



जम्मू केंद्रीय विश्वविद्यालय

Central University of Jammu

राया - सूचानी (बागला), जिला सांबा - 181143, जम्मू (जम्मू एवं कश्मीर)
Rahya - Suchani (Bagla), District: Samba - 181143, Jammu (J&K)



संख्या. CUJ/Acad/AC-19/2024/478 (९)

05th September, 2024

Notification No. 175/2024

It is hereby notified that Academic Council in, 19th Meeting held on 28.08.2024 vide Item No. 31 has approved the amendment in the Ordinance for Integrated programmes of the University as Annexure-A.

कुलसचिव

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Encl: As above

Copy to:-

1. All Deans of the Schools
2. All Heads of the Departments / Directors of the Centres
3. Controller of Examinations
4. P.S. to Hon'ble Vice Chancellor
5. P.S. to Registrar
6. ICT Cell (for Uploading on University Website)



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CHAPTER -I

Ordinance for Integrated Programs

(Common to all Integrated Programs)

(Central Universities Act, 2009 (Act No.25 of 2009 the Central Universities Act, 2009))
(Approved by the Academic Council (AC) and Executive Council (EC) in their meetings held on
..... andrespectively)

1. SHORT TITLE AND COMMENCEMENT

- a) These ordinances shall be called the “Central University of Jammu (CUJ)” Ordinances for Integrated Programs.
- b) They shall come into force with immediate effect.

2. DEFINITIONS

- a) “University” stands for “Central University of Jammu” at all places.
- b) “Academic Council (AC)” means the Academic Council of the University.
- c) “Advisory Committee” means an advisory Committee comprising of prominent and knowledgeable members having expertise in the area of all the Integrated Programs within and outside the University.
- d) “Executive Council (EC)” means the Executive Council of the University.
- e) “Board of Studies (BoS)” means the Board of Studies of the Department.
- f) “School Board (SB)” means School Board of the School of Engineering.
- g) CUET (Common University Entrance Test) means test conducted by National Testing Agency (NTA) for Undergraduate, Postgraduates and Integrated Programs.
- h) NTA means for National Testing Agency (NTA) conducted by Ministry of Education.
- i) CUET means for “Common University Entrance Test”.
- j) “Common Entrance Test (CET)” a test conducted by the “Central University of Jammu”.



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- k) “School of Life Science, School of Basic and Applied Sciences, and School of Humanities and Social Sciences” means a school which runs Integrated Programs.
- l) “NCC” means National Cadet Corps given basic military training in small arms and parades.
- m) “NSS” means National Service Scheme an Indian government sponsored public service program conducted by Department of Youth Affairs and Sports of the Government of India for developing student’s personality through community service.

3. INTEGRATED DEGREE PROGRAMS

- a) The University offers full-time Integrated Programs in specialized Arts and Science disciplines that address the immediate national requirements by providing adequately knowledge.
- b) The list of currently running Integrated Programs is given in Annexure- I.
- c) The University will confer Integrated Degree to the candidates who are admitted to the Integrated Programs and fulfil all the Academic and Co-curricular requirements as prescribed by this Ordinance.
- d) The programs may be added/deleted or amended in accordance with the decision/recommendations of the BoS/SB and duly approved by the AC and EC.

4. ACADEMIC SESSION

- a) Each Academic year shall be divided into two semesters (Odd and Even) apart from vacations, mid semester and end semester. The academic session in each semester shall be of at-least approximately of 90 working days with upto 40 hours of teaching per week. The odd semester will normally commence in the month of July/August every year, and the even in the month of December/January.
- b) The schedule of academic activities for a Semester, including the dates of registration, mid-semester and end-semester examinations, inter-semester break and other activities, etc. shall be referred to as per the Academic Calendar, which shall be prepared by the Academic Affair Wing and approval of thereof accorded by the competent authority, and announced at least TWO weeks before the commencement of the academic year.



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- c) The Academic Calendar must be strictly adhering to, and all other activities including co-curricular and/or extra-curricular activities and must be scheduled so that it does not interfere with the Curricular Activities as stipulated in the Academic Calendar.
- d) Whenever any of the Teaching Days gets declared as a Holiday or otherwise when the classes get suspended, irrespective of whatsoever be the reasons, appropriate makeup for such loss shall be made by having the class/lab /teaching sessions conducted on a suitable date by following the particular Class Time Table of that Teaching Day which was so lost, and it will be managed at the level of Head of Department (HoD) of the concern programme.

