lounge, amphitheater and infotainment facilities.

### **1.10 ONE MONTH YOGA CAMP**

25. A month long YOGA Camp was organized by Central University of Jammu on 21<sup>st</sup> May, 2018, as part of International Day of Yoga which was sponsored by Central Council for Research in Yoga and Naturopathy (Ministry of AYUSH, Government of India). The Yoga camp was formally inaugurated by Prof. Ashok Aima, Hon'ble Vice Chancellor of Central University of Jammu. The Yoga activities included warm up exercises, Asanas, Pranayama and meditation. Total 541 participants took part in this yoga camp.

### **1.11 AMBASSADORIAL LECTURE SERIES**

26. Since the university has been recognized by Ministry of External Affairs, GoI, as the Centre for the Ambassadorial Lecture Series for interaction on the contemporary socio-political and regional issues confronting our country. Till date 04 lectures have been delivered by Amb. G. Parthasarthy, former Indian High Commissioner to Pakistan; Ms. Manju Seth, former Indian High Commissioner to France; Shri Deepak Vohra, former High Commissioner to Sudan and Amb. Balakrishnan, former Ambassador to Greece.

**1.12 ENHANCEMENT IN STUDENT INTAKE**

27. In line with the national initiative to enhance the Gross Enrollment Ratio, University has increased intake capacity by 05 seats in each programme being offered by the University w.e.f academic session 2018-19.

**EC-14 / Item No. 02**

**To consider confirmation of minutes of the 13<sup>th</sup> meeting of the Executive Council held on 11<sup>th</sup> September, 2017**

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Minutes of meeting of the Executive Council held on 11<sup>th</sup> September, 2017 have been circulated among the members of the Executive Council.

**The minutes as circulated may be confirmed.**

**EC-14 / Item No. 03**

**To consider the “Action Taken Report” in pursuance of the decisions taken in the Executive Council meeting held on 11<sup>th</sup> September, 2017**

Item No.	Agenda	Minutes	ATR
1.	To peruse the report of the Vice Chancellor about the developmental activities in the University since last meeting of the Executive Council held on 7 <sup>th</sup> April, 2017	Resolved that the report of the Vice Chancellor about the developmental activities in the University since the last meeting of the Executive Council held on 7 <sup>th</sup> April, 2017, be adopted and the same be placed on record.	<i>The report has been placed on record.</i>
2.	To consider confirmation of minutes of the 12 <sup>th</sup> meeting of the Executive Council held on 7 <sup>th</sup> April, 2017	Resolved that the minutes of the 12 <sup>th</sup> meeting of the Executive Council held on 7 <sup>th</sup> April, 2017, as already circulated, be confirmed.	<i>The minutes have been placed on record.</i>
3.	To consider the “Action Taken Report” in pursuance of the decisions taken in the Executive Council meeting held on 7 <sup>th</sup> April, 2017	Resolved that the Action Taken Report be approved and placed on record.	<i>The report has been placed on record.</i>
4.	To consider the recommendations of the Selection Committee meetings held for the posts of Controller of Examinations in the Central University of Jammu	The Chairperson informed the house about the recommendations of the selection committee held on <b>16<sup>th</sup> June, 2017</b> for the post of <b>Controller of Examinations</b> and further informed that the representation has been received against the post of Controller of Examinations. Hence, the house constituted a two EC member committee to look into the matter and to submit the report, the committee consists of: <b>Prof. Ashok Ogra</b>	<i>The Committee held its meeting on 06.01.2018 at IIC New Delhi and submitted its recommendation in sealed envelope.</i>

		<p>Director, Apeejay Institute of Mass Communication Apeejay Campus. Institutional Area, Sector - 8, Dwarka, New Delhi – 110077.</p> <p><b>Prof. Mohammad Israrul Haque</b> Former Dean and Chairman, Dept. of Business Administration, Aligarh Muslim University, Aligarh (U.P.)</p>	
5.	To consider the nomenclature for the posts of Assistant, Upper Division Clerk and Lower Division Clerk of Non-Teaching posts in the University	Item withdrawn.	<i>Recorded.</i>
6.	To confirm Action Taken by the Vice Chancellor in accepting the resignation tendered by Dr. Aeijaz Sultan Parray, Assistant Professor, Centre for Molecular Biology, Central University of Jammu	Resolved that action taken by the Vice Chancellor in accepting the resignation tendered by <b>Dr. Aeijaz Sultan Parray</b> , Assistant Professor, Centre for Molecular Biology, Central University of Jammu, be confirmed.	<i>Recorded.</i>
7.	To confirm Action Taken by the Vice Chancellor in accepting the request for relieving of the duties tendered by Dr. Gurpreet Kaur Sehgal, Associate Professor, Department of Environmental Sciences, Central University of Jammu	Resolved that action taken by the Vice Chancellor in accepting the request for relieving from the duties tendered by <b>Dr. Gurpreet Kaur Sehgal</b> , Associate Professor, Department of Environmental Sciences, Central University of Jammu, be confirmed.	<i>Recorded.</i>
8.	To confirm the action taken by the Vice Chancellor regarding	Resolved that the action taken by the Vice Chancellor regarding grant	<i>Recorded.</i>

	grant of Study Leave to Dr. Shweta Yadav, Assistant Professor, Department of Environmental Sciences	of Study Leave to <b>Dr. Shweta Yadav</b> , Assistant Professor, Department of Environmental Sciences, be confirmed.	
9.	To consider confirmation of Professor, Associate Professor and Assistant Professors on completion of probation period	Resolved that the confirmation of faculty whose names are listed below be confirmed w.e.f. the date of their joining subject to the condition that they have successfully completed the probation period, received satisfactory APAR, verification of their caste certificate and police verification have been duly received positive, wherever applicable.	<b><i>The confirmation letters of teaching faculty members have been issued.</i></b>
10.	To consider the recommendations of Selection Committees for the post of Professors/ Associate Professors/ Assistant Professors in various Departments	Resolved that the recommendations of the Selection Committees for the post of Professors/Associate Professors/Assistant Professors in various Departments as listed, be approved.	<b><i>Offer of appointments have been issued to the selected candidates for the post of Professors/Associate Professors/Assistant Professors in various Departments.</i></b>
11.	To confirm the action taken by Vice-Chancellor to fix fees of Legal counsel for legal opinion/conference	Resolved to place the matter before next Finance Committee of the University.	<b><i>Noted and recorded.</i></b>
12.	To consider the Annual Report of the Central University of Jammu for the Financial Year 2016-17	Resolved that the Annual Report of the Central University of Jammu for the Financial Year 2016-17, be approved and the copies of the Annual Report be placed before the Court of the University during next meeting. Resolved further that the requisite number of copies of the Annual Report 2016-	<b><i>Noted and recorded.</i></b>



		17 be submitted to the Central Government to be laid before both the Houses of Parliament.	
13.	To report the minutes of the 13 <sup>th</sup> meeting of the Finance Committee	Resolved that the minutes of the 13 <sup>th</sup> meeting of the Finance Committee, be confirmed.	<b>Recorded.</b>
14.	To confirm the Action Taken by the Vice Chancellor having approval the Annual Accounts for the year 2016-17	Resolved that the action taken by the Vice Chancellor having approved the Annual Accounts for the Financial Year 2016-17, be confirmed and the copies of the Annual Accounts be placed before the Court of the University during next meeting. The house authorised the Vice Chancellor to approve the Annual Accounts for the Financial year 2016-17 on receipt of Separate Audit Report (SAR) from AG Office. Resolved further that requisite number of copies of the Annual Accounts be submitted to the Central Government to be laid before both the Houses of Parliament.	<b>Recorded.</b>
15.	To confirm the recommendation of the Academic Council to start the joint Master programme in Nano Sciences and Materials between Central University of Jammu, India and Ecole Nationale Superieure de Chimie, de Biologie et de Physique (ENSCBP), University de Bordeaux	Resolved that the matter may be referred back to Academic Council, as around 20 Universities have closed such courses collaborations. Further, EC nominated <b>Prof. K.L. Chopra</b> to attend the Academic Council meeting to represent the Executive Council view for the above course collaboration.	<b>Matter referred back to Academic Council for further necessary action.</b>

