



जम्मू केंद्रीय विश्वविद्यालय
Central University of Jammu
रह्या-सुचानी(बागला)साम्बा -१८११४३जम्मू (ज.एवंका.)
Rahya-Suchani (Bagla) District Samba – 181143, Jammu (J&K)

Instructions for Hostel Allotment to Integrated UG programme

All students are advised to first complete the admission formalities and then along with Admission/Acknowledgement slip from the department, report to G-022, High Computing Lab (HCL), Ground Floor, Aryabhata Building, Central University of Jammu for completing hostel formalities.

- Step.1 Verify Your Name:** A list of shortlisted candidates will be displayed outside the hostel allotment venue. Check the list carefully to confirm that your name appears in the list of shortlisted candidates.
- Step.2 Report to Warden/ Joint Warden** in High Computing Lab (HCL), Ground Floor, Aryabhata Building, Central University of Jammu.
- Step.3 Payment of Security Deposit / Caution money:** Submit the **Security Deposit / Caution money of Rs. 2500**. An online link will be provided to submit **Security Deposit / Caution money**. **Security Deposit / Caution money** will be refunded after completion of the course.
- Step.4 Payment of Hostel Lodging Fee:** Candidates shall submit the **hostel lodging fee Rs. 18000/- per semester (non-refundable)**. An online link will be provided to submit hostel lodging fee.
- Step.5 Allotment of Room number in the hostel:** Report again to **Warden/ Joint Warden** with receipt of hostel lodging fee and caution money fee so that a room number is allotted to you.
- Step.6 Report to Concerned Hostel** along with following documents:
- 6.1 Receipt of hostel lodging fee and caution money
 - 6.2 Admission/Acknowledgement slip from the department
 - 6.3 Xerox of Adhaar Card
 - 6.4 Four passport size photographs of the resident, one passport size photograph each of mother, father and local guardian.
 - 6.5 Hostel form in the given format (Annexure 01)
 - 6.6 Anti-ragging form in the given format (Annexure 02)
 - 6.7 Undertaking in the given format (Annexure 03)
 - 6.8 Medical Certificate (Annexure 04)