5. ADMISSION

- a) The admissions to Integrated Programs shall be as per Ordinances and Regulations of the University and in accordance with the guidelines issued by the concern bodies like; Ministry of Education (MoE) / CUJ, etc from time to time.
- b) The admissions shall be made through centralized counselling on the basis of merit through CUET/ CET merit depending upon the availability of seats in different Integrated Programs at the University.
- c) Every student admitted to the Integrated Degree program shall have to submit the necessary documents such as Character Certificate, Migration Certificate / Transfer Certificate (in original), as the case may be, and attested copies of other relevant certificates. After completing all necessary formalities, a permanent Registration number and Enrolment Number shall be provided to him/her for all future references by the University through the Academic Section/ Academic Branch.
- d) The candidates who have passed three years B.Sc. from a recognized College/University will also be eligible for admission in the appropriate Integrated Programs in Fourth Year under Lateral Entry Scheme based on merit /entrance exam / interview as notified by the CUJ subject to the availability of seats.
- e) The reservations in admission, cancellation of admission and fee refund will be as per University norms and notifications issued in this regard from time to time.



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6. ELIGIBILITY

- a) The eligibility for admission to Integrated Programs shall be as notified by the guidelines issued by the concern bodies like; UGC/ Ministry of Education (MoE) / CUJ from time to time.
- b) If any board awards only letter grades without providing an equivalent percentage of marks on the grade sheet, the candidate should obtain a certificate from the Board specifying equivalent marks and submit the same at the time of counselling. In case, such an equivalent certificate is not provided by the candidate, the decision of the Admission Committee regarding his/her eligibility shall be final.
- c) In addition, above candidates who are interested to seek admission as foreign nationals or under other categories as approved by the Central Government will also be considered for admission to the Integrated Programs provided, they fulfil the minimum eligibility criteria and their applications are received through proper channel.

7. DURATION OF THE PROGRAM

- a) A student is ordinarily expected to complete the Integrated program in 08/10 semesters (four/five years) from the date of initial registration. However, a student may complete the program at a slower pace by taking more time, but in any case, not more than 14/16 semesters (Seven/Eight years) from the date of initial registration in the program including rustication or temporary withdrawal from the course. For the student admitted under lateral entry scheme, maximum duration of the program will be considered accordingly as above.
- b) A student, who fails to fulfil all the academic requirements for the award of the Degree within the stipulated period from the date of his /her initial admission, shall forfeit his/her Degree.



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- c) "Multiple Entry and Exit" means the multiple entries and exit points in the academic programs offered at HEIs would remove rigid boundaries and create new possibilities for students. There are occasions when learners have to give up their education mid-way for various reasons. To facilitate flexible learning within the stipulated period as per 7(a), multiple entry and multiple exit options are given to the needy students. The student can exit from the program only at the end of the even semester/s (2nd, 4th, 6th and 8th semester) and the entry option is provided to the students at the beginning of the odd semester/s (3rd, 5th, 7th and 9th semester).

8. TEMPORARY WITHDRAWAL FROM THE PROGRAM

- a) A student may be permitted to discontinue/withdraw from the program of the University for a duration upto 2 years (4 Semester) for reasons of ill health/ startups, or for the other reasons found acceptable by the competent authority and approved in Academic Council:
- i. Provided the candidate applies to the University/ Department within at least 2 weeks of the commencement of the semester or from the date he/she last attended his/her classes whichever is later, stating the reasons for such withdrawal together with supporting documents.
 - ii. Provided further that the University/ Department is satisfied that, counting the period of withdrawal, the student is likely to complete his/her requirements of the Integrated Degree within the maximum time limits specified for the program above.
 - iii. Provided further that there are no outstanding dues in the Department/Hostel/ Library/NCC/NSS, etc. against the name of the candidate.
 - iv. A student who has been granted temporary withdrawal from the University/Department under the provisions, will be required to pay fees/charges (except tuition fees and hostel dues) during the period of leave. However, fees once paid will not be refunded.
- b) Normally, a student shall be permitted only once to withdraw from the program.