	1, France		
16.	To confirm the recommendation of the Academic Council to establish a Cell for enriching Dogri Language under Department of Hindi and Other Indian Languages.	Resolved that the recommendation of the Academic Council to establish a Cell for enriching Dogri Language under Department of Hindi and Other Indian Languages, be confirmed.	<b><i>A vide letter No. CUJ/Acad/ATR/2015/634 dated 08.12.2017 has been sent to Dean School of Languages.</i></b>
17.	To confirm the recommendation of the Academic Council to establish a Centre of Devanagri Lipi under School of Languages	Resolved that the recommendation of the Academic Council to establish a Centre of Devanagri Lipi under School of Languages, be confirmed.	<b><i>A vide letter No. CUJ/Acad/ATR/2015/634 dated 08.12.2017 has been sent to Dean School of Languages.</i></b>
18.	To confirm the recommendation of the Academic Council to adopt revised guidelines for scrutiny of application forms for the post of Professor/Associate Professor	Resolved that the recommendation of the Academic Council to adopt revised guidelines for scrutiny of application forms for the post of Professor/Associate Professor as per UGC norms, be confirmed.	<b><i>Recorded.</i></b>
19.	To confirm the recommendation of the Academic Council to change the name of the degree certificate of MA/M.Sc Applied Mathematics to MA/M.Sc Mathematics	Resolved that the recommendation of Academic Council to change the name of the degree certificates awarded by Central University of Jammu from MA/M.Sc Applied Mathematics to MA/M.Sc. Mathematics, be confirmed.	<b><i>The name of the degree certificates awarded by Central University of Jammu from MA/M.Sc. Applied Mathematics to MA/M.Sc. Mathematics has been changed vide notification dated 08.12.2017.</i></b>
20.	To confirm the recommendation of the Academic Council for admission to Ph. D programme in view of latest UGC guidelines	Resolved that the recommendation of the Academic Council for admission to Ph. D programme in view of latest UGC guidelines, be confirmed.	<b><i>Recorded.</i></b>
21.	To confirm the	Resolved that the	<b><i>A committee has been</i></b>

	<p>recommendation of the Academic Council to change the name of the degree certificate of MBA Human Resource Management, MBA Supply Chain Management and MA National Security Studies</p>	<p>recommendation of the Academic Council to change the name of the degree certificate of MBA Human Resource Management, MBA Supply Chain Management and MA National Security Studies, be looked into by the experts. The house authorised the Vice Chancellor to nominate the experts and to take decision on the recommendations of the experts.</p>	<p><b><i>notified vide notification dated 27.11.2017.</i></b></p>
22.	<p>To consider the confirmation of Teaching and Non-Teaching employees of the University whose name has been mentioned in the complaint</p>	<p>The house resolved that the matter is under investigation and sub-judice, hence cannot be considered by the Council, hence deferred.</p>	<p><b><i>Recorded.</i></b></p>

**EC-14 / Item No. 04**

**To place the report of the enquiry committee against the complaint w.r.t the recommendations of the selection committee for the post of Controller of Examinations**

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The Vice Chancellor apprised the Executive Council in its 13<sup>th</sup> Meeting held on 11<sup>th</sup> September, 2017 about the recommendations of the selection committee held on 16<sup>th</sup> June, 2017 for the post of Controller of Examinations and further informed that the representation has been received against recommended candidate Sh. Jai Kumar Sharma for the post of Controller of Examinations.

The Executive Council, after taking the cognisance of the representation, discussed the matter in detail and constituted a two EC members committee, comprising the following to look into the matter and submit its report to Vice Chancellor:

**1. Prof. Ashok Ogra**

Director, Apeejay Institute of Mass Communication  
Apeejay Campus Institutional Area, Sector – 8,  
Dwarka, New Delhi.

**2. Prof. Mohammad Israrul Haque**

Former Dean and Chairman,  
Dept. of Business Administration,  
Aligarh Muslim University, Aligarh (U.P.)

The meeting of Committee was held on 6<sup>th</sup> Jan, 2018 at IIC, New Delhi. The Committee has submitted its report to the University. The recommendations of the committee in sealed envelope are placed before the Executive Council for its consideration.

**The matter is placed before the Executive Council for consideration.**

**EC-14 / Item No. 05**

**To consider the recommendations of the Selection Committee meetings held for the posts of Finance Officer and Executive Engineer in the Central University of Jammu.**

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The Central University of Jammu vide Employment Notification No. 21 dated 07.11.2017 invited application forms for the one UR tenure Statutory post of Finance Officer under direct / deputation recruitment and vide Notification No. 19 dated 10.03.2017 for one UR regular post of Executive Engineer under direct recruitment.

The University conducted interviews for the posts of Finance Officer and Executive Engineer for the eligible candidates recommended by scrutiny committee on 30<sup>th</sup> August, 2018 and 29<sup>th</sup> August, 2018 respectively, details are as follows:

Name of the Post	PB and GP	No. of Application received	Invited for Interview	Date of interview
Finance Officer	Rs.37400-67000+GP 10000	08	04 (01 for Direct Recruitment & 03 for Deputation)	30.08.2018
Executive Engineer	Rs.15600-39100 + GP 6600	07	02	29.08.2018

**The recommendations of the Selection Committee in sealed envelopes for the posts of Finance Officer and Executive Engineer are placed before the Executive Council for consideration.**

**EC-14 / Item No. 06**

**To consider the recommendations of the Selection Committee meetings held for the posts of System Analyst and Information Scientist in the Central University of Jammu**

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The Central University of Jammu vide Employment Notification No. 17 dated 22.09.2016 invited application forms for one UR post of System Analyst and one UR post of Information Scientist under direct recruitment.

The University conducted 2 tier tests for 21 non- teaching recruitment posts to fill up 30 vacancies. Written tests for these posts were conducted on 23.12.2017, 24.12.2017 & 7.01.2018 whereas Skills Tests for these posts were conducted from 12.07.2018 to 03.08.2018. External experts and evaluators from reputed Central & State Universities and Govt. organizations have conducted the entire selection process.

The University conducted interviews for the posts of System Analyst and Information Scientist for the qualified candidates based on written test and skill test on 29<sup>th</sup> August, 2018, details are as follows:

Name of the Post	PB and GP	No. of Application received	Invited for Interview
System Analyst	Rs.15600-39100 + GP 5400	92	23
Information Scientist	Rs.15600-39100 + GP 5400	66	09

**The recommendations of the Selection Committee in sealed envelopes for the posts of System Analyst and Information Scientist are placed before the Executive Council for approval.**

**EC-14 / Item No. 07**

**To consider the recommendations of the Selection Committee meetings held for the appointment of various Non-teaching (Group-B) posts against notification No. 17 and 18 in the Central University of Jammu.**

The Central University of Jammu vide Employment Notification No. 17 dated 22.09.2016 and Notification No. 18 dated 08.02.2017 invited application forms for the appointment of various Non-teaching (Group-B) posts under direct recruitment.

The Govt. of India, Ministry of PP&P, Dept. of PNT vide OM No. 39020/01/2013-estt. (B) –part dated 29.12.2015 and Ministry of HRD vide letter F. No. 19-50/2015-desk-U dated 02.02.2016 has instructed for discontinuation of interview at junior level posts upto Group-B (Non-Gazetted) in Govt. organisation.

The University conducted 2 tier tests for 21 non- teaching recruitment posts to fill up 30 vacancies. Written tests for these posts were conducted on 23.12.2017, 24.12.2017 & 7.01.2018 whereas Skills Tests for these posts were conducted from 12.07.2018 to 03.08.2018. Interview for Group A posts have been scheduled to be held on 29<sup>th</sup> - 30<sup>th</sup> August 2018. External experts and evaluators from reputed Central & State Universities and Govt. organizations have conducted the entire selection process.

Names of qualified candidates based on written test and skill test were placed before the Selection committee for evaluation of marks based on their academic qualification (basic & higher) and experience in Govt. organisation marks, details are as follows:

**Employment Notification No. 17:**

Sl. No.	Name of the Post	Pay Band & Grade Pay	No. of form received	No. of Posts
1.	Assistant Engineer	Rs.9300-34800+ GP Rs.4600	35	01-UR
2.	Nurse	Rs.9300-34800+GP Rs.4600	20	01-UR
3.	Senior Technical Assistant (Laboratory)	Rs.9300-34800+GP Rs.4200	89	01-UR
4.	Senior Technical Assistant (Computer)	Rs.9300-34800+GP Rs.4200	91	01-UR
5.	Professional Assistant (Library)	Rs.9300-34800+GP Rs.4200	54	01-UR
6.	Junior Engineer (Civil)	Rs.9300-34800+GP Rs.4200	91	01-UR
7.	Junior Engineer (Electrical)	Rs.9300-34800+GP Rs.4200	62	01-UR

**Employment Notification No. 18:**

<b>S. No</b>	<b>Name of the Post</b>	<b>Pay Band &amp; Grade Pay</b>	<b>No. of form received</b>	<b>No. of Posts</b>
1.	Security Officer	Rs.9300-34800+GP Rs.4600	05	01-UR
2.	Professional Assistant	Rs.9300-34800+GP Rs.4200	33	01-UR

**The recommendations cum results of the Selection Committee in sealed envelopes for above Non-teaching (Group-B) posts are placed before the Executive Council for approval.**



**EC-14 / Item No. 08**

**To consider the recommendations of the Selection Committee meetings held for the appointment of various Non-teaching (Group-C) posts against notification No. 17 and 18 in the Central University of Jammu.**

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The Central University of Jammu vide Employment Notification No. 17 dated 22.09.2016 and Notification No. 18 dated 08.02.2017 invited application forms for the appointment of following Non-teaching (Group-C) posts under direct recruitment.

