

जम्मू केंद्रीय विश्वविद्यालय Central University of Jammu

TENDER DOCUMENT

FOR ANNUAL RATE CONTRACT (ARC)

FOR SUPPLY OF RESEARCH AND LABORATORY GLASSWARE, PLASTICWARE,
MINOR EQUIPMENT, GAS & CYLINDER REFILL AND HIGH-PURITY CHEMICALS



FOR THE YEAR 2026-27

Tender No.: CUJ/Purchase/ARC/2026-27/03

Dated: 01.10.2026

(submitted on the Central Public Procurement Portal: <https://eprocure.gov.in>)

राया-सूचानी (बागला), जिला: सांबा-181143, जम्मू (जम्मू एवं कश्मीर), भारत
Rahya-Suchani (Bagla), District: Samba – 181143, Jammu (J&K), India

Website: www.cujammu.ac.in

Email: purchase@cujammu.ac.in

NOTICE INVITING TENDER (NIT)

Central University of Jammu (hereinafter "the University") invites e-bids on the Central Public Procurement Portal (CPPP) under the two-bid system from manufacturers / Original Equipment Manufacturers (OEM) and their authorised dealers / distributors for entering into an **Annual Rate Contract (ARC)** for supply of research and laboratory GLASSWARE, PLASTICWARE, MINOR EQUIPMENT, GAS & CYLINDER REFILL AND HIGH-PURITY CHEMICALS for the departments of sciences and engineering, in accordance with the General Financial Rules (GFR) 2017 and the Manual for Procurement of Goods issued by the Department of Expenditure, Government of India.

The rate contract will be concluded on a discount-on-price-list basis for the brands listed in **Annexure-VII**. It carries no commitment of any minimum quantity or value of business. Purchase orders will be placed by the University as and when required by its departments and research projects.

Schedule of Tender:

Event	Details
Tender No. and title	CUJ/Purchase/ARC/2026-27/03 – RC FOR SUPPLY OF RESEARCH AND LABORATORY GLASSWARE, PLASTICWARE, MINOR EQUIPMENT, GAS & CYLINDER REFILL AND HIGH-PURITY CHEMICALS
Date of Issue/Publishing	01/10/2026 (1400 Hrs)
Document Download/Sale Start Date	01/10/2026 (1400 Hrs)
Document Download/Sale End Date	22/10/2026 (1400 Hrs)
Last Date and Time for submission of Bids	22/10/2026 (1400 Hrs)
Last Date and Time for receipt of queries	05/10/2026(1400 Hrs)
Date & Time of Opening of Technical Bids	23/10/2026(1400 Hrs)
EMD	Rs. 60000.00 (The amount will be kept as performance Security till the validity of contract)
Bid validity	120 days from the last date of bid submission
Period of Rate Contract	01 Year from the date of award of contract extendable on year to year basis based on the Performance of the vendor.
Email address	purchase@cujammu.ac.in

It may be noted that the Rate Contract shall be concluded on a ***fixed price basis*** which would be valid during the currency of the contract without any firm commitment on our part for assuring any minimum quantum of business. We are inviting rate contract proposals for the following category of products:

1. **CHEMICALS/SOLVENTS**
2. **GLASSWARES**
3. **PLASTICWARES**
4. **MINOR EQUIPMENT**
5. **GASES & CONSUMABLES**

1. Assistance to Bidders

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

2. General Instructions to the Bidders

- c) The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
- d) Possession of Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card Token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link 'Information about DSC'. Bidders are advised to follow the instructions provided in the 'Instructions to the Bidders for the e-Submission of the bids online through the Central Public Procurement Portal for e- Procurement at <https://eprocure.gov.in/eprocure>.