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9. STRUCTURE OF THE PROGRAM

- a) Each department shall have a curriculum for the program offered by it, duly approved by the Academic Council and uploaded on the University Website.
- b) The complete programme of study will consist of following categories of courses distributed over 08/10 Semesters:
 - i. The program structure shall comprise of Skill Enhancement Courses, Ability Enhancement Courses, Value Added Courses, Indian Knowledge Courses, With Major and Minor courses.
 - ii. a departmental core course should introduce the student to the foundations with their major and minor courses to be offered to his/her department;
 - iii. an elective courses enabling the student to take up a group of courses from a pool which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended opportunity or exposure to explore diverse interests and nurture one's talent, proficiency/skills in a broader perspective;
 - iv. Additional courses such as, Seminar, Industrial Training, Project, etc. prescribed by the department depending upon the specific requirement of the program.
- c) In addition, a student may be required to complete NCC/NSS/General Proficiency or other similar courses of compulsory nature as approved by the Academic Council These are normally conducted during evening hours and are designed for character building and to sensitize the students towards social/national issues.
- d) The curricula for the first year will be common for all branches.
- e) All Integrated Programs (Four/ Five years) shall be designed to have a minimum 160/200 and maximum 180/220 credits. A student will be eligible to get Undergraduate Degree with Honours and/or additional Minor Degree in approved specializations by respective BoS, if he/she completes an additional 18-20 credits. These credits could be acquired through MOOCs, Internship, Projects, Theory and Lab courses or other courses notified by the department time to time.



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Minimum Credit Requirements to Award Degree under Each Category:

S.No.	Broad Category of Courses	Minimum Credit Requirements for 3/4/5 Year of Study in Integrated Programs			
		3-year	4-year (Honours)	4-year (Research)	5-year
1.	Major	60	92	80	124 / 112
2.	Minor	24	32	32	08
3.	Multidisciplinary	09	09	09	09
4.	Ability Enhancement Courses (AEC)	08	08	08	08
5.	Skill Enhancement Courses (SEC)	09	09	09	09
6.	Value Added Courses common for all UG	06 - 08	06 - 08	06 - 08	06 - 08
7.	Summer Training/ Internship	02 - 04	02 - 04		
8.	Research Project / Dissertation			12	
Total		120	160		200

Note: * Honours students not undertaking research will do 3 courses for 12 credits in lieu of a research project / Dissertation.



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- f) The nature of courses, syllabus and credits shall be reviewed and updated by the Board of Studies (BoS) of the concerned Department and concerned School Board, and the suggestions would be recommended to the Academic Council for further approval.
- g) Courses identified as Major or Minor courses are compulsorily to be studied by a student for the award of the Degree. For electives (AEC/SEC/VAC/IKS etc.), failure to earn credits does not necessarily require repeating the same course. Instead, another approved elective could be permitted as a replacement for that course by the faculty concerned advisor and Head of department.
- h) Dissertation/Project/Summer Training/ Industrial Training/ Internship is to be satisfactorily completed before a student is declared eligible for the award of Degree. The curriculum for an individual department may show different credit allocation for Dissertation/Project/Summer training/ Industrial Training/ Internship, if considered necessary.
- i) Medium of Instruction /Evaluation/etc. shall be English/Hindi/Regional Language as required.

10. CREDIT SYSTEM

- a) All courses have a combination of Lecture/Tutorial/Practical (L-T-P) to indicate the contact hours. 'T' and 'P' components of a course may be void. Separate Laboratory course (0-0-P) may also be provided. All courses have credit counts (C) which reflect its weightage depending on the number of hours of instruction per week.
- b) For calculating credit, in general each lecture and tutorial one hour per week will be considered as 1 credit, and two practical hours as one credit.
- c) A Lab will consist of one session per week for 1 credit lab course and two sessions per week for a 2-credit lab course.
- d) The curriculum of all the Integrated programs is designed to have minimum 120/160/200 credits for 3/4/5 years for the award of Degree. For lateral entry students the number of credits to be earned for the award of the Degree shall be in accordance with the curriculum of program concerned.



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- e) The students are permitted to register for additional backlog courses from third semester onwards upto a maximum of 12-16 credits in a semester.
- f) Extra-curricular activities carry no credits, and a student should satisfactorily complete the prescribed NCC/NSS/General Proficiency program by securing 'S' grade. ['S'-Satisfactory].
- g) The general proficiency activities may include Games/Sports/Cultural/ Literary/Field Activities/Industrial Visit/Extension Lectures, etc. to be carried out beyond class hours. Students may be taken on educational tours arranged by the department with the concerned Head/ Dean, Dean Student Welfare and Proctor to expose their knowledge for society/industry.