The Govt. of India, Ministry of PP&P, Dept. of PNT vide OM No. 39020/01/2013-estt. (B) –part dated 29.12.2015 and Ministry of HRD vide letter F. No. 19-50/2015-desk-U dated 02.02.2016 has instructed for discontinuation of interview at junior level posts upto Group-B (Non-Gazetted) in Govt. organisation.

The University conducted 2 tier tests for 21 non- teaching recruitment posts to fill up 30 vacancies. Written tests for these posts were conducted on 23.12.2017, 24.12.2017 & 7.01.2018 whereas Skills Tests for these posts were conducted from 12.07.2018 to 03.08.2018. Interview for Group A posts have been scheduled to be held on 29<sup>th</sup> - 30<sup>th</sup> August 2018. External experts and evaluators from reputed Central & State Universities and Govt. organizations have conducted the entire selection process. The entire selection process is available on the website of the University

Names of qualified candidates in written test and skill test were placed before the selection committee for evaluation of their academic qualification and experience marks respectively, details are as follows:

**Employment Notification No. 17:**

S.No.	Name of the Post	Pay Band & Grade Pay	No. of form received	No. of Posts
1.	Semi Professional Assistant	Rs.5200-20200+GP Rs.2800	45	01-UR
2.	Pharmacist	Rs.5200-20200+GP Rs.2800	69	01-UR
3.	Security Inspector	Rs.5200-20200+GP Rs.2800	11	01-UR
4.	Upper Division Clerk	Rs.5200-20200+GP Rs.2400	95	01-UR,01-PwD (HH)
5.	Library Assistant	Rs.5200-20200+GP Rs.2000	40	01-UR
6.	Kitchen Attendant	Rs.5200-20200+GP Rs.1800	44	02-UR

7.	Hostel Attendant	Rs.5200-20200+GP Rs.1800	123	02-UR
8.	Library Attendant	Rs.5200-20200+GP Rs.1800	99	02-UR,1- PwD(VH),01- OBC
9.	Laboratory Attendant	Rs.5200-20200+GP Rs.1800	72	01-UR

**Employment Notification No. 18:**

Sl. No	Name of the Post	Pay Band & Grade Pay	No. of form received	No. of Posts
1.	Technical Assistant (Computer)	Rs.5200-20200+GP Rs.2800	108	01-UR
2.	Library Attendant	Rs.5200-20200+GP Rs.1800	56	01-UR
3.	Laboratory Attendant	Rs.5200-20200+GP Rs.1800	78	01-UR

The recommendations cum result of the Selection Committee in sealed envelopes for above Non-teaching (Group-C) posts against notification No. 17 and 18 are placed before the Executive Council for approval.

**EC-14 / Item No. 09**

**To consider the confirmation of Non-Teaching (Group-A) employees of the University on completion of probation period**

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The University has appointed 02 Medical Officers (1 male and 1 female) during the year 2016. They have completed their probation and are due for confirmation as per Cadre Recruitment Rules, as mentioned against each:

<b>Sl. No</b>	<b>Name of the employee</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Completion of Probation</b>
1.	Dr. Harpreet Singh	Medical Officer	19.07.2016	18.07.2018
2.	Dr. Vijyata Puri	Medical Officer	19.07.2016	18.07.2018

Their Annual Performance Appraisal Reports (APAR) is satisfactory and other requirements like Police and Caste verification have been received in positive.

In view of the above, it proposed that the Service of the above Non-teaching employees may be considered for confirmation from the dates indicated against each.

**The matter is placed before the Executive Council for consideration and approval.**

**EC-14 / Item No. 10****To consider resignation of the contractual faculty in various Departments in the University**

Following Assistant Professors were engaged against the vacant posts of the Associate Professors in the respective Departments on contract basis for a period of six months, or current academic session or till the appointment of the regular faculty, whichever happens to be earlier:

S. No.	Name of the Faculty	Department	Date of Joining	Tenure extension
01.	Dr. Aman	Department of Educational Studies	02.01.2017	till 31.12.2017 (Office Order No. Estab.T./2017/92 dated 07.06.2017)
02.	Ms. Nikita Gandotra	Department of Computer Sciences and IT	24.01.2017	

However, Dr. Aman has been selected as Assistant Professor on regular basis in the Department of Educational Studies in Central University of Jammu and Ms. Nikita Gandotra was selected for pursuing Ph.D. programme in University of Jammu.

Dr. Aman and Ms. Nikita Gandotra tendered their resignation w.e.f. 11.09.2017 (F/N) and 18.07.2017 (A/N), respectively. The Vice Chancellor accepted their resignation and relieved them from the duties of the University.

As per Clause 11 of the Ordinance No. 11. The said clause read as under:

**Resignation**

- 11 *A whole-time salaried teacher may, at any time, terminate his/her contract by giving the University three months' notice in writing or on payment to the University of three months' salary in lieu thereof. The notice period shall be one month in case of probationers, contractual, temporary and ad-hoc teachers or salary in lieu thereof.*

*Provided that the Executive Council may waive the requirement of notice at its discretion.*

**and**

The Statutes 25 (6) (b) of the Central Universities Act, 2009 is stated as under:

*“if he is not a permanent employee, only after giving one month's notice in writing to the Executive Council or, as the case may be, the appointing authority or by paying one month's salary in lieu thereof:*

*Provided that such resignation shall take effect only on the date on which the resignation is accepted by the Executive Council or the appointing authority, as the case may be.”*

**The matter is placed before the Executive Council for waive the notice period and accept the resignation of the above faculty from the respective dates.**

**EC-14 / Item No. 11**

**To confirm action taken by the Vice Chancellor regarding relieving of Prof. A. Mallika Joseph, Professor in the Department of National Security Studies and Prof. Sudesh Kumar Sharma, Chair Professor, Swami Vivekananda Chair.**

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The Executive Council in its 4th meeting dated 29th June, 2013, vide resolution No. 06 resolved the following:

*“Resolved that the Vice Chancellor be authorised to select and invite suitable faculty for either on deputation or on contract basis for a period of 3-4 years for the smooth academic functioning of the University after getting their bio-datas evaluated by 2-3 experts in the relevant fields.”*

Accordingly, Prof. A. Mallika Joseph under the above Ec resolution was engaged as Professor in the Department of National Security Studies w.e.f. 09.05.2016 (F/N) initially for a period of one year. Further, Prof. Sudesh Kumar Sharma was engaged as Chair Professor for Swami Vivekananda Chair w.e.f. 16.05.2016 (F/N) as per the terms and conditions provided under the UGC scheme.

However, Prof. A. Mallika Joseph and Prof. Sudesh Kumar Sharma have resigned from their posts as per detail given below:

S. No.	Name	Resignation letter no.	Remarks
1.	Prof. A. Mallika Joseph	CUJ/NSSS/2017/1170 dated 14.12.2017	After end of the tenure.
2.	Prof. Sudesh Kumar Sharma	CUJ/SVC/2018/33 dated 8 <sup>th</sup> March, 2018	After serving one month notice period as per the guidelines of UGC and CUJ Ordinance.

In pursuance to the Central University Act, 2009 clause 11(3), the Vice Chancellor has accepted their request and relieved them from their duties.

