



जम्मू केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF JAMMU

राया-सूचानी (बागला), जिला सांबा- 181143, जम्मू (जम्मू एवं कश्मीर)
Rahya –Suchani (Bagla), District Samba -181143, Jammu (Jammu & Kashmir)

No. CUJ/Estab.NT/EN34/758

25.11.2025

NOTIFICATION No. 270 /2025

Sub: Tentative date of Written test for Non-Teaching post advertised vide Employment Notification No. 34 dated 24.10.2025.

Ref: Employment Notification No. 34 dated 24.10.2025.

As per the norms, the University will conduct written test to shortlist candidates for interviews if the number of eligible candidates for the following post.

Name of the post	Written Test
Assistant Librarian (01-UR)	06.12.2025 (Saturday) Reporting Time: 9:30 AM Academic Block, Central University of Jammu

- Marks obtained by the candidates in the written test will be used exclusively for short listing them for the interview. The final selection will be based solely on the performance of the shortlisted candidates in the interview. Written Test will be of objective type/MCQs and minimum qualifying marks will be 50%. There will be negative marking of 0.33 marks for each incorrect answer.
- As per the University norms, the number of candidates to be called for interview the post of Assistant Librarian will to the ratio of **1:15** on the basis of marks/merit in written test.
- Syllabus for the written test is same as prescribed for UGC NET examination in Library and Information Science (**Annexure I**).

Important Note:

- Eligibility:** Candidates considered provisionally eligible after the final scrutiny shall be called for the written test.
- Admit Cards:**
 - Candidates found eligible by the final Screening Committee will be issued Admit cards to appear for the written test for the post of Assistant Librarian.
 - The candidates can download provisional Admit Cards after 29.11.2025 from SAMARTH Recruitment Portal (<https://cujammunt.samarth.edu.in/index.php/site/login>) by entering registered Username & Password.
 - Intimation through email in this regard will also be sent to the candidates. The candidates are advised to regularly visit our website (www.cujammu.ac.in) for further updated information, if any.
 - The candidates are required to bring **Admit Card in original** along with **valid ID Proof** viz. Aadhar Card, Voter Card, Driving License and Passport failing which he/she shall not be allowed to enter Examination Hall
 - Candidate unable to download Admit Card, may request Establishment (Non-Teaching) section through email recruitment.nt34@cujammu.ac.in at least two days prior to his/her written test for issue of duplicate /photo copy of call letter.
- Negative Marking:** There will be negative marking of 0.33 marks for each incorrect answer.



जम्मू केंद्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF JAMMU

राया-सूचानी (बागला), जिला सांबा- 181143, जम्मू (जम्मू एवं कश्मीर)

Rahya –Suchani (Bagla), District Samba -181143, Jammu (Jammu & Kashmir)

- =====
4. **Venue /Examination Centre:** Academic Block, Central University of Jammu, Rahya – Suchani (Bagla), District Samba, 181143, Jammu and Kashmir.
 5. **Scribe:** The facility of scribe and/or compensatory time shall be granted solely to those having difficulty in writing subject to production of a certificate (Annexure II) to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from the competent medical authority of a Government healthcare institution as per Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment OM dated 10.08.2022. The CUJ will provide scribe to such PwBD candidates on production of the said certificate. The requirement of the scribe must be informed two days prior to exam in writing are quest to the Registrar at recruitment.nt34@cujammu.ac.in only.
 6. It shall be the responsibility of the candidate to ascertain his/her own eligibility for the post for which he/she is applying in accordance with the prescribed qualifications, experience, etc..Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his/her disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his/her appointment shall be liable to termination.
 7. Mere appearing in the written test doesn't ascertain/determine the eligibility of any candidate to appear for the interview.
 8. Candidates are once again informed to check University website www.cujammu.ac.in at regular intervals since all notifications and updates will be uploaded on website only.

Sd/-

कुलसचिव

दूरभाष: 91-8082197957

ईमेल: registrar@cujammu.ac.in

Copy to: ICT Cell for uploading on University website.



**UNIVERSITY GRANTS COMMISSION
NET BUREAU**

NET SYLLABUS

Subject: Library and Information Science

Code No. : 59

Unit – I

1. Data, Information, Knowledge and Wisdom.
2. Information Life Cycle - Generation, Collection, Storage and Dissemination.
3. Role of Information in Planning, Management, Socio-economic, Cultural, Educational and Technological Development.
4. Information Science - Relationship with other subjects, Information Society and Knowledge Society.
5. Communication – Concept, Types, Theories, Models, Channels and Barriers; Trends in Scholarly Communication.
6. Information Industry - Generators, Providers and Intermediaries.
7. IPR and Legal Issues - Categories, Conventions, Treaties, Laws.
8. Plagiarism: Concept and Types.
9. Right to Information Act (RTI); Information Technology Act.
10. National Knowledge Commission; National Mission on Libraries.