11. ENROLMENT AND REGISTRATION

- a) From the first semester onwards, every student, is required to register for the courses to be pursued by him/her, as per the program, on the date (s) decided by the University in its Academic Calendar.
- b) The sole responsibility for enrolment and registration rests with the student. A student who does not register on the specified date for the purpose may be permitted late registration, in consideration of any valid reasons (decided by the Head and Dean of the concerned department), within the next 07 (seven) days on payment of late fee as prescribed by the University. However, under no circumstance's late registration after 30 calendar days from the scheduled date of registration is allowed except with the written permission from the Competent Authority.
- c) The registration procedure involves:
 - i. Filling of the registration form prescribed by the University, mentioning the courses to be pursued in the semester including the backlog, extra or optional courses if any;
 - ii. Payment of semester/reappear fee, and clearance of outstanding dues (hostel, mess, library and others if any), and
 - iii. Submission of the signed registration form as notified by the University in the Department.
- d) A student will be eligible for registration only if he/she has cleared all the dues of the University, Hostel, Library, etc. up to the end of the previous semester and completed the academic requirement of all the previous semesters, provided he/she is not debarred from registration, on disciplinary grounds.



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- e) The list of all the registered students shall be sent to Academic Section and Examination Section of the University by the Department within four weeks from the last date of registration respectively for every semester for further processing and necessary action.
- f) The semester fee once paid shall not be refunded if a student is expelled or detained/debarred from appearing the end semester examination on account of shortage of attendance, discipline or any other ground whatsoever.
- g) A student must ensure that he/she has earned the minimum specified credits to register for a particular semester as specified in the ordinance (Under the section 20, heading “Promotion to Higher Semester”).

12. ATTENDANCE

- a) A student must attend the lecture, tutorial and practical classes. The attendance requirement shall be a minimum of 75% of the total classes of a particular course actually conducted by the concerned course coordinator/Instructor. All approved leave of absence (e.g. representing the University in sports, games or athletics, placement activities, NCC/NSS activities etc.) shall be considered as present/ excused but not more than 5-10% of the total number of classes. Moreover, any other such contingencies like medical emergencies etc. shall not be considered beyond 25% to maintain the minimum 75% attendance criteria. However, after the recommendation by the head of the department and endorsed by concerned Dean, Competent Authority may condone attendance to an extent of 10% only in special cases. Each subject shall be treated as a separate unit for calculation of the attendance.
- b) The Head of the Department (HoD) shall notify regularly at least thrice in every semester, the list of such candidates who fall short of attendance.
- c) A candidate, who does not satisfy the attendance requirement, mentioned as above, shall not be eligible to appear for the Examination of that specific subject, and the candidate shall be required to repeat the course during the summer semester or whenever it will be offered next.

13. ASSESSMENT& EVALUATION

- a) The assessment of the candidate shall be based on (i) Continuous Internal Assessment (CIA) throughout the semester, (ii) Mid Semester Examination, and (iii) End Semester Examination (ESE).



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- b) The CIA is a continuous process spread over the semester and involves components as; assignments, quizzes, surprise test, case studies, presentations, attendance, etc. but informed the student starting of the semester.
- c) There shall be one mid semester examination as per the academic calendar. If any student does not appear in the mid semester examination due to any valid reasons (verified by concerned course coordinator, Head and Dean) shall be allowed to take re-mid semester examinations to be conducted before the commencement of the ESE.
- d) The assessment in End Semester Examination will be based on the performance in the End Semester Examination/Viva-Voce Examination/Presentation as the case may be by the student. The evaluation in theory courses which involves written examination shall be carried out by the concern faculty member whereas in case of practical's, projects, training, etc. it shall be carried (course coordinator) / (course coordinator and the external examiner).
- e) The assessment of a candidate in each subject shall be done on the basis of absolute grading basis as follows:

(i) Theory Courses and Laboratory Courses

(i) Theory Courses		
Component	Category	Marks
I	(a) Continuous Internal Assessment (CIA) (Assignments/Quizzes/Attendance etc.)	20
	(b) Mid- Semester Examination (MSE)	30
II	End-Semester Examination (ESE)	50
	Total	100
(ii) Laboratory Courses		
Component	Category	Marks
I	(a) Continuous Internal Assessment (CIA) (File work/Lab performance/Attendance/ Quiz etc.)	20
	(b) Mid- Semester Examination (MSE)	30
II	End-Semester Examination (ESE)	50



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	Total	100
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*All the Theory and Lab courses shall be evaluated with 100 marks individually, irrespective of their credits.