**The action taken by the Vice Chancellor is submitted for rectification of the Executive Council.**

**EC-14 / Item No. 12**

**To confirm the action taken by the Vice Chancellor regarding conduct and admission of In-service Candidates of Central University of Jammu for pursuing PhD course within the University and grant of Study Leave to Mr. Asif Ali, Assistant Professor, Department of Human Resource Management & OB.**

Clause 2 (a) of Ordinance No 6A governing PhD Programmes provides that:

*“Admission to the Ph.D. programme shall be on the basis of Admission Entrance Test (AET) conducted by the University separately or combined with any other University or Universities.”*

Clause 2 (b) of said Ordinance further provides that:

- t) *Candidates seeking admission to a part-time Ph.D. Programme shall fulfil the eligibility conditions laid down under Clause 2(a) of the ordinance 6 of the Central University of Jammu, with the provision that it shall be necessary for the person seeking admission to the part – time Ph.D. Programme to pass the Admission Entrance Test with at least 50% of the marks in entrance test [except M.Phil /JRF or who have qualified NET/SET/SLET/GATE/Teacher Fellowship holder].*

Pursuant to Clause 2 (a) of Ordinance No 6A, the University conducted entrance test for internal faculty for admission in part-time Ph.D. Following four faculty members appeared in the Entrance Test and qualified the test out of which 01 is admitted and other cases are processed as per availability of seats and eligible supervisors in the concerned Departments:

Sl.No	Name of Faculty	Department	Result
1.	Rahul Thakur	TT M	Qualified
2.	Asif Ali	HRM & OB	Qualified
3.	Preeti Gupta	Economics	Qualified
4.	Anil Kumar Bharti	Economics	Qualified

Mr. Asif Ali, Assistant Professor, Department of Human Resource Management & OB, CUJ in anticipation to the approval of Executive Council has been granted Study Leave as per UGC guidelines for Part-time Ph.D. as in-service candidate in the Central University of Jammu w.e.f. 02.04.2018 to 01.10.2018 to complete course work.

The sanction of Study Leave is subject to following conditions:

1. Mr. Asif Ali must submit his progress report to the Registrar after completion of course work duly authenticated by supervisor/ Head of the Department of HRM & OB and attendance (month-wise), for regular payment of salary, as per rules.

2. Mr. Asif Ali must submit a comprehensive report on the completion of the study leave period. A copy of the research document / monograph / academic paper produced during the period of study leave shall be put in the public domain, preferably on the website of the University.
3. Mr. Asif Ali shall not take up, during the period of study leave, any regular or part-time appointment under any organisation in India or abroad.
4. Mr. Asif Ali availing himself of study leave, shall undertake that he shall serve the University for continuous period of at least three years to be calculated from the date of his completion of Ph.D. failing which salary shall be recovered from him.
5. In case Mr. Asif Ali –
  - (a) is unable to complete his Course Work within the period of study leave granted to him, or
  - (b) fails to rejoin the service of the University on the expiry of his study leave or
  - (c) rejoins the service of the University but leaves the service without completing the prescribed period of service as aforesaid after rejoining the service, or
  - (d) within the said period is dismissed or removed from the service by the University shall be liable to refund to the University, the amount of leave salary and allowances and other expenses, incurred on him or paid to him or on his behalf in connection with the course of study.
6. Study leave granted to Mr. Asif Ali shall be deemed to be cancelled in case it is not availed within 6 months of its sanction, provided that where study leave granted has been so cancelled, Mr. Asif Ali may apply again for such leave.
7. Mr. Asif Ali shall, before availing himself of the leave and issue of relieving order execute a bond in favour of the University, binding himself for the due fulfillment of the conditions laid down above and give security of immovable property to the satisfaction of the Finance Officer, Central University of Jammu or a fidelity bond of an insurance company or a guarantee by a scheduled bank or furnish security of two permanent teachers for an amount of Rs. 3.5 lakhs (Rs. Three lakhs and fifty thousand only), approx 6 month salary (as per 7<sup>th</sup> Pay Commission), scholarship etc which might become refundable to the University.
8. The guidelines of MHRD/UGC/University issued in this regard and revised from time to time shall be binding on Mr. Asif Ali.

**The action taken by the Vice-Chancellor is submitted for ratification by the Executive Council.**



**EC-14 / Item No. 13****To confirm the action taken by the Vice Chancellor on Reservation Roster for Professor, Associate Professor and Assistant Professor as University as a Unit**

In compliance to Resolution No. 10 of the 2<sup>nd</sup> meeting of the Executive Council dated 14.01.2013, the Central University of Jammu has approved the Reservation Roster of 200 points.

Accordingly, till 2014 the University has advertised the posts of Assistant Professor, Associate Professor and Professor against the Employment Notification No. 03, 05, 07.

The Department wise position is as under:

S. No.	Department of	Professor	Associate Professor	Assistant Professor
1.	Computer Sciences and Information Technology	1. 01-UR	1. 01-UR 2. 01-UR	1. 01-UR, 2. 01-UR 3. 01-UR, 4. 01-OBC
2.	Economics	2. 01-UR	3. 01-UR 4. 01-UR	5. 01-UR, 6. 01-UR 7. 01-SC, 8. 01-OBC
3.	Educational Studies	3. 01-UR	5. 01-UR 6. 01-UR	9. 01-UR, 10. 01-UR 11. 01-UR 12. 01-OBC
4.	English	4. 01-UR	7. 01-SC 8. 01-UR	13. 01-UR 14. 01-ST 15. 01-SC 16. 01-OBC
5.	Environmental Sciences	5. 01-UR	9. 01-UR 10. 01-UR	17. 01-UR 18. 01-UR 19. 01-OBC 20. 01-SC
6.	Human Resource Management and Organizational Behaviour	6. 01-UR	11. 01-UR 12. 01-UR	21. 01-UR 22. 01-UR 23. 01-OBC 24. 01-UR
7.	Mathematics	7. 01-SC	13. 01-UR 14. 01-ST	25. 01-UR 26. 01-OBC 27. 01-SC 28. 01-ST**
8.	National Security Studies	8. 01-UR	15. 01-SC 16. 01-UR	29. 01-UR 30. 01-OBC 31. 01-UR

				32. 01-UR
9.	Public Policy and Public Administration	9. 01-UR	17. 01-UR 18. 01-UR	33. 01-UR 34. 01-OBC 35. 01-SC 36. 01-UR
10.	Tourism and Travel Management	10. 01-UR	19. 01-UR 20. 01-SC	37. 01-UR 38. 01-OBC 39. 01-UR 40. 01-ST
11.	Mass Communication and New Media	11. 01-UR	21. 01-UR 22. 01-UR	41. 01-SC 42. 01-OBC 43. 01-UR 44. 01-UR
12.	Sociology and Social Work	12. 01-UR	23. 01-UR 24. 01-UR	45. 01-OBC 46. 01-UR 47. 01-SC 48. 01-UR
13.	Hindi	13. 01-UR	25. 01-UR 26. 01-UR	49. 01-OBC 50. 01-UR 51. 01-UR 52. 01-OBC

In 2015, the University has started eight new Departments/Centres for the academic session 2016-17, the posts of Professor, Associate Professor and Assistant Professor are advertised as per direction of the Competent Authority as under:

- (i) Department of Animal Sciences and Wild Life
- (ii) Department of Chemistry and Chemical Sciences
- (iii) Centre for Comparative Religions and Civilizations
- (iv) Department of Marketing and Supply Chain Management
- (v) Centre for Molecular Biology
- (vi) Department of Nano Sciences and Materials
- (vii) Department of Physics and Astronomical Sciences
- (viii) Department of Plant Sciences

Accordingly roster position are as follows:

S. No	Name of the Department	Professor (Roster point)	No. of Posts Advertised			
			Associate Professor		Assistant Professor	
			Actual Roster point	Roster point swapped and post advertised	Actual Roster point	Roster point swapped and post advertised
14.	Department of Zoology (Dept. of Animal Sciences and Wild Life)*	14. 01-ST	27. 01-SC 28. 01-ST	27. 01-UR <sup>1</sup> 28. 01-UR <sup>2</sup>	53. 01-UR 54. 01-SC 55. 01-ST 56. 01-OBC	53. 01-UR 54. 01-UR <sup>4</sup> 55. 01-ST 56. 01-OBC

15.	Department of Chemistry and Chemical Sciences	15. 01-SC	29. 01-UR 30. 01-UR	29. 01-UR 30. 01-UR	<b>57. 01-UR</b> 58. 01-UR 59. 01-UR 60. 01-OBC	<b>57. 01-SC</b> 58. 01-UR 59. 01-UR 60. 01-OBC
16.	Centre for Comparative Religions and Civilizations	16. 01-UR	31. 01-UR 32. 01-UR	<b>31. 01-SC</b> 32. 01-UR	61. 01-SC 62. 01-UR 63. 01- OBC 64. 01- UR	61. 01-SC 62. 01-UR 63. 01- OBC 64. 01- UR
17.	Department of Marketing and Supply Chain Management	17. 01-UR	33. 01-UR 34. 01-UR	33. 01-UR <b>34. 01-ST</b>	65. 01-UR 66. 01-UR 67. 01-OBC 68. 01-SC	65. 01-UR 66. 01-UR 67. 01-OBC 68. 01-SC
18.	Centre for Molecular Biology	18. 01-UR	35. 01-SC 36. 01-UR	35. 01-SC 36. 01-UR	69. 01-ST 70. 01-UR 71. 01-OBC 72. 01-UR	69. 01-ST 70. 01-UR 71. 01-OBC 72. 01-UR
19.	Department of Nano Sciences and Materials	19. 01-UR	37. 01-UR 38. 01-UR	37. 01-UR <b>38. 01-ST<sup>3</sup></b>	73. 01-UR 74. 01-SC 75. 01-OBC 76. 01-UR	73. 01-UR 74. 01-SC 75. 01-OBC 76. 01-UR
20.	Department of Physics and Astronomical Sciences	20. 01-SC	39. 01-UR 40. 01-ST	39. 01-UR <b>40. 01-UR</b>	77. 01-UR 78. 01-OBC 79. 01-UR 80. 01-ST	77. 01-UR 78. 01-OBC 79. 01-UR 80. 01-ST
21	Department of Botany (Dept. of Plant Sciences)*	21. 01-UR	41. 01-SC 42. 01-UR	41. 01-SC 42. 01-UR	81. 01-SC 82. 01-OBC 83. 01-UR 84. 01-UR	81. 01-SC 82. 01-OBC 83. 01-UR 84. 01-UR

\* Change of names of the Department vide Resolution No. 12 of 12<sup>th</sup> EC meeting dated 07.04.2017.