1. Eligibility criteria:

(Following documents to be provided in a pdf and all page of the bid should be numbered)			
Sno.	Content	Submitted (Yes/No)	Supporting Page Number of bid
1	Index / Table of Content		
2	All Annexures Attached in the Tender Document.		
3	Copy of GST Certificate and PAN of OEM / Manufacturer.		
4	Technical literature/ leaflets and complete specifications of quoted		

	model(s) along with commercial terms and conditions.		
5	Latest published catalogue (e-copy) cum price list of the manufacture along with the technical bid. Do not upload the scanned copy. Price list must be provided in Pen Drives/PDF.		
6	Non Blacklisting of Supplier on Non-Judicial Stamp paper		
7	Reference Purchase Order copy against Rate contract. List of Govt. Organization/ Dept. & User List <u>FY 2024 onwards</u>		
8	Name of the authorized supplier supplying and billing against the Institute Purchase order under rate contract along with relevant document of the supplier (viz GST, PAN, complete address, contact person, MAF etc)-Annexure I		
9	The tenderer shall submit the copy of the tender document and addenda thereto, if any, with each page should be signed and stamped to confirm the acceptance of the entire term & conditions of the tender.		
10	The OEM/ Manufacturer should have minimum Annual Business Turnover of minimum 1 Crore for each the past three Financial years - (2023-2024, 2024-2025, 2025-2026) Financial statements with net profit, duly audited / certified by Chartered Accountant (CA) of the last three financial years along with the copies of Income Tax		
11	Unconditional Acceptance of Fall Clause Declaration, as per clause (VIII) of the tender.		
12	A letter addressed to the purchaser stating the details of the dealer who shall supply the goods during the currency of the rate contract.		
13	Certified copy of the agency agreement between the principal and the agent. (MAF)		
14	The Bidder shall be an OEM/Manufacturer or Authorized Dealer with tender specific authorization.		
15	The Bidder (OEM/Manufacturer) should have existence of firm for a minimum period of Three Years – (Certificate of Incorporation/Registration Certificate of the firms) (Copy to be enclosed).		
16	It is mandatory to submit latest published catalogue (e-copy) cum price list of the manufacture along with the technical bid.		
17	Gas Cylinder must be properly tested with caps and Supply of gas cylinders to be made on “door delivery basis” including loading of empty and unloading of full gas cylinder at CENTRAL		

	UNIVERSITY JAMMU Jammu (Main campus Rahya-Suchani, Bagla)		
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Chapter - I

Terms & Conditions:

1. Price

- a) The Tender's are requested to submit their offer on their own letter head, neatly typewritten without any overwriting. The Tenderer shall have to indicate clearly the brand of the product(s) for which they are submitting the RC proposal. The bidder must undertake that the prices mentioned in their price list are valid till end of the Rate Contract (RC) period without any hike. However, in the event of any decrease in the prices the same should be notified to us. Alongside, if any special promotional marketing scheme(s) is/are launched, the same must be made available to CENTRAL UNIVERSITY JAMMU, Jammu. However, CENTRAL UNIVERSITY JAMMU will have the right to avail the offer or not.
- b) The bidder should ensure that the prices quoted are **FOR, CENTRAL UNIVERSITY JAMMU** basis, including its packing, forwarding and unloading at CENTRAL UNIVERSITY JAMMU as per the purchase order and inclusive of all taxes and duties.
- c) The prices are fixed during the currency of RC and the end users of the institute shall procure the rate contract item(s) through direct purchase (without issuance of purchase order) or on emergency basis in view of any urgency. In such cases, the bidder has to offer the same **discount** on the bill/invoice as per T&C's of Rate Contract.
- d) EMD: **Rs. 60000.00** (The amount will be kept as performance Security till the validity of contract)
- e) It is not permitted to charge higher prices than the prices approved under the RC. In case if it is found that the bidder is charging more prices than the prices agreed under the rate contract/price list, the prices shall be modified suitably without any intimation to the bidder and will leads to penalty as imposed by CENTRAL UNIVERSITY JAMMU.
- f) The Price with following details for entire range of products shall be uploaded in PDF format.
 - i) Category
 - ii) Sub-Category
 - iii) Catalogue no.
 - iv) Item Description
 - v) HSN Code
 - vi) Item type
 - vii) Item unit
 - viii) Item rate
 - ix) Discount of percentage (%)
 - x) Applicable IGST/CGST/SGST percentage (%)
- g) The bidders may tender a separate discount/price for bulk purchases and also define the quantity to be treated as "bulk". Special tenders or end of season sales shall not be covered by

the rate contract and hence shall be processed separately.

- h) Any vendor having Bonded Warehouse shall be preferred.
- i) Interested bidders are hereby requested to submit a separate Bid (containing all the documents) for every brand along with separate Bid Securing declaration form.
- j) The bidder must provide a certificate of accepting the fall clause.

2. Eligibility Criteria:

A Bidder must qualify all the following criteria for his Bid to be responsive:

- a) The Bidder shall be an OEM/Manufacturer or Authorized Dealer with tender specific authorization.
- b) The Bidder should have running Rate Contracts for Laboratory Chemicals with at least 1 (one) CENTRAL UNIVERSITY JAMMU/NIT/Govt. Laboratory/ Government Academic Institute/Other reputed Organizations.
- c) Only one manufacturer or its authorized dealer can quote. If both Manufacturer and dealer quotes for the same tender, bid of the dealer will be rejected.
- d) Bidder should provide his Manufacturer's Authorization Certificate from a particular OEM to bid for this Annual Rate Contract Tender from OEM's Head office. Bidders submitting authorizations from regional offices/ managers will not be eligible.
- e) A bidder who has been convicted under the provisions of IPC or CrPC is not eligible to participate in the tender.
- f) Bidder who wants to quote for more than one brand needs to provide Manufacturer's Authorization for each brand failing which such offers shall not be considered.
- g) The tender is only for Rate Contract of consumables. No bid for non-consumable items shall be entertained.
- h) The Hon'ble Vice Chancellor, CENTRAL UNIVERSITY JAMMU Jammu reserves the right to accept or reject any offer in part or in full without assigning any reasons thereof.

3. Purchase Orders under the rate Contract

- a) Bidders may note that mere conclusion of rate contract does not guarantee placement of purchase orders, rather the orders shall be placed based upon the demand from the users.
- b) Purchase Orders placed till the last working day of the rate contract should be honoured and executed under the rate contract without any need for extension of the rate contract.

4. Product Quality

The manufacturer/bidder should give an undertaking stating that the products they are offering are new, unused, and genuine. In case it is found that the product is spurious, the bidder shall be put on Holiday listing (temporary debarment or suspension)/Removal from list of registered vendors of CENTRAL UNIVERSITY JAMMU Jammu and as specified by the decision making committee and competent authority of CENTRAL UNIVERSITY JAMMU. The manufacturer/bidder also undertakes that they are solely responsible in case of any discrepancies noticed during the supply with regard to the

quality, quantity, packages, leakages, short supplies, damages and the same shall be replaced at free of cost.

5. Delivery

- a) The ordered items must be delivered at CENTRAL UNIVERSITY JAMMU Jammu unless otherwise specified in the purchase order within a period of 2 - 4 Weeks from the date of issue of purchase order. Supplies are normally accepted on all working days from 09:30 AM to 5:00 PM except on Saturday, Sunday and other public holidays.
- b) All the perishables/hazardous item(s) shall be opened in the presence of the representative of the bidder and the user.
- c) In case of perishables, hazardous consumables, the consent of the user must be obtained prior to the execution of the supply so that necessary precautions shall be taken for their effective use.
- d) Part delivery will not be accepted
- e) Liquidated Damage : As per Clause 9.7.10 (01) on Procurement of Goods, 2019 where the delivery of stores or any installment thereof is accepted after the expiry of the original delivery period, the procuring entity may recover from the contractor, as agreed, the LD a sum equivalent to 0.5 (half) percent of the prices of any portion of stores delivered late, for each week or part thereof of delay. The total damages shall not exceed 10% of the value of delayed goods.

6. Payment

- a) 100% payment for the supply of materials shall be made on bill basis normally within 30 days against delivery after the same are checked and found that the item(s) is/are in order by the end user and on receipt of a certificate from the CENTRAL UNIVERSITY JAMMU's end user. The bidder has to submit a pre-receipted bill in triplicate duly stamped along with a certificate mentioned below the details of their bank account for this purpose-

The payment being claimed is strictly in terms of the contract and all obligations on the part of the supplier for claiming this payment have been fulfilled as required under the contract.

- b) No payment shall be made for part supplies under normal circumstances. CENTRAL UNIVERSITY JAMMU reserves the right to cancel the purchase order in case the full supply is not effected within the delivery schedule mentioned in Para 1.5.1 above. No payment shall be processed if the firm has delivered goods beyond the allowable delivery.
- c) Applicable Taxes like IGST, SGST, CGST in invoices will be as per Government notifications. TDS will be deducted as per extant rules.
- d) All payment for such PO placed for imported shall be made as per the value indicated in the PO and invoice.

7. Order amendments

- a) On receipt of the Purchase Order, the Bidder shall check the correctness of the rates, terms and conditions of the Purchase Order. In case of any corrections the same should be brought to the notice of the CENTRAL UNIVERSITY JAMMU for the issue of necessary amendment along with the documentary evidence. In case no reply is received from the bidder within **five working days** after the receipt of the Purchase Order, no further amendments shall be allowed on the purchase order and the bidder shall have to supply materials as per the order.

8. Fall Clause

- a) Fall Clause is a price safety mechanism in rate contracts. The fall clause provides that if the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods or services following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly. This Includes products uploaded by the bidder's authorized dealer on GeM and other parallel rate contract holders, if any, are also to be given opportunity to reduce their price as well, by notifying the reduced price to them.
- b) The Purchaser will keep special watch on the performance of such rate contract holders who reduce their prices on one pretext or other. If it is found that their performances are not up to the mark, appropriate severe action would be taken against them including DE-registering them, suspending business deals with them, debarring them for one year from participating against the tender enquiry floated by CENTRAL UNIVERSITY JAMMU.
- c) The provisions of fall clause will, however, not apply to the following:
 - i) Export/Deemed Export by the supplier;
 - ii) Sale of goods or services as original equipment prices lower than the price charged for normal replacement;
 - iii) Sale of goods such as drugs, which have expiry date;
 - iv) Sale of goods or services at lower price on or after the date of completion of sale/placement of order of goods or services by the authority concerned, under the existing or previous Rate Contracts as also under any previous contracts entered into with the other CENTRAL UNIVERSITY JAMMU/NIT/CSIR Labs/In, Central or State Government Departments including new undertakings (excluding joint sector companies and or private parties) and Statutory Bodies.
- d) An undertaking is required to be given by all the manufacturers that the rates offered by them are not more than the rate offered to any other Government agencies/Institution and the discount offered is not less than the discount offered to any other Government agencies/Institution. In case any such discrepancy is noticed they shall refund the difference amount to CENTRAL UNIVERSITY JAMMU, Jammu and also rate contract is liable to be cancelled.

9. Discount

- a) Prices must be quoted on the basis of Discount on **MRP in price list** for each category of items in terms of Percentage (%) discount. **Additional Dealer Discount may also be mentioned** clearly as and where applicable.
- b) The percentage of discount must be mentioned in words as well as figures.
- c) The bidder should submit a certificate stating that maximum discount is being given and no other Govt. Organization including CENTRAL UNIVERSITY JAMMU/NIT/CSIR is being benefited more than this discount. The material will not be supplied by the vendor less than the Rate Contract Prices to any other Institution. If the same is found, the proportionate recoveries will be made.
- d) **Parallel Rate Contract:** CENTRAL UNIVERSITY JAMMU reserves the right to conclude more than one rate contract for the same Brand/ Category and has the option to re-negotiate the price(s) with the rate contract holder(s).
- e) In case of emergency, CENTRAL UNIVERSITY JAMMU may purchase the same item under ARC through , ad-hoc contract with a new supplier.

10. Evaluation of the bids

- a) The evaluation of the bids shall be done by a committee who shall scrutinize all the bids received *vis-a-vis* the requirement of CENTRAL UNIVERSITY JAMMU Jammu and will decide to offer the Rate Contract to the technically suitable bidder quoting the highest total discount on the Pricelist for the particular Brand/Make. Parallel Rate Contracts for the same Brand/Make can be entered with L2 bidder at a discount equal to L1
- b) The bids which are incomplete, not in conformity with the terms and conditions of the NIT, conditional bids, bids without any Bid Securing Declaration, shall be rejected as non-responsive without any further evaluation.
- c) Bids not supported by the eligibility criteria shall be summarily rejected.
- d) All the bids where the maximum discount is offered shall be processed for finalization of the rate contract.
- e) Notwithstanding anything contained above, preference shall be given to the firms registered under “Make In India”, provided they furnish necessary documents as per the policy of the Government of India.

11. DISPUTE RESOLUTION

- a) **Arbitration:** All disputes will be referred to Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi as per section 12(5) of Arbitration and Conciliation (amend.) Act, 2015 for arbitration whose decision will be final and binding on both supplier and customer (CENTRAL UNIVERSITY JAMMU).

- b) CENTRAL UNIVERSITY JAMMU and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- c) If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then CENTRAL UNIVERSITY JAMMU or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- d) In case of Dispute or difference arising between CENTRAL UNIVERSITY JAMMU and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings, The dispute shall be referred to Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi as per section 12(5) of Arbitration and Conciliation (amend.) Act, 2015 whose award shall be final, conclusive and binding on all parties to this order.
- e) The venue of the arbitration shall be Jammu.
- f) The resultant contract will be interpreted under Indian Laws in case of Purchase from Indian suppliers and / or United Nations Commission on International Trade Laws (UNCITRAL) in the case of foreign suppliers.
- g) Notwithstanding any reference to arbitration herein,
 - i) The parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
 - ii) The Purchaser shall pay the Supplier any monies due to the Supplier.
- h) All Disputes not falling under Para 1.12.1 above will be referred to and adjudicated in Jammu (J&K) only.

12. Termination of the contract:

- a) The rate contract can be terminated by either party by giving a notice of 30 days.
- b) Competent Authority, CENTRAL UNIVERSITY JAMMU Jammu may take a decision to terminate the rate contract in following situations-
 - (i.) Supply / delivery of faulty/ spurious material or material non-compliant to the technical specifications as mentioned in the P.O.
 - (ii.) Delay in delivery or being non responsive will leads to penalty as imposed by CENTRAL UNIVERSITY JAMMU Jammu.
 - (iii.) Temporary Debarment/ Holiday Listing/ suspension/ removal from the list of registered Vendors of the Manufacturer/ supplier by any of the IIT/NIT/CSIR Laboratories / Government Organisations.
- c) The bidder agrees that all orders placed against the rate contract upto the period of termination

shall be executed by them. Failure to comply with the supply may render the party being put on Holiday listing for a period of upto 12 months.

13. Code of Integrity

- a) The bidders/suppliers should sign a declaration about abiding by the Code of Integrity for Public Procurement in bid documents. In case of any transgression of this code, the bidder is not only liable to be removed from the list of registered suppliers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India, and so on.

b) Code of integrity for Public Procurement:

The Purchaser as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

- a) **“Corrupt practice”**: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
- b) **“Fraudulent practice”**: any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
- c) **“Anti-competitive practice”**: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
- d) **“Coercive practice”**: Harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- e) **“Conflict of interest”**: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain; and
- f) **“Obstructive practice”**: materially impede the purchaser’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party

to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser's Entity's rights of audit or access to information;

c) **Obligations for Proactive disclosures**

- i) The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity for Public Procurement to sue-moto proactively declare any conflicts of interest (coming under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract. Failure to do so would amount to violation of this code of integrity; and
- ii) The bidder must declare, whether asked or not in a bid document, any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity. Failure to do so would amount to violation of this code of integrity;
- iii) To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the bidder making such declarations. The declared conflict of interest would be evaluated and mitigation steps, if possible, taken by the purchaser. Similarly, voluntary reporting of previous transgressions of Code of Integrity elsewhere may be evaluated and barring cases of various grades of debarment, an alert watch may be kept on the bidder's actions in the tender and subsequent contract.

d) **Punitive Provisions**

Without prejudice to and in addition to the rights of the Purchaser to other penal provisions as per the bid documents or contract, if the Purchaser comes to a conclusion that a (prospective) bidder/supplier, directly or through an agent, has violated this code of integrity in competing for the contract or in executing a contract, the purchaser may take appropriate measures including one or more of the following:

- a) If his bids are under consideration in any procurement
 - i) Forfeiture or encasement of bid security;
 - ii) Calling off of any pre-contract negotiations; and
 - iii) Rejection and exclusion of the bidder from the procurement process.
- b) If a contract has already been awarded

- i) Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
 - ii) Forfeiture or encasement of any other security or bond relating to the procurement;
 - iii) Recovery of payments including advance payments, if any, made by the purchaser along with interest thereon at the prevailing rate.
- c) Provisions in addition to above:
- i) Removal from the list of registered suppliers and banning/debarment of the bidder from participation in future procurement of the purchaser for a period not less than one year;
 - ii) In case of anti-competitive practices, information for further processing may be filed under a signature of the Joint Registrar level officer, with the Competition Commission of India;
 - iii) Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.

Sd/-
Registrar, CUJ

Chapter – II

STANDARD FORMS

Annexure - I

Bidder Information Form

(a) [The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to this format shall be permitted and no substitutions shall be accepted. This should be done on the letter head of the firm].

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for bids]*

Page 1 of _____ pages

01.	Bidder's Legal Name <i>[insert bidder's legal name]</i>
02.	In case of JV, legal name of each party: <i>[insert legal name of each party in JV]</i>
03.	Bidder's actual or intended Country of Registration: <i>[insert actual or intended country of registration]</i>
04.	Bidder's Year of Registration: <i>[insert bidder's year of registration]</i>
05.	Bidder's Legal Address in Country of Registration: <i>[insert bidder's legal address in country of registration]</i>
06.	Bidder's authorised representative information Name: <i>[insert authorised representative's name]</i> Address: <i>[insert authorised representative's address]</i> Telephone/Mobile numbers: <i>[insert authorised representative's telephone/mobile numbers]</i> Email Address: <i>[insert authorised representative's email address]</i>
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder _____

Name _____

Business Address _____

Mobile Number _____

Annexure - II

Manufacturer's Authorization Form

[The Bidder shall ensure that the Manufacturer shall fill in this form in accordance with the instructions indicated. This letter of authorisation should be on the letterhead of the manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the manufacturer].

Date: *[insert date (as day, month and year) of bid submission]*

Tender No.: *[insert number from invitation for bids]*

To: *[insert complete name and address of purchaser]*

WHEREAS

We *[insert complete name of manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of manufacturer's factories]*, do hereby authorise *[insert complete name of the bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and or brief description of the goods]*, and to subsequently negotiate and sign the contract.

We hereby extend our full guarantee and warranty in accordance with Clause 21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the manufacturer]*

Title: *[insert title]*

Duly authorized to sign this authorization on behalf of: *[insert complete name of bidder]* Dated on _____ day of _____, _____ *[insert date of signing]*

Place:

Date:

Signature and seal of the Manufacturer/Bidder

Annexure - III

Format for declaration by the Bidder for Code of Integrity & conflict of interest

(On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,

(Name & address of the Purchaser)

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

a

b

c

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Yours sincerely,

Signature

(Name of the Authorized Signatory)

Company Seal

Annexure - IV

Bid-Securing Declaration

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We, accept that I/We may be disqualified from bidding for any contract with you for a period of **one year** from the date of notification, if I am/we are in a breach of any obligation(s) under the bid conditions, because I/We,

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our bid during the period of bid validity specified in the form of bid; or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I /We is/are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorised to sign the bid for an on behalf of: (insert complete name of the bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid. The joint venture shall be formed before the date of publication of the bid)

BOQ / Excel Sheet Format for Price lists

S no	Category	Discount offered on Catalogue price/MRP in %	Discount Percentage	GST %
1	Chemicals/Solvents	To be provided in the BoQ Sheet.	To be provided in the BoQ Sheet.	
Brand 1				
Brand 2				
Brand 3				
Brand 4				
Brand 5				
Brand 6				
Brand 7				
Brand 8				
Brand 9				
Brand 10				
2	Plasticwares / Labwares			
Brand 1				
Brand 2				
Brand 3				
Brand 4				
Brand 5				
3	Glasswares			
Brand 1				
Brand 2				
Brand 3				
Brand 4				
Brand 5				
4	Minor Lab Equipments			
Brand 1				
Brand 2				
Brand 3				
Brand 4				
Brand 5				
5	Gases			
Brand 1				
Brand 2				
Brand 3				
Brand 4				
Brand 5				

NOTE: PRICE LISTS IN FORM OF URL LINKS, Downloadable DVD's OR IN ORTHER DIGITAL WILL BE ACCEPTED ONLY. FOR OFFLINE PURPOSE THE PRICELIST MUST BE PROVIDED IN THE BELOW GIVEN FORMAT.

CERTIFICATE OF UNIFORMITY OF PRICE

Certified that the Price List/Price Catalogue of M/s. (Name of the company _____
for categories of item of the tender notice being submitted against rate contract by
us for reference no.____dated
_____, for the financial year 2024-2025 is uniform price list throughout the
territory of India. In the event of this certificate is found false, CENTRAL UNIVERSITY
JAMMU Jammu can execute further necessary action against us whichever deem fit.

Name & Signature of
Manufacturer/Distributor with
Rubber Stamp

ANNEXURE-VII**LIST OF BRANDS / MANUFACTURERS (CATEGORY-WISE)**

(The University may add or delete brands. Bidders shall quote only for brands for which they hold valid authorisation.)

A. High-Purity Chemicals

No.	Brand / Manufacturer	No.	Brand / Manufacturer
1	Sigma-Aldrich / Sigma / Fluka / Supelco (Merck / Merck Life Sciences)	16	Qualikems
2	TCI (Tokyo Chemical Industry)	17	SD Fine-Chem (SDFCL)
3	Alfa Aesar	18	Avra Synthesis
4	Acros Organics	19	Otto Chemie
5	Thermo Fisher Scientific / Fisher Scientific / Fisher Chemical	20	Molychem
6	Avantor (J.T.Baker)	21	Thomas Baker
7	Honeywell (Riedel-de Haën)	22	Strem Chemicals
8	Spectrochem	23	BLD Pharm
9	SRL (Sisco Research Laboratories)	24	AK Scientific
10	Himedia	25	Cayman Chemical
11	Loba Chemie	26	MP Biomedicals
12	Finar	27	Genei Laboratories
13	Rankem	28	Nice Chemicals
14	CDH	29	Kurt J. Lesker (materials)
15	Qualigen	30	Cambridge Isotope Laboratories / Eurisotop (deuterated solvents)

B. Glassware

No.	Brand / Manufacturer	No.	Brand / Manufacturer
1	Borosil	10	Labco
2	Schott-Duran	11	Qualigen
3	Corning	12	Rankem
4	Brand	13	Merck / Sigma-Aldrich
5	Riviera	14	Thermo Fisher Scientific
6	Glassco	15	Whatman
7	Vensil	16	Hellma (cuvettes)
8	Omsons	17	Tarson
9	Jain Scientific Glass Works (JSGW)	18	Abdos

C. Plasticware

No.	Brand / Manufacturer	No.	Brand / Manufacturer
1	Tarson	10	Polylab
2	Eppendorf	11	Abdos
3	Axygen	12	Borosil
4	Corning	13	Himedia
5	Thermo Fisher Scientific (incl. Nunc)	14	Genaxy
6	NEST	15	Genetix
7	TPP	16	Whatman
8	Brand	17	Moxcare
9	Riviera		

D. Minor Equipment

No.	Brand / Manufacturer	No.	Brand / Manufacturer
1	Eppendorf	14	Genie (Scientific Industries)
2	Thermo Fisher Scientific	15	Labnet
3	Mettler Toledo	16	Grant
4	Sartorius	17	Gilson
5	Ohaus	18	Tarson
6	Precisa	19	Bio-Rad
7	Citizen	20	Labindia
8	Systronics	21	Tanco
9	Eutech	22	Thorlabs
10	Hanna	23	Newport
11	Elico	24	Edmund Optics
12	Remi	25	Holmarc
13	IKA	26	MTI Corporation

ANNEXURE-VIII

FORMAT OF RATE CONTRACT AGREEMENT

(To be executed on non-judicial stamp paper of ₹ 100 within 15 days of the empanelment letter)

This agreement is made on _____ at Jammu between **Central University of Jammu**, represented by its Registrar (hereinafter "the University"), and M/s _____, having its office at _____, represented by _____ (hereinafter "the Vendor").

Whereas the University invited bids vide Tender No. CUJ/Purchase/ARC/2026-27/[_____] for an annual rate contract for research and laboratory glassware, plasticware, minor equipment and high-purity chemicals, and the Vendor has been empanelled for the brand(s) and at the discount(s) given below vide the University's letter No. _____ dated _____, it is agreed that:

No.	Category / Brand	Discount offered (%)	Validity
1			
2			
3			

1. The Vendor shall supply the goods to the University at the above discount on the manufacturer's price list, in accordance with the tender document, the empanelment letter and each purchase order.
2. The tender document, the Vendor's bid, the empanelment letter and the purchase orders form part of this agreement.
3. The Vendor has furnished a Performance Security of ₹ _____ vide DD / BG No. _____ dated _____.
4. Disputes shall be settled as per clause 7.23 of the tender document.

Signed for the University: _____ Signed for the Vendor: _____

Witness 1: _____ Witness 2: _____