Note: The laboratory and project courses will be evaluated by the teachers(s) associated with the course/ an external examiner not in the service of the University at the time of examination. In case the external examiner (from the list of approved examiners by the BoS) does not turn up for the examination, the concerned head of the department, in consultation with the course in-charge, shall call another person to act as the examiner.

(ii) Project/ Seminar

(i) Project/Seminar		
Component	Category	Marks
I	Internal Assessment - The distribution and weightage to be decided by course co-coordinator	50
II	End-Semester Examination/ External Examination	50

Note: The Project and Seminar courses will be examined by the teacher(s) associated with the course assigned by the department, and one or more External Examiners for the End-Semester Examination to be recommended by the head of the department concerned and approved by the Vice Chancellor.

(iii) Industrial/Practical Training/Internship/Apprenticeship

Industrial/Practical Training/Internship/Apprenticeship		
Component	Category	Marks
Marks to be awarded by the respective Industrial/Practical	Technical Quality of the work	25
Training Organisations/ Mentor	Day to Day Progress	15
	Attendance, discipline, involvement, etc.	10



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	Sub Total	50
Marks to be awarded by the Department	Project Report	15
	Project Work	15
	Viva-Voce & Presentation	20
	Sub Total	50
Total		100

(iv) Audit Courses/Non-Credit Courses

Audit Courses/Non-Credit Courses		
Course Status	Marks Obtained	Grade Awarded
Audit Pass	$\geq 40\%$	S (Satisfactory)
Audit Fail	$< 40\%$	U (Unsatisfactory) Candidate has to repeat the course

f) Grades for theory, practical's, projects, etc. will be submitted to the department as per Academic Calendar after the end of classes of the respective semester. Grades will be awarded by the subject coordinator and shall be submitted to the department for further submission in examination section.

g) The grades submitted by different programs may be moderated by a Departmental Moderation Committee, recommended through the concern HoD, and approved by the Dean of School/Vice-Chancellor, if required.

14. END SEMESTER EXAMINATION AND PASSING REQUIREMENTS

(a) It is mandatory to appear in ESE exam. A student can only appear in the end-semester examination of a course if he/she

- has did his / her course and examination registration for the courses and no pending dues against him/her.
- has minimum prescribed attendance.



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- iii. A student shall be deemed to be passed with the minimum grade value 4.0 (Grade D) in each course in theory and lab courses individually.



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15. GRADING SYSTEM

- a) Absolute grading will be followed for all students registered for a course as per table shown below:

Table 16.1 Relative Grading System

Grade	Point Value of Grade	Qualitative Assessment
O	10	Outstanding
A+	9	Excellent
A	8	Very Good
B+	7	Good
B	6	Above Average
C	5	Average
D	4	Pass
F	0	Fail
Ab	0	Absent in the End Semester/ Pending due to other reasons
I	-	Incomplete (Detained due to short
S	-	Satisfactory
U	-	Unsatisfactory

The grades will be round of to upper ceiling values.

- b) Student who obtains 'F' grade has to reappear for the ESE only. Such a student need not attend the classes again for the that subject, and marks obtained in mid-term exam, internal assessment will be carried forward for the subsequent attempts of the student.



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- c) Grade “I” (Incomplete) is awarded to a student if he/she has shortage of attendance/suspended from the semester. Such a student has to re-register for the course during the next semester or whenever it is offered next. However, such candidate has to fulfil the attendance criteria.
- d) The grade “Ab” is awarded to a candidate if he/she is reported to have compelling grounds to absent himself/herself from the end semester examination on account of:
 - i. Medical reasons, illness or accident due to which student unable to appearing in the examination or any exigency in the family at the time of the examination, which, in the opinion of the department, required the student to be away from the campus provided his/her attendance and performance in internal assessment are complete and satisfactory. Such a student shall have to appear only in the end semester examination only during the next semester or whenever it is offered next or along with the next semester examinations provided, he/she registers for the same. The grade shall be converted into appropriate grade depending upon his/her combined performance in the internal assessment, mid-term exam and end semester examination.
- e) Transitional Grades (For Audit/ Non-Credit Courses): student who has been awarded “U” grade in Audit/ Non-Credit Courses shall have to register for the same and improve his/her performance. The grade “U” shall be converted to grade “S” on satisfactory completion of the course.