The Vice Chancellor has approved the above points and the posts of the teachers were advertised vide Employment Notification No. 13, 14, 15 and 16.

For M.Ed. (2 years) programme (vide UGC letter No. F.15-5/2012(CU) dated 23 March, 2016 – 01# Professor, 02# Associate Professor and 07# Assistant Professor posts were sanctioned.

S. No	Name of the Department	No. of Posts Advertised				
		Professor	Associate Professor		Assistant Professor	
			Actual Roster point	Roster point swapped	Actual Roster point	Roster point swapped
22.	Department of Educational Studies	22. 01-UR	43. 01-UR 44. 01-UR	43. 01-UR 44. 01-UR	85. 01-UR 86. 01-OBC 87. 01-SC 88. 01-UR 89. 01-OBC <b>90. 01-UR</b>	85. 01-UR 86. 01-OBC 87. 01-SC 88. 01-UR 89. 01-OBC <b>90. 01-ST**</b>

					91. 01-UR	91. 01-UR
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**Notes:**

<sup>1</sup>The post (S.No. 27) has been swapped **with S.No. 31** of Associate Professor.

<sup>2</sup>The post (S.No. 28) has been swapped **with S.No. 34** of Associate Professor.

<sup>3</sup>The post (S.No. 38) has been swapped **with S.No. 40** of Associate Professor.

<sup>4</sup>The post (S.No. 54) has been swapped **with S.No. 57** of Assistant Professor.

\*\*It is also noted that the Executive Council has also Resolved in its 11<sup>th</sup> Meeting dated 15.07.2016 vide its Resolution of Any Item (iii) reproduced as under:

- iii. *The Vice Chancellor apprised the Council that one post of Assistant Professor reserved for ST category, in the Department of Mathematics has not been filled in spite of repeated advertisements for want of suitable/eligible candidates, it was resolved that the reservation for ST category in the Department of Mathematics be shifted to any other Department and the said post of Assistant Professor in the Department of Mathematics be declared as UR and advertised accordingly.*

Accordingly, Reservation point no. 28 under Department of Mathematics has been swapped with Sl.No. 90 under Department of Educational Studies and the said post was filled with UR candidate.

To implement the reservation in letter and spirit by providing equal representation of general and reserve categories in each department / Centre, the university swaps certain positions among department. By action of swapping the percentage of quota to be offered to the reserved categories remains within limit as per the Govt. of India / UGC rules in Central University of Jammu. The liaison officers of respective categories endorsed the overall roster.

**The action taken by the Vice Chancellor is submitted to Executive Council for ratification.**

**EC-14 / Item No. 14**

**To consider the recommendation of the Academic Council to confirm the Action taken by the Vice Chancellor regarding adoption of the UGC Regulations on Minimum Qualifications for appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 as notified by UGC in Gazette of India vide dated 18 July, 2018**

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In pursuance to the Central University Act, 2009, clause 11(3), Vice Chancellor has approved to adopt the “*UGC Regulations on Minimum Qualifications for appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018*” in Central University of Jammu.

Further, the Academic Council in its 10<sup>th</sup> meeting held on 24.08.2016 (Item No.12) resolved to recommend to the Executive Council for confirmation of the Action taken by the Vice Chancellor regarding adoption of the UGC Regulations on Minimum Qualifications for appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 as notified by UGC in Gazette of India vide dated 18 July, 2018.

**The matter is placed before the Executive Council for rectification.**

**EC-14 / Item No. 15****To consider the recommendation of the Academic Council to approve the panels of Experts of Selection Committees for the teaching posts**

As per provisions of the Central Universities Act, 2009, Statute 18 (2) (amended), the Selection Committee for the post of Professor, Associate Professor and Assistant Professor, among others, shall be constituted as per the extant UGC Regulations on the subject. The UGC in its Regulations, 2018 prescribed the constitution of Selection Committees and Guidelines on Selection Procedure for the post of Assistant Professor, Associate Professor and Professor. For the Selection Committee, **“three experts in the subject concerned nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the University concerned”** are to be nominated.

The Academic Council in its 10<sup>th</sup> meeting held on 24.08.2016 (Item No. 11) resolved to recommend to the Executive Council for consideration of the panels of experts of the Selection Committees for the post of Assistant Professor, Associate Professors and Professors are kept in sealed envelope for the following Departments / Centres:

<b>Sl. No.</b>	<b>Name of the Department/ Centre</b>
1.	Comparative Religions and Civilizations
2.	Molecular Biology
3.	Botany
4.	Chemistry and Chemical Sciences
5.	Environmental Sciences
6.	Computer Sciences & Information Technology
7.	Economics
8.	Educational Studies
9.	English
10.	Hindi & Other Indian Languages
11.	Human Resource Management and Organizational Behaviour
12.	Marketing and Supply Chain Management
13.	Mass Communication and New Media
14.	Mathematics
15.	Nano Sciences and Materials
16.	National Security Studies
17.	Physics and Astronomical Sciences
18.	Public Policy and Public Administration
19.	Social Work
20.	Tourism and Travel Management
21.	Zoology

**The matter is placed before the Executive Council for consideration.**

**EC-14 / Item No. 16****To consider confirmation of Assistant Professors on completion of probation period**

Clause 4 & 5 of Ordinance No. 11 governing condition of service of teachers appointed in the University regarding probation and confirmation is reproduced below:

***Period of Probation and Confirmation***

4. *Every teacher shall be appointed on probation for a period of 12 months which may be extended by the Executive Council, by a further period of up to 12 months, subject to the condition that the total period of probation shall in no case exceed twenty four months.*
5. *The case of a teacher on probation shall be placed before the Executive Council by the Registrar. In case the Executive Council decides not to confirm a teacher, whether before the end of twelve months' period of his/her probation, or before the end of the extended period of probation, as the case may be, he/she shall be informed in writing to that effect not later than thirty days from the date of notification of minutes of Executive Council. In that case, his/her services under the University shall be terminated without notice.*

The following faculty members were appointed by the University during the year 2016-2017 as per the dates mentioned against individual. As per the terms and conditions of appointment, their appointment was on probation for a period of one year in the first instance from the date of their joining which may further be extended for another period of one year.

Accordingly, the date of the completion of their probation period of one year is mentioned against each:

Sl. No.	Name of faculty	Name of the Department/ Centre	Category	Date of Joining	Probation period completed
1.	Dr. Avinash Chand Yadav	Physics and Astronomical Sciences	OBC	21.10.2016	20.10.2017
2.	Dr. Amit Tomar		UR	21.10.2016	20.10.2017
3.	Dr. Jehova Jire L.Hmar		ST	24.10.2016	23.10.2017
4.	Dr. Shelly Sehgal	Molecular Biology	UR	25.05.2017	24.05.2018

In view of the above, it is proposed that the services of the above faculty members may be considered for confirmation from the dates indicated against each subject to confirmation of caste / police / PwD verification, wherever applicable.

**The matter is placed before the Executive Council for consideration.**

**EC-14 / Item No. 17**

**To consider the draft format for Annual Performance Appraisal Report (APAR) of three tier (i.e. initiated by Head of Department, reviewed by Dean of School and approved by Vice-Chancellor) be introduced for all faculty from the year 2017-18**

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In the light of decision taken by the Executive Council in its 13<sup>th</sup> Meeting dated 11.09.2017 vide Resolution No. 09 is as follows:

*“44. The House also resolved that the Annual Performance Appraisal Report (APAR) of three tier (i.e. initiated by Head of Department, reviewed by Dean of School and approved by Vice-Chancellor) be introduced for all the faculty from the year 2017-18”*

In compliance to the above EC resolution, a Committee was notified for finalization of Annual Performance Appraisal Report (APAR) Form for the faculty members of the University vide no. CUJ/Estab.-T/140/APAR/1121 dated 24<sup>th</sup> October, 2017.

The draft format of Annual Performance Appraisal Report (APAR) for faculty is placed at **Annexure-II**

**The APAR format for faculty is presented before Executive Council for approval.**



**EC-14 / Item No. 18**

**To consider establishment of Central Research Institute of Yoga and Naturopathy (CRIYN) with 100 bedded Yoga and Naturopathy hospital in the Central University of Jammu by CCRYN.**

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Central Council for Research in Yoga and Naturopathy (CCRYN), Ministry of AYUSH, Govt. of India is in the process of establishing Central Research Institute of Yoga & Naturopathy (CRIYN) with 100 bedded Yoga & Naturopathy hospital.

Central University of Jammu had approached the CCRYN with the request to establish a CRIYN with 100 bedded Yoga & Naturopathy hospital in the University. 10 acres of land for this purpose has also been identified. The identified land has been inspected by a team of officers from CCRYN, New Delhi and has been found suitable for establishment of the Central Research Institute of Yoga and Naturopathy (CRIYN). **CCRYN will bear the cost of construction of the building and for running the institute and hospital.** Central University of Jammu will provide 10 acres of land, necessary support and cooperation in the establishment of CRITN.

**The matter is placed before the Executive Council for consideration.**

**EC-14 / Item No. 19**

**To consider starting of one year PG Diploma Course in Yoga in Central University of Jammu.**

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Academic Council in its 9<sup>th</sup> meeting held on 20<sup>th</sup> January, 2018 has approved one year PG Diploma Course in Yoga. Pursuant to this resolution, the University has started first batch of PG diploma course in Yoga w.e.f. academic session 2018-19 in its Temporary Academic Block, Sainik Colony Jammu. This course is self supporting in nature i.e. the expenditure to run the course shall be borne out of the fees deposited by the students.

Adhoc Board of Studies of Yoga centre of the university in its meeting held on 23<sup>rd</sup> March, 2018 and 18<sup>th</sup> April, 2018 has recommended 30 seats with fee of Rs 20,000/- per candidate for one year PG diploma course in Yoga.

**The matter is placed before the Executive Council for consideration.**

**EC-14 / Item No. 20**

**To place before the Executive Council recommendation of the MHRD regarding implementation of 7<sup>th</sup> Central Pay Commission and revision of rates of allowances for University regular employees.**

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The MHRD vide their letter No. 1-7/2015-U.II and UGC vide D.O. No. F.1-6/2017/ (CU) (1) dated 2<sup>nd</sup> November, 2017; 8<sup>th</sup> November, 2017; and 2<sup>nd</sup> January, 2018 has approved the pay revision of the Teaching and Non-teaching staff w.e.f. 1<sup>st</sup> January, 2016 on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC) respectively as following:

- i) Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).
- ii) Scheme of revision of pay for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Registrar, Deputy Controller of Examination, Assistant Controller of Examinations, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).
- iii) Pay revision of the Non-teaching employees of the Central Universities (CUs) & Centrally funded Deemed Universities, under the administrative control of MHRD.

Ministry of Finance vide their letter F. No. 1/1/2016-E-III(A) dated 26<sup>th</sup> July, 2017 has approved the revision of rates of Allowances – extension of Government decisions on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC) in respect of employees of Quasi- Government Organizations, Autonomous Organisations, Statutory Bodies set-up by and funded / controlled by the Central Government. Further, issue of order from UGC is awaited in regard to release the allowances duly approved by the Govt. of India. As such, approval may be accorded to release the allowances as and when order by UGC.

Furthermore, in the 14<sup>th</sup> meeting of the Finance Committee held on 27.01.2018 (item No. 5), the above order of the pay revision of employees of the Central Universities issued by MHRD and UGC were discussed in detail and resolved that the internal receipts of the University are added in the recurring head of the UGC grant and Central University of Jammu will not be in a position to provide 30% or less funds for the salary of the employees of the University. As such the recommendation of the Finance Committee may be approved.

**The matter is placed before the Executive Council for kind information and approval.**

**EC-14 / Item No. 21**

**To place before the Executive Council, the Minutes of the meeting of the 14<sup>th</sup> and 15<sup>th</sup> Finance Committees**

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The 14<sup>th</sup> meeting of the Finance Committee was held on 27<sup>th</sup> Jan, 2018 at Committee Room, Central University of Jammu and 15<sup>th</sup> Meeting of the Finance Committee was held on 25<sup>th</sup> June, 2018 at Committee Room-1, Annexed, India International Centre, New Delhi. The minutes of the above two meetings are placed at **Annexure -III**.

**Recommendations of the above two Finance Committee meetings are placed before the Executive Council for approval.**

**EC-14 / Item No. 22**

**To place before the Executive Council the recommendations of the Finance Committee of Annual Accounts along with SAR for the year 2016-17**

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The Central University Act-2009 under sub-section 1 of section 31 provides that “the Annual Accounts and Balance Sheet of the University shall be prepared under the directions of Executive Council and shall, once at least every year and at intervals of not more than fifteen months, be audited by the Comptroller and Auditor- General of India or by such persons as he may authorize on this behalf.”

Accordingly, the Annual Accounts of the University for the periods 01-04-2016 to 31-03-2017 were compiled in accordance with principles and procedures laid down by Ministry of Human Resource Development, Department of Higher Education and as per the guidelines of the UGC. The Accounts have been prepared on accrual basis. The compiled accounts were placed and approved by the Finance Committee in its 13<sup>th</sup> meeting held on 07<sup>th</sup> June, 2017 before submission to CAG for auditing.

The CAG party took up auditing of the accounts on 02.06.2017 and completed the job on 30.06.2017. The draft SAR was received on 09.08.2017 and the reply of the same has been furnished on 16.08.2017. The Director General (Audit) Chandigarh on behalf of CAG has issued the SAR for the year 2016-17 vide No. □□□□□□□/ No .□□ □□ □ □□/(□□□□□□□□/ SAR CUJ 2016-17/4261 dated 31.10.2017 and the Action Taken Report on the SAR is enclosed as **Annexure-IV**.

As per the sub section 2 of the section 31 of the Act, copy of the Annual Accounts together with the Audit Report thereon shall be submitted to the Court and the Visitor along with the observation of the Executive Council. Further, 40 copies of the printed Annual Accounts together with the Audit Report, has been submitted to the MHRD to be laid before both the Houses of the Parliament.

Further, in pursuance to the Central Universities Act, 2009, Vice Chancellor approved the Annual Accounts in anticipation of the approval of Executive Council as 40 copies of the printed Annual Accounts together with the Audit Report, has to be submitted to MHRD to be laid before both the Houses of the Parliament.

**The recommendations of the Finance Committee is placed before the Executive Council for approval and to rectify the decision taken by the Vice Chancellor.**

**EC-14 / Item No. 23****To consider the Revised Estimates for the year 2017-18 and Budget Estimates for the year 2018-19**

The Revised Estimates are based on actual flow of funds for expenditure under revenue and capital items. During the current year, the University has established fifteen P.G. programmes, eight regular Integrated M.Phil. / Ph.D programmes, four integrated M.Sc. Programmes, ten direct Ph.D programmes, two part-time Ph.D programmes, two Research Centres and two Certificate Courses. The increase in capital and revenue expenditure is attributed to academic and construction activities at site.

The University had an unspent balance of Rs.4,854.01 lakhs as on 01<sup>st</sup> April, 2017 which was taken as the opening balance for the financial year 2017-18.

The demand projected for the year 2017-18 was initially estimated to be Rs. 51,000.00 lakhs which has now been revised to Rs.14,584.85 lakhs with the revised estimated expenditure of Rs.13,685.90 lakhs. Based on this flow of expenditure and expected activities, the University is proposing grant of Rs.18,058.00 lakhs during the year 2018-19. Taking into account the proposed grant of Rs.16,058.00 lakhs, the University shall be having following funds available for 2018-19.

Opening Balance	-	Rs. 6183.36 lakhs
Expected Income from Internal / Own Resources	-	Rs. 493.20 lakhs
Expected Grant from UGC	-	<u>Rs. 18,058.00 lakhs</u>
<b>Total</b>		<b>Rs. 24,734.56 lakhs</b>

Out of this, expenditure is estimated to be Rs.20681.20 lakhs as per details given in the **Annexure- V**. Therefore, funds to the extent of Rs.18058.00 lakhs are proposed as Grant-in-aid from UGC for the year 2018-19. If funds are available as projected above, the University shall be left with a balance of Rs.4053.36 lakhs at the end of the year 2018-19 which may cater to the requirements for one or two months of the subsequent year for administrative expenses and part development including clearing of immediate liabilities.

The Budget Estimates have been prepared keeping in view the construction activities already initiated and planned to be started in coming financial year 2018-19 and other recurring expenses, including salaries.

The Finance Committee in its 14<sup>th</sup> meeting held on 27.01.2018 (item No. 60) has considered the above Revised Estimates for the year 2017-18 and Budgets Estimate for the year 2018-19 and recommended to the Executive Council for approval.

**The recommendations of the Finance Committee placed before the Executive Council for approval.**

**EC – 14 / Item No. 24**

**To place the Annual Accounts for the year 2017-18 before the Executive Council duly recommended by the Finance Committee and audited by CAG**

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The Central University Act-2009 under sub-section 1 of section 31 provides that “the Annual Accounts and Balance Sheet of the University shall be prepared under the directions of Executive Council and shall, once at least every year and at intervals of not more than fifteen months, be audited by the Comptroller and Auditor- General of India or by such persons as he may authorize in this behalf.”

Accordingly, the Annual Accounts for the University for the periods 01.04.2017 to 31.03.2018 were compiled in accordance with principles and procedures laid down by Ministry of Human Resource Development, Department of Higher Education and as per the Guidelines of the UGC. The Accounts have been prepared on accrual basis. The compiled accounts were placed and agreed by the Finance Committee in its 15<sup>th</sup> meeting held on 25<sup>th</sup> June, 2018 (item No. 4) and the same have been audited by CAG.

The Annual Accounts are required to be approved by the Finance Committee and Executive Council before submission to the CAG for auditing. The CAG party took up auditing of the accounts on 02.06.2018 and completed the job on 30.06.2018. The draft SAR is awaited.

As per the sub section 2 of the section 31 of the Central Universities Act, 2009 copy of the Annual Accounts together with the Audit Report thereon shall be submitted to the Court and the Visitor along with the observation of the Executive Council. Further, 40 copies of the printed Annual Accounts together with the Audit Report, has to be submitted to the MHRD to be laid before both the Houses of the Parliament. Approval may be accorded for the same to submit the Annual Accounts along with SAR to the MHRD for laying in both the houses of the Parliament. The Annual Accounts are placed as **Annexure-VI**

**The recommendations of the Finance Committee is placed before the Executive Council for approval.**

**EC-14 / Item No. 25**

**To place before the Executive Council recommendations of the Finance Committee to consider the delegation of financial powers to the Joint Registrar, Deputy Registrar and equivalent officers of the University**

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In order to facilitate smooth functioning of the University, need to delegate financial powers to the Joint Registrar and Deputy Registrar of the University. The finance committee in its 15<sup>th</sup> meeting held on 25<sup>th</sup> June, 2018 has recommended to delegate the following financial power:

- i. **Joint Registrar** – Rs. 50,000/- single transaction and not more than Rs. 10,00,000/- per month.
- ii. **Deputy Registrar or equivalent** – Rs. 25,000/- transaction and not more than Rs.5,00,000/- per month.

**The recommendations of the Finance Committee placed before the Executive Council for approval.**



**EC-14 / Item No. 26**

**To place before the Executive Council, Minutes of the 9<sup>th</sup> and 10<sup>th</sup> meeting of Academic Council**

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The 9<sup>th</sup> meeting of the Academic Council was held on 20<sup>th</sup> Jan, 2018 at Committee Room, Central University of Jammu and 10<sup>th</sup> Meeting of the Academic Council was held on 24<sup>th</sup> August, 2018 at Committee Room, Central University of Jammu. The minutes of the meeting of 9<sup>th</sup> Academic Council is placed at **Annexure –VII** and the minutes of 10<sup>th</sup> meeting will be placed on table.

**Recommendations of the above two Academic Council meetings are placed before the Executive Council for kind perusal and consideration.**

**EC-14 / Item No. 27**

**To place before the Executive Council Tripartite MoU between the University, the UGC and the MHRD for information and record**

University Grants Commission vide its letter no F.13-3/2017(CU) dated 13.07.2017 & 03.10.2017 had requested Central University of Jammu to sign a tripartite MoU between Central University of Jammu, University Grants Commission and Ministry of Human Resource Development with the objective to assess and facilitate the performance of the Central University of Jammu on selected key parameters against the targets set so as to incrementally improve the performance of the University.

Accordingly, the University prepared the MoU and circulated the same amongst the members of Executive Council for perusal and approval on 27.06.2018. MoU has been signed by the University.

**The matter is placed before Executive Council for information and record.**

**EC-14 / Item No. 28**

**To consider recommendations of Committee for Portability of previous service, pay protection, leave earned and other retirement benefits or such incidental benefits earned by an employee prior to appointment in the University**

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The University received requests from various teaching and non-teaching employees for consideration of portability of previous service, pay protection, leave earned and other retirement benefits or such incidental benefits earned by an employee prior to appointment in the University. The Vice-Chancellor vide CUJ/Admin/IV-14/5/2015/175 dated 11.04.2017 appointed a committee to examine the matter and submit its recommendations. The Committee met on 01.05.2018 and discussed the matter in detail and resolved to lay down following criteria for pay protection and previous service benefits:

1. The employee must have applied through proper channel.
2. He / She must have served in government undertaking, Higher Education Department or other department / PSU / Autonomous Institution under Union / State / UT government as his / her last appointment prior to CU Jammu.
3. He/ she must have joined CU Jammu after tendering technical resignation and exercised his options of lien in writing (with or without lien).
4. He / she must have been a regular confirmed employee in his / her previous organisation
5. Unclaimed previous service benefits, if due to employee, should be deposited by the employee through his / her previous employer
6. Retirement benefits, pension etc paid earlier or hereafter by the previous employer will be adjusted / deducted from the date such benefits have become operative / applicable

Further, MHRD vide F.No. 22-9/2017(CU) dated 01.05.2018 has informed the University that “ ***For Service matters, the University should follow the Govt. of India rules / orders as applicable to Central Govt. Civilian employees***” Therefore, In addition to above recommendations, DoPT & UGC guidelines and rules, as amended from time to time, to these matters will be made applicable to such similar cases.

**The matter is placed before Executive Council for consideration and approval.**

**EC-14 / Item No. 29**

**To introduce Basic Course(s) in foreign language(s) Central University of Jammu at Temporary Academic Block, Sainik Colony,**

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To give impetus to learning of foreign languages in the State, the University intends to begin following evening part-time courses of foreign languages at Temporary Academic Block, Sainik Colony, Jammu.

<b>S. No.</b>	<b>Course Name</b>	<b>Duration</b>	<b>Total Intake</b>	<b>Fee</b>
1	Basic Course in French	3 months	30	Rs 5000/-
2	Basic Course in German	3 months	30	Rs 5000/-

These courses will be beneficial to those who desire to learn the above language(s) and intending to build a career in the Countries where French and German languages are widely spoken. These Courses will be self-sustaining in nature.

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The matter is placed before the Executive Council for consideration and approval.**

**EC-14 / Item No. 30**

**To consider the amendment in the Ordinances as communicated by the MHRD and the UGC**

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The CUJ revised its first ordinances and the same were considered by Academic Council and Executive Council. Amended Ordinances for approval were submitted to MHRD and UGC. Out of 54 Ordinances, Visitor has approved 30 Ordinances and the same have been published in the Gazette of India: Extraordinary vide notification dated 11.07.2017. Further, MHRD vide letter no F.72-4/2013(CU) dated 10.10.2017 has forwarded the comments of UGC for amendment of remaining 24 ordinances. Copy of MHRD letter and amended ordinances are placed at **Annexure VIII**. In compliance to MHRD and UGC comments, University Ordinances have been amended accordingly and re-submitted for consideration and recommendation to Executive Council.

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The amended Ordinances are placed before the Executive Council for consideration approval and to recommend to the Visitor through MHRD for approval**

**EC-14 / Item No. 31**

**To consider reservation of seats in Admissions in UG & PG Programmes offered by Central University of Jammu**

For admissions to various UG, PG & Ph.D. programmes, the University is currently following reservation policy as per Govt. of India norms as given below:

*“There shall be reservation of seats for SC, ST, OBC and Persons with Disabilities in the following manner:*

- i. Scheduled Caste (SC) category - 15.0%*
- ii. Scheduled Tribe (ST) category - 7.5%*
- iii. Other Backward Classes (OBC) category - 27.0%*
- iv. Persons with Disabilities (PWD) - 3.0%”*

To encourage outstanding sportspersons, NSS volunteers, NCC cadets and wards of defence service personnel, it is imperative that in every UG & PG Programme, one seat each for following categories may be reserved, in the order of merit, as supernumerary seat w.e.f. Academic Session 2019-2020:

- a) Outstanding Sportspersons
- b) National Cadet Corps
- c) NSS
- d) Wards of serving or retired Defence personnel as per national policy
- e) Wards of Central University of Jammu employees who are holding or have held substantive post

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the aforesaid reservation of seats in admissions and recommended to Executive Council.

**The matter is placed before the Executive Council for consideration and approval.**

**EC-14 / Item No. 32**

**To consider community welfare courses / coaching classes for Competitive Civil Services Examinations**

The well being and development of SC, ST, OBC & minorities (non-creamy layer) are important indicators of strength and success of democratic society. In this regard, UGC in its XII plan issued guidelines to prepare students belonging to SC, ST, OBC & Minority communities to get gainful employment in group A, B or C Central Services, State Services or equivalent positions in private sector. The objective of this coaching scheme is to provide orientation for competitive examinations conducted for selection to service such as IAS, State Public Services, Bank Recruitment etc.

In this regard, Central University of Jammu since August, 2016 has been conducting evening coaching classes for various Central and State Civil Services Examinations for SC, ST, OBC & Minority candidates in the light of Govt. of India guidelines issued from time to time. The first batch was started in September, 2016 wherein 178 candidates were trained, out of which 22 candidates qualified the examination. In September, 2017, 2nd Batch of 78 candidates was trained, out of which 18 candidates qualified the examination. In 2018, coaching for State Civil Services is in progress and 51 candidates belonging to SC, ST, OBC and Minority are being trained free of cost.

It is proposed that UGC may be requested to provide additional funds for this course so that more candidates belonging to SC, ST, OBC and Minority communities may be benefitted every year.

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The matter is placed before the Executive Council for consideration and approval.**

**EC-14 / Item No. 33**

**To consider ordinance with exit option in 5 Year Integrated Courses offered by the University**

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The University started four programs of 5-Year M.Sc. Integrated Courses in Physics, Chemistry, Botany and Zoology w.e.f. academic session 2016-17. For students who desire to complete graduation after 3 years without further pursuing PG Course, it is proposed that ordinance with exit option after 3 years to candidates may be offered with graduation degree in the subject concerned.

Further, School Boards may be requested to frame rules and regulations for the same and to fill up the seats falling vacant (lateral entry) at PG level by providing equal opportunity to all applicants by following UGC guidelines and University Ordinances, as amended from time to time. The said ordinance is placed at **Annexure-IX**.

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The matter is placed before the Executive Council for consideration and approval.**



## **EC-14 / Item No. 34**

### **To consider establishment of new Schools / Centre**

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To fructify one of the Mission objectives of the University viz., “*Encouraging inter-disciplinary focus, as also collaborative research with leading Institutions aimed at the optimum development of human resource and integration of new ideas and innovations*”, the University has, started four courses in Integrated M.Sc. Programmes in Botany, Zoology, Physics & Chemistry w.e.f. academic year 2016-17. From next academic session, 2019-20 the Integrated PG Programme will be extended to Mathematics discipline also. To give further impetus to its contribution in the emerging areas which have regional and national relevance, the University therefore proposes to establish following School(s) / Centre(s) to bolster its initiatives towards *inter-disciplinary* research and teaching:

- a) Centre for Space Sciences
- b) Centre for Earth Sciences
- c) Centre for Good Governance and Policy Studies
- d) School of Innovation and Start-ups
- e) DDU-Kaushal Kendra Centres for starting M-Voc Programmes in Retail, Tourism and Banking & Financial Services.
- f) B. Voc. Banking and Financial Services, Retail Management and Tourism Management (approved by UGC 1<sup>st</sup> August 2018).
- g) Courses offered under Community College: Makeup, Retail, Tourism, Fashion Designing and Tailoring (approved by UGC 1<sup>st</sup> August 2018).

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The matter is placed before Executive Council for consideration and approval.**

**EC-14 / Item No. 35**

**To consider creation of posts in various schools / departments**

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UGC has sanctioned to University Seven (7) posts in each department viz 04 Assistant Professors, 02 Associate Professors and 01 Professor. Further as per instruction of the UGC, Environment subject is mandatory in all courses and the University desires to offer Computer, English, Management and other courses as a subject in all departments to increase the employability of passed out students by providing them multi-disciplinary course exposure. As such, the sanctioned posts in these departments are inadequate to offer Inter-disciplinary courses to other departments. Therefore the University proposes to consider two (02) additional posts at the level of Assistant Professor in the following ten departments:

- a. Environmental sciences
- b. Computer Sciences & Technology
- c. English
- d. Masters in Business Administration and
- e. School of Vocational Studies
- f. 5 Years Integrated Masters Degree Programme in Chemistry, Physics, Botany, Zoology and Mathematics (planned)

The teaching and non-teaching staff for above departments shall be submitted to the UGC/MHRD for its approval and sanction.

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The matter is placed before the Executive Council for consideration and approval.**

**EC-14 / Item No. 36**

**To consider revised fee structure for all courses offered by the University w.e.f academic year 2019-20**

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The University revised its fee structure in the year 2016-17. UGC/MHRD has intimated that newly established Central Universities should be self sufficient and self dependant in terms of financial sustenance. It is, therefore, necessary that fee structure of all courses should be revised every year at the rate of 10-15% increase per annum. Revised fee structure for all courses w.e.f. fresh admission batch 2019-20 is placed at **Annexure-X** Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The matter is placed before Executive Council for consideration and approval.**

**EC-14 / Item No. 37**

**To consider sharing of teaching workload by Research Associates / Project Fellows /SRFs/ JRFs and other Equivalent and Higher Research Fellowship/appointments of the university**

As per UGC Guidelines each Research Associates/Project Fellows/ JRFs is required to reflect teaching assignments during their engagements in Higher Education Institution. To give requisite teaching exposure, it is proposed that Departments be allowed to engage Research Associates/Project Fellows/ JRFs in teaching assignments. There will not be any financial liability on the University to conduct the classes by Research Associate / Project Fellow / JRF.

Academic Council in its 10<sup>th</sup> Meeting held on 24.08.2018 has considered the proposal and recommended to Executive Council for approval.

**The matter is placed before the Executive Council for consideration and approval.**

### **EC-14 / Item No. 38**

#### **To confirm starting of joint Master Degree Programme in Nano Sciences and Materials between Central University of Jammu, India and Ecole Nationale Superieure de Chimie, de Biologie et de Physique (ENSCBP), University de Bordeaux 1, France**

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To start a joint Master degree programme in Nano Sciences and Materials with Ecole Nationale Superieure de Chimie, de Biologie et de Physique (ENSCBP), University de Bordeaux 1, France.

In the proposed Master degree course, in semester I and II (48 credits) will be taught at Department of Nano Sciences and Materials, Central University of Jammu and semester III and IV may be taught at Ecole Nationale Superieure de Chimie, de Biologie et de Physique (ENSCBP), University de Bordeaux 1, France. The Ecole Nationale Superieure de Chimie, de Biologie et de Physique (ENSCBP), University de Bordeaux 1, France has given its consent to start joint Master degree program. They are offering three modular courses. The students depending upon their background can choose one of these sets for their degree programme. They have also suggested an agreement under which the students will not pay tuition fee at Bordeaux but at the host University in India. The University of Bordeaux will also award them a Master degree based on their performance at ENSCBP Bordeaux. The University of Bordeaux will teach in English.

The same has also been approved by the Board of Studies of the concerned Department on 27.04.2017.

The proposal was discussed in 8<sup>th</sup> meeting of Academic Council and was referred to Executive Council. The proposal was placed before the 13<sup>th</sup> Executive Council held on 11.09.2017 and it was resolved that the proposal may be referred back to Academic Council, as around 20 Universities have cancelled such course collaborations. Further, EC nominated Prof. K.L Chopra to attend the Academic Council meeting to represent the EC view for above proposal and for the above course collaboration.

Academic Council in its 9<sup>th</sup> Meeting held on 20.01.2018 vide resolution no. 33 of AC-09 Item No. 07 has considered the starting of Joint Master Degree programme in Nano Sciences and Materials and recommended to Executive Council for approval.

The agenda point will be operationalized only after clearance from the UGC

**The agenda is placed before the Executive Council for re-consideration and approval.**

**EC-14 / Item No. 39**

**To consider rotation of Head position from current academic session**

Academic Council in its 9<sup>th</sup> Meeting held on 20<sup>th</sup> January 2018 has resolved

*“It was resolved that Headships be rotated after every three years upto the rank of Associate Professor”*

It is proposed to implement the said resolutions with effect from this academic session (2018-19)

**The matter is placed before Executive Council for consideration**