Unit – II

1. Historical Development of Libraries in India; Committees and Commissions on Libraries in India.
2. Types of Libraries – Academic, Public, Special and National.
3. Library Legislation and Library Acts in Indian States; The Press and Registration of Books Act; The Delivery of Books and Newspapers (Public Libraries) Act.
4. Laws of Library Science.
5. Library and Information Science Profession - Librarianship as a Profession, Professional Skills and Competences; Professional Ethics.
6. Professional Associations - National – ILA, IASLIC, IATLIS; International – IFLA, ALA, CILIP, ASLIB, SLA; Role of UGC, RRRLF and UNESCO in Promotion and Development of Libraries.
7. Library and Information Science Education in India.
8. Library Public Relations and Extension Activities.
9. Type of Users - User Studies, User Education.

10. Information Literacy - Areas, Standards, Types and Models; Trends in Information Literacy.

Unit – III

1. Information Sources - Nature, Characteristics, Types and Formats.
2. Sources of Information - Primary, Secondary and Tertiary; Documentary and Non-Documentary.
3. Primary Information Sources (Print and Electronic) - Journals, Conference Proceedings, Patents, Standards, Theses & Dissertations, Trade Literature.
4. Secondary Information Sources (Print and Electronic) - Dictionaries, Encyclopedias, Bibliographies, Indexing & Abstracting, Statistical sources, Handbooks and Manuals.
5. Tertiary Information Sources (Print and Electronic)- Directories, Year Books, Almanacs.
6. Reference Sources - Bibliographical, Biographical, Educational, Language and Geographical.
7. Electronic Information Resources - Subject Gateways, Web Portals, Bulletin Boards, Discussion Forums /Groups.
8. Databases: Bibliographic, Numeric, Full text, Multimedia; Open Access Databases.
9. Institutional and Human Resources.
10. Evaluation of Reference Sources and Web Resources.

Unit - IV

1. Community Information Services.
2. Reference Service – Concept and Types; Referral Services
3. Alerting Services - CAS, SDI, Inter Library Loan and Document Delivery.
4. Mobile based Library Services and Tools – Mobile OPAC, Mobile Databases, Mobile Library Website, Library Apps, Mobile Library Instructions, Augmented Reality, SMS Alerts, Geo-Location, Reference Enquiry.
5. Web 2.0 and 3.0 - Library 2.0- Concept, Characteristics, Components; Instant Messaging, RSS Feeds, Podcasts, Vodcasts, Ask a Librarian
6. Collaborative Services- Social Networks, Academics Social Networks, Social Tagging, Social Bookmarking.
7. Web – Scale Discovery Services
8. National Information Systems and Networks: NISCAIR, DESIDOC, SENDOC, ENVIS, INFLIBNET, DELNET, NICNET, ERNET, National Knowledge Network (NKN), Biotechnology Information System Network
9. International Information Systems and Networks: INIS, AGRIS, INSPEC, MEDLARS, BIOSIS, ERIC, Patent Information System (PIS), Biotechnology Information System (BIS).
10. Library Resource Sharing and Library Consortia – National and International.

Unit - V

1. Universe of Knowledge - Nature and Attributes; Modes of Formation of Subjects.
2. Knowledge Organisation - Classification – Theories, Cannons, and Principles; Simple Knowledge Organisation System (SKOS), Taxonomies, Folksonomy, Trends in Classification.
3. Mapping of Subjects in Library Classification Schemes – DDC, UDC and CC.
4. Knowledge Organisation: Cataloguing - Cannons and Principles; Centralized and Co-operative Catalogue; Library Cataloguing Codes: CCC and AACR - II.
5. Standards of Bibliographic Record Formats and Description – ISBD, MARC 21, CCF, RDA, FRBR, Bibframe.
6. Standards for Bibliographic Information Interchange & Communication – ISO 2709, Z39.50, Z39.71.
7. Metadata Standards: Dublin Core; MARC21, METS, MODES, EAD.
8. Indexing Systems and Techniques: Assigned - Pre-coordinate; Post-Coordinate; Derived- Title-based; Vocabulary Control.
9. Abstracting – Types and Guidelines.
10. Information Retrieval System – Features, Components, Models and Evaluation.

Unit - VI

1. Management - Principles, Functions and Schools of thought.
2. Library and Information Centers Management - Book Selection Tools and Principles; Library Acquisition, Technical Processing, Circulation, Serial Control, Maintenance and Stock Verification; Preservation and Conservation; Hazards and Control Measures of Library Materials.
3. Human Resource Management – Planning, Job Analysis, Job Description, Job Evaluation, Selection, Recruitment, Motivation, Training and Development, Performance Appraisal; Staff Manual.
4. Financial Management in Libraries - Sources of Finance, Resource Mobilisation, Budgeting Methods; Cost Effective and Cost Benefit Analysis, Annual Reports & Statistics; Library Authority and Committee.
5. Project Management - SWOT, PEST, PERT / CPM.
6. Total Quality Management (TQM) - Concepts, Principles and Techniques, Six Sigma; Evaluation of Services of Libraries and Information Centers.
7. Library Building, Furniture and Equipments; Green Library Building; Information Commons; Makers Space; Security and Safety.
8. Management Information System (MIS), MBO, Change Management, Disaster Management, Crisis Management.
9. Knowledge Management – Principles, Tools, Components and Architecture.
10. Marketing of Library Products and Services – Plan, Research, Strategies, Mix, Segmentation, Pricing and Advertising; Management Consultancy.