16. DECLARATION OF RESULT

- a) Final grades shall be awarded by the concern department, and it should be submitted to the Controller of Examination (CoE) as per Academic Calendar. CoE shall be responsible for the preparation of the grade sheet and announcement of the result.
- b) ‘U’ grade obtained by a student will be deleted in the grade card once that course is successfully completed. The satisfactory grade 'S' acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing. The final grades will be accordingly revised as per the revised



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grades in reappear exams and the CoE shall be responsible for the revision in SGPA/CGPA.

- c) The F/I grade once awarded stays in the record of the student and will be deleted when he/she completes the course successfully later. The grade acquired by the student will be indicated in the grade card of the appropriate semester with an indication of the month and the year of passing of that course. The CoE shall be responsible for issuing revised grade sheet.

17. PERFORMANCE INDICES

- a) The end of every semester, a student's academic standing shall be determined by Semester Grade Point Average (SGPA), and a Cumulative Grade Point Average (CGPA). On successful completion of a course, the due credit will be allocated to specific subject in credit score sheet of student during the semester. It would indicate the performance of the student in the semester to which it refers.
- b) Both SGPA and CGPA will be rounded off to the second place of decimal and recorded as such.
- c) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA = \frac{\sum(\text{Course credits} \times \text{Grade point}), \text{except audit courses obtained during a semester}}{\sum(\text{Course credits}), \text{except audit courses obtained during a semester}}$$

- d) The CGPA is also calculated in the same manner considering all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(\text{Course credits} \times \text{Grade point}), \text{of courses with pass grades except audit courses upto a specific semester}}{\sum(\text{Course credits}), \text{of courses with pass grades except audit courses upto a specific semester}}$$



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18.1 Illustration of Computation of SGPA and CGPA and Format for Transcripts

a. Computation of SGPA and CGPA

Illustration for **SGPA**

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	3	A	8	3 x 8 = 24
Course 2	4	B+	7	4 x 7 = 28
Course 3	3	B	6	3 x 6 = 18
Course 4	3	O	10	3 x 10 = 30
Course 5	3	C	5	3 x 5 = 15
Course 6	4	B	6	4 x 6 = 24
	20			139

Thus, **SGPA = 139/20 = 6.95**

Illustration for **CGPA**

Semester 1	Semester 2	Semester 3	Semester 4
Credit: 20 SGPA: 6.9	Credit: 22 SGPA: 7.8	Credit: 25 SGPA: 5.6	Credit: 26 SGPA: 6.0
Semester 5	Semester 6		
Credit : 26 SGPA: 6.3	Credit: 25 SGPA: 8.0		

Thus,

$$CGPA = \frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0}{144} = 6.73$$

b. Transcript (Format): Based on the above recommendations on Letter grades, grade points and SGPA and CGPA, the CoE may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.



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18. BACKLOG COURSES REGISTRATION AND EXAMINATION

- a. Students who could not earn the required minimum credits at the end of the even semester have two options to continue with the studies. They are permitted to re-register for the course, when it is offered in the upcoming semester.
- b. Next semester courses duly recommended by BoS approved by Academic Council, A student will have to register for before the starting of next semester courses by with backlog courses (if offered) paying the prescribed fee within the stipulated time.
- c. The student who has been awarded grade 'F', 'I', 'Ab' or 'U' in a subject during the regular semester, shall be eligible for the registration in the upcoming semester or whenever course is offered provided, they have completed prerequisites if any for the courses offered.
- d. A student shall be allowed to register in list of backlog courses for a maximum 8-12 credits.

19. REVIEW OF ANSWER SCRIPTS

- a. After the completion of **Mid and End Semester Examination** answer-sheets will be evaluated by the examiners allocated by CoE.
- b. After the completion of the evaluation the answer-sheets should be shown to the students as per deadline given by course coordinator/ academic calendar.
- c. The Head of the Department (HoD) shall facilitate the review of the answer script, if any discrepancy is noticed.

20. PROMOTION TO HIGHER SEMESTER

A student has to earn a minimum number of credits in a year to move to the next year as given here under:

20.1 For Regular Students:

- a. To be eligible for admission to third Semester, a student must earn a minimum of 50% of total Credits of 1st year, failing which he/she may re-register for the next semester to earn the required minimum credits or join back the 1st semester to repeat the 1st year.
- b. To be eligible for admission to fifth Semester, a student must earn 50% of total Credits till 2nd year/ 4th semester, failing which he/she has to re-register for the next semester to earn the required minimum credits or join back the 3rd semester to repeat the 2nd Year.



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- c. To be eligible for admission to seventh semester, a student must earn 50% of total credits till 3rd year/ 6th semester, failing which he/she has to re-register for the next semester to earn the required minimum credits or join back the 5th semester to repeat the 3rd year.
- d. To be eligible for admission to ninth semester, a student must earn 50% of total credits till 4th year/ 8th semester, failing which he/she has to re-register for the next semester to earn the required minimum credits or join back the 7th semester to repeat the 4th year.
- e. A student who has not completed the NCC/NSS/ audit courses/internships requirements (if prescribed) till 4th semesters, will not be permitted to continue to higher semester of the program. However, the students doing their major projects internships outside the University (in any other institutions or industry) may be relaxed from the University regular classes after 8th semester, subjected to the prior recommendations of the head of the department (HoD) and approval of concerned dean.

21. DETENTION

- a. A student shall be detained in a course and shall not be allowed to appear in the end semester examination if he/she does not maintain 75% of attendance in respective course. For more details, refer to clause 13 of this ordinance (attendance).
- b. A student shall be detained in a semester if he/she remains absent continuously in university for more than (eight) weeks in a semester without sanctioned leave from the authorities concerned (Course Coordinator/ Program Coordinator / HoD/ Dean of School). He/she has to repeat the semester.
- c. A student involves in any misconduct in university or involve in any unethical practices in university in a semester he/she has to detained from the University for 15/30 days or whole semester.

22. TERMINATION FROM THE PROGRAM

- a. A student may be terminated from the program and his/her name will be struck off the rolls if the candidate:
 - i. fails to secure minimum 4.0 CGPA at the end of an academic year. However, a student securing a 4.0 CGPA may be allowed to continue in the following semester by the HoD/ Dean of School on valid grounds to improve the grades in the following semester.
 - ii. has produced forge/ false documents or made false declaration at the time of seeking admission.
 - iii. has found to be concurrently employed and performing duty in contravention to academic schedule of the department/ University.



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- b. A student may be rusticated from the Department/School/University on disciplinary grounds based on the recommendations of any committee or examination committee approved by concern Dean of School and Vice Chancellor.
- c. Mercy Appeal: If the name of a student is removed from the rolls of the Department/School, he/she may appeal to the Vice-Chancellor stating the reasons for not being able to abide by the regulations or earn the requisite credits and the Vice-Chancellor, if satisfied with the reasons, may allow the continuation of admission of the student only once during the tenure of the program or extend the total duration of the program upto two semesters.

23. MODERATION COMMITTEES

Question Paper Moderation Committee: There shall be a **Question Paper Moderation Committee** to review the question papers and as per BLOOM's TAXONOMY by following committee members:

- a. Head of Department - (Convener)
- b. Subject Coordinator
- c. One subject expert from the department to be nominated by the concern HoD and approved by Dean of School.

Result Moderation Committee: There shall be a result moderation committee of the concerned School/Department consisting of the following members to moderate course-wise results of the End-Semester Examinations if required in view of extremely poor performance by a large number of students:

- i. Head of Department - (Convener)
- ii. All course coordinators

The result moderation committee will examine the result of the course and in case of abnormal situation; it may suggest suitable corrective measure to amend the result or award grace marks in appropriate component. In case of difference of opinion among the members of the committee, the majority decision will prevail.

24. GRADUATING REQUIREMENT

- (a) A student shall be considered to have completed the Integrated program for award of the Degree if he/she
 - i. has passed successfully all courses prescribed in the curriculum/scheme within the stipulated time.



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- ii. has obtained a minimum **4.5 CGPA** at end of the sixth/tenth semester.

(b) For Multiple Entry and Exit cases:

As per NEP-2020, students who opt for exit will get the certificates/ diploma/Degree as follows:

- i. **“Undergraduate Certificate”** in respective program on successful completion of first year with 40 credits and additional 4 credit through vocational courses.
- ii. **“Undergraduate Diploma”** in respective program on successful completion of two year with 80 credits and additional 4 credit through vocational courses.
- iii. **“Bachelor of Science”** in respective program on successful completion of three year with 120 credits (*Lateral entry students may opt for exit for “Bachelor of Science” only*).

25. AWARD OF INTEGRATED DEGREE

- a. A student who fulfils the requirements mentioned under Clause 24 of this ordinance shall be awarded the Integrated Degree in the respective department.
- b. The Degree shall be awarded after the same is recommended by the Academic Council and approved by the EC of the University.

26. AWARD OF MEDALS

- (a) University may institute gold and silver medals to the highest and second highest rank holders respectively as per CGPA and other academic conditions in each program of specialization.
- (b) Ranks/Positions will be determined at the end of the terminal semester. Only those students who fulfill the following conditions will be eligible for ranks/positions:
 - (i) They do not have any break in their studies;
 - (ii) They have passed every scheduled course in first attempt;
 - (iii) They have passed every course on time as per the curriculum;
 - (iv) They have earned credits as per the schedule given in the curriculum;
- (c) A student fulfilling all the conditions stated in clause 24 and obtaining highest CGPA in respective program, and above shall be recommended by the Academic Council.

27. AWARD OF INTEGRATED (HONORS)



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(a) University may institute an award of Integrated (Honours) for all students who have successfully secured more than 7.5 CGPA in their respective programs. Only those students who fulfill the following conditions will be eligible for the Integrated (Honours)

- (i) They do not have any break in their studies;
- (ii) They have passed every scheduled course in first attempt (without any backlog).

28. CREDIT TRANSFER/ CREDIT BANK

- a. The credit transfer will be considered on the request of a student, recommend by the department level committee after certifying the equivalence, and approved by Dean of School/ Vice Chancellor.
- b. University offers Credit Accumulation and Credit Transfer framework for promoting and facilitating inter University transfer and mobility of students across different Indian Universities and educational institutions.
- c. The procedure and conditions for transfer/ accepting of credits earned by a student shall be as follows:
 - i. **Credit transfer from CENTRAL UNIVERSITY OF JAMMU (herein after referred to as CUJ) to other University/ Institute:** Student from CUJ can take transfer to another University/ Institute under the following conditions:
 - CUJ has signed an MoU with the University/Institute.
 - However, a student, after seeking transfer from CUJ can return to CUJ after a semester or year. Based on courses done in the other University/ Institute subject to the availability of the seats, equivalent credits shall be awarded to such students.
 - ii. **Credit transfer from another University to CUJ:** The University will accept the transfer of credits earned by a student from the following Institutions/Universities:
 - Universities recognized under section 2 (f) and 12 (b) of the UGC Act.
 - Universities as members of the Association of Indian Universities.
 - Institutions established by the State and Central Governments.
 - Any Institution/University with which CUJ has a signed MoU.



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(d) To graduate from CUJ, a student must study at least half of the minimum duration prescribed for a program at CUJ.

29. POWERS TO MODIFY

Notwithstanding all that has been stated above, if any difficulty arises in giving effect to the provisions of these Ordinances, the Vice-Chancellor may by order make such provisions void with the Act, Statutes, Ordinances or other Regulations, as appears to be necessary or expedient to remove the difficulty. Every order made under these rules shall be subject to ratification by the Appropriate University Authorities. Such actions of Vice-Chancellor shall not be treated as precedence under any circumstances.



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Annexure-I

S. No.	Program Code	Name of Programme(s)
1.	303	Integrated B.A.-B.Ed.
2.	401	Integrated B.Sc.-M.Sc. (Botany)
3.	402	Integrated B.Sc.-M.Sc.(Zoology)
4.	403	Integrated B.Sc.-M.Sc.(Chemistry)
5.	404	Integrated B.Sc.-M.Sc.(Physics)
6.	405	Integrated B.Sc.-M.Sc.(Economics)
7.	406	Integrated B.Sc.-M.Sc.(Mathematics)
8.	407	Integrated B.Sc.-M.Sc. (Environmental Sciences)
9.	408	Integrated B.Sc.-M.Sc.(Biotechnology)
10.	409	Integrated BBA-MBA