Unit - VII

1. Computer Technology - Character Representation (ASCII, ISCII, Unicode); Computer Hardware, Software; Storage Devices; Input and Output Devices.
2. Types of Software - System Software, Application Software.
3. Programming Languages – Object Oriented, Procedural, High Level, Scripting; Web Languages.
4. Telecommunication - Transmission Channels, Mode, and Media, ISDN, PSDN, Multiplexing, Modulation, Standards and Protocols.
5. Wireless Communication – Media, Wi-fi, Li-fi, Satellite Communication, Mobile Communication.
6. Computer Networks - Topologies, Types of Networks – LAN, MAN, WAN.
7. Internet - Web browsers, WWW, E-mail; Search Engines, Meta and Entity Search engines.
8. Internet Protocols and Standards – HTTP, SHTTP, FTP, SMTP, TCP/IP, URI, URL.
9. Hypertext, Hypermedia, Multimedia, Video conferencing, Virtual Reality, Augmented Technologies.
10. Data Security, Network Security, Firewalls, Cryptographic Techniques, Anti-virus software, Anti-spyware, Intrusion Detection System.

Unit – VIII

1. Library Automation – Areas, Planning, Selection of Hardware and Software, Implementation and Evaluation; Standards for Library Automation.
2. Barcode, RFID, QR Code, Biometric, Smartcard: Features and Applications.
3. Digitization – Planning, Selection of Materials, Hardware, Software, Process, Issues.
4. Digital Library: Genesis, Characteristics, Types, Architecture; Standards, Formats and Protocols, DOI.
5. Digital Preservation - Need, Purpose, Standards, Methods, Techniques, Projects (National and International).
6. Digital Library Initiatives – National and International.
7. Institutional Repositories - Need, Purpose, Types and Tools; Institutional Repositories in India; ROAR, DOAR, SHARPA-ROMIO.
8. Content Management Systems – Architecture, Data Integration, CMS Software – Selection, Implementation and Evaluation.
9. Application of Artificial Intelligence, Expert Systems and Robotics in Libraries; Social Mobile Analytics Cloud (SMAC); Cloud Computing.
10. Ontology – Tools (RDF, RDFS, Potege); Semantic Web, Linked Data, Big Data, Data Mining, Data Harvesting.

Unit – IX

1. Research - Concept, Purpose, Functions, Scope and Ethics; Types of Research – Basic and Applied, Interdisciplinary and Multidisciplinary.
2. Research Methods: Historical, Descriptive, Experimental and Delphi.
3. Research Design - Selection of Research Problem, Review of Literature; Formulation of Research Problem; Hypothesis – Formulation, Types and Testing; Sampling Techniques.
4. Methods of Data Collection: Questionnaire, Interview, Observation, Library Records, Scales and Checklist.
5. Data Analysis and Interpretation - Presentation of Data; Statistical Methods/ Techniques.
6. Statistical Packages – Spreadsheet, SPSS, Bibexcel, 'R' Statistics.
7. Research Report Writing and Citation Tools – Structure, Style, Contents, Guidelines; Style Manuals; Online Citation Tools; Reference Style Management Tools; Anti-plagiarism Tools; Evaluation of Research Report.
8. Metric Studies in LIS - Bibliometrics, Scientometric, Webometrics, Altmetrics;
9. Impact Factors – Journal, Institutional and Authors; h-Index, g-Index, i10 Index.
10. Trends in Library and Information Science Research.

Unit –X

1. Academic Library and Information System.
2. Public Library and Information System.
3. Special Library and Information System.
4. Health Science Library and Information System.
5. Corporate Library and Information System.
6. Agricultural Library and Information System.
7. Engineering and Technological Library and Information System.
8. Archive, Museums and Oriental Libraries.
9. Community Information System.
10. Information Services and System for Persons with Disability, Children and Women.



जम्मू केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF JAMMU

राया-सूचानी (बागला), जिला सांबा- 181143, जम्मू (जम्मू एवं कश्मीर)
Rahya –Suchani (Bagla), District Samba -181143, Jammu (Jammu & Kashmir)

ANNEXURE II

Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing

This is to certify that, we have examined Mr/Ms/Mrs (name of the candidate), S/o /D/o, a resident of(Vill/PO/PS/District/State), aged yrs, a person with (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition. He/she requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is /are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto _____ (it is valid for maximum period of six months or less as may be certified by the medical authority)

Signature of medical authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopedic / PMR specialist	Clinical Psychologist/ Rehabilitation Psychologist/Psychiatrist / Special Educator	Neurologist (if available)	Occupational therapist (if available)	Other Expert, as nominated by the Chairperson (if any)
(Signature & Name)				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer.....Chairperson				

Name of Government Hospital/Health Care Centre with Seal

Place:

Date: