

केन्द्रीय विश्वविद्यालय जम्मू
Central University of Jammu

Rahya-Suchani (Bagla), Distt. Samba-181143, Jammu (J&K)
Ph: 01923 – 249 658 & Website: www.cujammu.ac.in

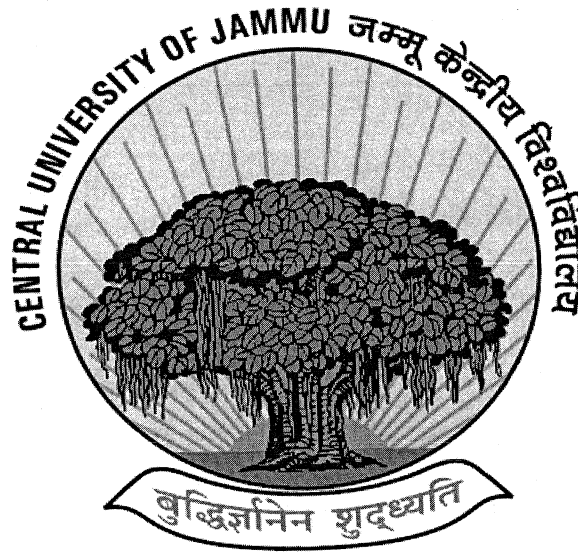
No: CUJ/Proc/F.No 95/2017-18/01

Date: 21-08-2017

Cost of tender documents: Rs. 1,000/-

Issued to: M/s.

DOCUMENTS
TENDER CUM RATE CONTRACT AND REGISTRATION OF FIRMS
TO PROCURE FURNITURE AND FIXTURE



Last date and time to submit the bids : 12-09-2017 by 03.00 p.m.
(with extension of dates)

Rahya-Suchani (Bagla), Distt. Samba-181143, : 12-09-2017 by 03.30 p.m.
Jammu (J&K) Ph: 01923 – 249 657 & Website:
www.cujammu.ac.in

8

Chapter-I: Instructions to the bidders

1. **Preface: Preface:** The Central University of Jammu (CUJ) is presently functioning from two campuses, Administrative & Teaching Blocks at Rahya-Suchani (Bagla), District Samba, Jammu and Temporary Academic Block & Hostels at Sainik Colony, Jammu. The University intends to purchase good quality furniture from Original Equipment Manufacturers (OEM) / branded furniture firms/ authorized dealers of repute, likely to be installed at any of the campuses or both.
2. **Call for tender:** The Central University of Jammu invites sealed tenders *under two bids system* from branded furniture firms / original manufacturers of repute and their authorised dealers to supply and install good quality furniture for the University. This is tender cum rate contract and registration of firms, initially for a period of one year, the same can be extended to next years at the same rates, terms and conditions mutually agreed by both the parties. The requirement mentioned in the tender may be increased or decreased and will be procured accordingly.
3. **Submission of tender:** The sealed tenders are invited for supply and installation of furniture for Class Room, Office, Mess, Hostel, Library, M.I. Room, Reception Lounge, Common Room (Hostel), Visitor's Room, Computer Room etc and other department / section of the University under **two bid system** viz. **Technical bid** (filled in Annexure-I (A, B & C) duly signed and stamp, consisting all technical details, make of furniture along with commercial terms & conditions, EMD, relevant documents & DD of Rs.1,000/- if downloaded tender form is used) and **Financial bid** (indicating item wise make & price for each item mentioned in Annexure-II), in two separate sealed envelopes and should be super scribed as technical and financial bids accordingly. Both the sealed envelopes should be kept in a third envelope on which it should be super scribed '**TENDER FOR FURNITURE 2017**'.
4. **Quotation of items:** The vender may quote for all the items / part of items of Annexure-I (C) and should agree to accept the part supply order as per the criteria of lowest quoted bid for each item. Unit prices are to be quoted both in figures and in words. In case of a discrepancy, that quoted in words / least will be taken as valid.
5. **Opening of bids:** Initially the technical bids will be opened and scrutinized. The firm, who meets the basic requirement as per documents furnished, may be invited for full fledged display / demonstration / to present the samples before opening of financial bid. The University will not bear any cost for presentation of samples. The committee of the University will inspect the samples, may visit the show room / items supplied at other organizations to ascertain the quality. The University may shortlist three to four best quality furniture firms. The financial bid will be opened for those firms who qualify technically and whose sample has been approved as per satisfaction level of the University. The decision of the University will be final in this regard.
6. **Selection of firm:** The firm will be selected among the shortlisted firm and items will be considered on lowest quoted item wise. Further, if the committee found that the quality of lowest quoted firm is not satisfactory, the committee may recommend and consider next lowest quoted firm. The decision of the committee will be final in this regard.
7. **Alteration/Modification in the bid:** The bidder will not be permitted to alter or modify their bids after receipt by the University; however, the firm can withdraw the bid before the closing last date and time of the tender.
8. **Availability and submission of tender form:** The tender documents can be obtained in person from Procurement Branch, Central University of Jammu on payment of **Rs. 1,000/-** through DD favouring "Finance Officer, Central University of Jammu" payable at Jammu during working hours (10:00 to 17:00 hrs). The tender form can also be downloaded from

R

University website www.cujammu.ac.in and must be submitted along with the cost of tender form of Rs. 1,000/- and EMD. The downloaded tender form without cost of tender form will not be accepted. Last date to submit the tender is **12th September 2017** by **3:00 p.m.** The filled in tender form can be dropped in tender box at the above address or can be sent through post. The bids will be opened on the same day in presence of the bidders at **3:30 p.m.** or any other date convenient to the University authorities, which shall be intimated separately. Hence, the firm should write their phone numbers and email ID on outside the sealed envelope to pass the information, if required.

9. **Registration:** The firm should be registered with the competent authority for GST, and certificate of registration issued by competent authority to manufacture and supply of furniture. The firm must be registered with the statutory authority and also furnish attested copies of the following documents:
- (a) Certificate of registration with competent authorities to manufacture and supply of furniture.
 - (b) GST No.
 - (c) TIN / PAN.
 - (d) Valid quality certificate from competent authority (i.e. ISO, ISI etc).
 - (e) Green Guard / equivalent Environment certificate
 - (f) Tax clearance certificate for the period ending 31.03.2017.
 - (g) Experience certificate.
 - (h) Annual turnover with CA audited balance sheet for financial year 2014-15, 2015-16 & 2016-17.
10. Tender without required documents, incomplete in any form will be rejected outrightly. Conditional tenders will not be considered. Tender containing false / misleading documents / information will be rejected and may also be liable for consequences for submitting false information.
11. All the columns in financial bid must be filled in words and figures. The variation in words and figures, if any, the lowest shall be taken into account.
12. In case the successful bidder declines the offer of contract, for whatsoever reason(s), his EMD will be forfeited.
13. The University reserves the right to reject all or any tender in whole, or in part, without assigning any reason thereof.
14. **Cost:** The rates quoted should be inclusive of all taxes, levies, freight, insurance, transportation, installation etc at the destination. Rates and make of the furniture are to be quoted in the financial bid as per tender document (Annexure-II), else it may not be considered. All the above stated elements of taxes and others are required to be shown separately and distinctly.
15. **Office:** The firm should have its office / authorized dealer / workshop / representative within JMC limit of Jammu/Samba to provide service after sale and to furnish the addresses of service centre with telephone number along with technical bid. The firm does not have authorized office / service centre at Jammu will not be considered.
16. **Repair and maintenance:** The firm selected to supply the furniture will be required to undertake the repair and maintenance of furniture as and when required or at a regular interval of six months. The firm will be required to install a repair camp on six monthly basis free of cost during warranty period. The firm should quote their rates for servicing the supplied furniture for subsequent period of five years.

8

17. **Supply:** The firm selected will be required to supply the furniture within the six weeks from the date of issue of purchase order. Further, the firm selected to supply the furniture, equipments, etc. should undertake to write code numbers as per the University instructions on all the furniture and other items.
18. **Management services:** The firm would be required to provide the management / consultation services etc. in respect of the furniture to establish any labs / hall, free of cost as and when required.
19. **Validity of quotation:** All entries in the tender form should be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorized signatory. The bid shall be valid for 90 (ninety) days from the date of opening.

OTHER CONDITIONS

20. The evidence for filing of returns along with Profit & Loss account and audited balance sheet for last three financial years 2014-15, 2015-16 & 2016-2017 must be enclosed along with the bid.
21. **Turnover:** The bidder must have an annual average turnover of not less than **Rs. 15 crore** during the last three consecutive financial years 2014-15, 2015-16 & 2016-2017 certified by a Chartered Accountant. The bidder should not have incurred loss in any two years during the last three years as on 31.03.2017.
22. Taxes deduction at source as per provision will be made by the University.
23. In case the firm fails to supply the desired specification of furniture as per terms and conditions, the University reserves the right to place the order to the next higher bidder or outside agency and the difference of price will be recovered from the defaulter agency who has been awarded the initial order and this will be binding on the bidder.
24. The University does not pledge himself to accept the lowest quoted or any tender and reserve the right to accept the whole or any part of the tender or portion of the quantity offered and bidders shall supply the same / execute the work at the rate quoted by them.
25. **Rejection of tender:** The conditional tender, unfilled / unsigned bids, without required documents, EMD and cost of tender form (if downloaded form is used) shall not be accepted and on such bids any query / intimation will not be entertained.
26. The committee may consider any bid, if feels that inadvertently certain required documents are not enclosed by the firm and the firm promises that the required documents obtained before the closing date of the tender will be furnished within stipulated time. The decision of the committee will be final in this regard.
27. **Specification:** The desired specifications and allied technical details are placed at Annexure-I(C), if required the same may be amended / up graded at the time of placing purchase order without increase in the quoted price. ***These are basic specification; the firm may quote for the same or higher specification as per enclosed annexure format only***, without changing the specification and serial number. The committee may amend the specification and their decision will be final in this regard.
28. **Technical bid:** The technical bid must consist the declaration form [Annexure-I(A)], technical and allied details of the firm [Annexure-I(B)] and items with specifications [Annexure-I(C)] indicate that the firm is ready to supply the required specification by mentioning "Yes / No" along with required documents. The firm has to quote as per the required specification, however higher configuration / technically up graded can be considered by the University. Detailed specifications, catalogue / literature, of all the items quoted may be supplied with the technical bids. Incomplete bid / in adequate specification etc., in any respect are liable to be rejected.
29. **Bid security / EMD:** The filled in tender form without requisite security bid / EMD and cost of tender form (*if the downloaded tender form is used*) will not be considered. Both the DD are to be drawn separately favouring "Finance Officer, Central University of

2

Jammu" payable at Jammu. The security bid of unsuccessful bidders will be returned without interest after finalization of the tender. The security bid of the successful bidder will be converted into security deposit and will be returned without interest after successful completion of warranty period / after submission of bank guarantee / supply of furniture. Further, in case any firm is L-1 in some of the items, than the firm will be required to deposit the bid security / EMD amount equal to 10% amount of purchase order and the full bid security / EMD amount will be returned without interest. The cost of tender form and security bid / EMD amount is as follows:

Item	Cost of tender document (Non refundable)		Bid security / EMD
Furniture	By hand Rs. 1,000/- through DD only	For download form Rs. 1,000/- through DD only	6,50,000/-

30. **Company profile:** The bidders must submit their company profile and mention their make/Model of the furniture which they intend to supply. A list of organizations / agencies to which furniture has been supplied may be furnished along with copies of supply order, with the technical bid.
31. **Experience:** Bidder should be original manufacturer / authorised dealer and should have *minimum eight years of experience in supply of similar furniture and fixture to Govt. /semi Govt. / PSU / reputed organisation.* The bidders must have executed successfully a single order of at least Rs. 2 crore or above similar to the infrastructures of Central University of Jammu or larger one from Govt. / Semi-Govt. / reputed organisation with customer satisfaction during the last three years. A certified copy of the same should be attached with the technical bid.
32. **Warranty:** All the furniture should be with onsite comprehensive warranty for minimum period of two years (or as per OEM warranty period, whichever is later) after satisfactory installation and agreed by the University. The firm should repair / replace the faulty items free of cost during the warranty period.
33. **Payment terms:** No advance payment will be considered. The payment will be release in Indian rupees in the following orders:
- (i) **90% payment of purchase order:** After 100% supply of furniture, subject to certification by the University.
 - (ii) **10% payment of purchase order / security deposit:** After availing the warranty period plus one month or on receipt of Bank Guarantee of any nationalized bank of equal amount for a period of warranty plus one month.
 - (iii) The purchase order may be placed in phase manner and the payment may be considered phase wise.
34. **Quantity:** The quantity mentioned in the tender document can increase or decrease without changing the quoted price at the discretion of the University and the decision of the University shall be final in all respect. This is a tender cum rate contract and registration of suppliers initially for a period of one year and the item offered in the tender can be re-ordered at the same rate, terms & conditions within a period of twelve (12) months extendable by next year mutually agreed by both the parties.
35. **Quality:** All the steel parts shall be given anti-rust treatment and epoxy powder coated. The University reserves the right to visit the workshop of firms to access the quality, durability, workmanship of the furniture.



36. **Submission of integrity pact:** The selected firm will be required to furnish the Integrity Pact as per Office Memorandum No.14 (12)/2008-E-II (A) dated 19.07.2011, Ministry of Finance, Government of India; the form is available with the University.
37. **Rights of the University:** The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice in part or full. The University reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time, without thereby incurring any liability to the affected bidder or bidders of the ground for such action.
38. Late submission of tenders shall not be accepted. If the tenders are sent by post / courier, it should be ensured that cover should be intact at the time of reaching destination without any damage or loss. The University is not responsible for any delay on account of postal / courier services.
39. **Acceptance of terms and conditions:** The bidder shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and submit the same along with the bid. The bidder would fill up the information in the Annexure enclosed at the end of this document at Chapter-III in clear and legible terms. Annexure shall also have to be signed and stamped by the bidder or its authorized signatory.
40. The tender documents are not transferable. Conditional tenders will not be considered.
41. The short listed tender along with the documents will be submitted to the competent authority and upon approval; the successful bidders will be issued purchase order.
42. The University may procure certain furniture offered under DGS&D/GeM Portal, the firm may quote for both GeM and Non-GeM rates, if available. The University will procure the furniture on lowest quoted (L-1) basis from the shortlisted firms on item wise and the firm can quote for any items or all the items, the University decision will be final in this regard.
43. **Penalty clause:** The supply and installation of furniture has to be completed within stipulated time period, in case of delay and the University is not satisfied with the stated reason, the University reserves the right to impose the penalty, as follows:

(i) **Liquidated damages:** If the firm fails to supply and install the furniture of desired quality and quantity or part of it or unable to perform the service within specified periods herein for reasonable cause, the University shall, without prejudice to its other remedies under the contract / order may deduct from the price, as liquidated damages, a sum equivalent to 0.5% per week of the value of undelivered goods or unperformed services limited to a maximum of 10% value of the purchase order / left over cost. Once the maximum is reached, the University may consider termination of the contract / order without any notice and further serious action may be initiated. Late supply to the maximum of 10% will be deducted from the bill after which the order will remain cancelled and bid security / earnest money deposited will be forfeited.

(ii) **Termination for default:** The University may, without prejudice to any other remedy for breach of contract / order, by written notice of default sent to the firm, may terminate the contract / order in whole or part at the risk and cost of the defaulting firm.

(a) If the firm fails to execute the supply of all the material specified in the order within the period(s) of desired quality and quantity specified in the order, or within any extension therefore granted by the University, or

(b) If the supplier fails to perform any other obligation(s) under the contract/order.


(c) If any defects are observed in the furniture, the University will have the right to reduce the payment to be made to the firm, or take any other suitable action against the firm. The University decision will be final in this regard.

(iii) **Withdrawal:** In case leading to the withdrawal of the assigned furniture order, the entire charges which will be incurred on withdrawal process and the enhancement of the cost, if any, in getting the furniture supplier will be recovered from the defaulting firm together with penalties as may be fixed by the University.

44. **Settlement of dispute:** In case of any dispute, Jammu will be the jurisdiction and the Registrar, Central University of Jammu, shall decide the issue and his decision will be final and shall be the binding on both the parties.
45. In case of any disagreement or dispute between the first party (i.e. Central University of Jammu) and the second party (i.e. agency) arising out of or due to the terms and conditions of contact agreement, the Central University of Jammu shall have the discretion for settlement of such disputes by appointing a sole arbitrator and the award so made by the arbitrator shall be final and binding on both the parties. Jurisdiction shall be Jammu courts only, for any dispute.

Place: SAMBA (J&K)

Date: 21-08-2017


21/8/17
Assistant Registrar
Central University of Jammu

- Encl:** i) Annexure-I (A): Technical bid (Declaration) (1 page)
ii) Annexure-I (B): Technical Bid (Technical & allied details) (1 page)
iii) Annexure-I (C): Technical bid (Items with specification) (06 pages)
iv) Annexure-II : Financial bid (06 pages)

Chapter-III: Declaration, technical and allied information of the firm and furniture.

Annexure-I (A)

Technical bid (Declaration): To be filled by the firm on their letter head and to submit to Central University of Jammu along with the technical bid.

1. I, Son/Daughter/Wife of Shri.....
authorize dealer / authorized signatory of M/s.
and competent to sign this Declaration and execute this tender document on behalf of agency.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature with date & Seal of the agency :
Name of the applicant :
Designation :

Note: The above declaration may be furnished on the letter head of the agency, duly sealed by the authorized signatory of the company, should be enclosed with the tender.

R

Annexure-I (B)

Technical Bid (required technical and allied details of the firm): To be filled by the firm and to submit to CUJ along with technical bid.

Sl. No.	Particulars	Details (if yes, furnish number)	Appendix No. (attached in bid)
1	Name of the Firm / Agency:	M/s.	
2	Status of the Firm / Agency: (Proprietorship / Partnership / Joint Stock Co. etc)		
3	Address:		
	a) Office:		
	b) Authorised Dealer / Workshop / representative:		
4	Telephone / Mobile No. / E-mail address / Website address		
5	Name of the Proprietor / Partner / Director		
6	Documentary Proof of :		
	a) Proof of certificate of registration with competent authorities to manufacture and supply of furniture.	Yes/No:	
	b) Valid GST registration with appropriate tax authority, certificate No.	Yes/No:	
	c) TIN / PAN No.	Yes/No:	
	d) Valid quality certificate from competent authority i.e. ISO, ISI etc	Yes/No:	
	e) Audit balance sheet and profit and lose statement for 2014-15, 2015-16 and 2016-17	Yes/No:	
	f) Service Tax clearance certificate for the period ending 31.03.2017	Yes/No:	
	g) Green Guard/ equivalent Environment Certificate	Yes/No:	
	h) Eight years experience from Govt. / Semi Govt. / PSU / reputed organization where the firm has supplied the similar furniture.	Yes/No:	
7	Earnest Money deposit details		
	a) Amount of Earnest money		
	b) Name of the Drawer and Drawer Bank		
	c) No. and Date of the Bank Draft		
8	Details of the demand draft & amount (in case of document downloaded from our website).		

Declaration: I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, I / we will be blacklisted and will not have any dealing with the University in future.

Signature with date & seal of the agency :

Name of the Applicant :

Designation :

Q

Annexure-I (C)

Technical bid (Items with specification): To be filled by the firm and to submit to CUJ along with the technical bid.

FURNITURE ITEMS

Sl. No.	Specification	Make/Model of the Furniture	Agreed by firm (Yes/No)
1	Student dual desk: size 4'x 18'x 30' frame made of 1'x2'x16' guage rectangular pipe and 1'x1' square pipe of 16 guage with shelf and side covered with 17 mm pre-laminated board top of 25 mm thick MDF pre-laminated board covered with PVC edge bending tape fixed with hot melt glue with two chair without arm fixed with frame of 3/4'x 16 guage pipe with cushion seat and back bend to shape with fine painted as per sample. Dimensions variation: + 10% approx.		
2	Lecture podia: Made of 24 mm prelam particle board of standard height 4 feet and width 2 feet with 3 compartments to place the books, answer sheet, etc with in-built wire management.		
3	White & green board: Providing & fixing 12x4 feet white/green board of 4 inch (w) & 1 inch thick wooden board with aluminium frame with stand for duster, chalk & pen. High strength and durability.		
4	Notice board: Providing & fixing 4x4 feet soft board with maroon felt cloth with transparent glass, cover and lock facility made of aluminium frame. High strength and durability.		
5	Office table: Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle & premium locks		
6	Office chairs: Providing & fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with coloured excellent quality fabric upholstered seat & back. Approx seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approximate size is 2 ft (Height) x 1.5 ft (width). Ergonomically designed for back support, high density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair should		

R

	have fire retardant and abrasion resistance quality.		
7	Computer table: Providing & fixing computer table of approx size 4 ft x 2 ft x 2.5 ft, table top made of 24 mm thick prelam particle board with 2 mm thick PVC edge banding of matching shade, table top rest on 25 mm thick prelam legs which are connected together with 18 mm thick prelam modesty panel, one wire manger on right hand side. Need to provide adequate space to place CPU, Keyboard with ample overhead shelves around monitor to place books, files, etc.		
8	Visitor chairs: Providing & fixing chair in medium back. With PCM mechanism, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. The fabric used in chair should be fire retardant and have abrasion resistance quality.		
9	Steel Almirah: Almirah shall have an overall size of 916mm(W)x486mm(D)x1980mm(H) with welded construction. It shall have the shelf thickness of 1.0 mm, Back thickness of 1.0mm, Door thickness of 1.0 mm (high yield strength) and all other components shall have a thickness of 1.0 mm. These components shall be made of CRCA 'D' grade high yield strength as per IS:513. The Almirah should have good handle and two way locking mechanism with Shooting Bolts. It should have a height wise adjustable shelf mounting which shall have a Uniformly Distributed Load Capacity of max 40 Kg. It shall have 4 no.s full shelves. A4 size box file(85 W x 285 D x 345 H mm) can be stored vertically on three shelves and the clear space above fourth shelf shall have 240mm.. The finishing shall include Epoxy powder coated to the thickness of 50 microns (+/- 10). Plenty of shelving options shall be available. There shall be 5 loading levels in Almirah		
10	Single student hostel bed: 6x3 feet base made of 16 gauge iron sheet & 1 inch horizontal pipe and two inch vertical pipe supported at 4 places. Front covered with laminated ply board and back having 2 feet height for resting and base covered with 18 mm ply board.		
11	Student Study table: Approx 3 ft x 2 ft table top made of 25 mm prelam particle board, one side drawer and filling drawer with provision to insert the chair inside the table.		
12	Student Study chairs: Providing and fixing chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered		

	seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. A fabric used in chair is fire retardant and have abrasion resistance quality.		
13	Magazine stand: 3x6 feet height with placing 15 magazines in front side, place to store magazine below flap at back. Side wall made of 24 mm laminate ply board/MDF and all compartment of 18 gauge iron sheet.		
14	News paper stand: Top made of 18 mm laminated ply board / MDF and base of 1 inch square pipe of 18 gauge iron sheet and place to keep the books in between.		
15	Dining table: 4x2 feet top made of stainless steel sheet & legs of 2 inch square/round steel pipe of 16 gauge sheets		
16	Dining chairs: Wooden seat, MS back and frame base of 4 legs. Stackable construction.		
17	Menu board: White Board of 2 x 4 feet dimensions		
18	Office table (small): Providing and fixing office table of approximate size 4ft x 2ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle and premium locks.		
19	Visitor chairs: Providing & fixing chair in medium back, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabric used in chair is fire retardant and have abrasion resistance quality.		
20	Reading tables: 4x4x2 (BxLxH) feet, 24 mm pre laminated ply board and centre partition for each student and legs made of 16 gauge iron sheet.		
21	Property counter: 6x3x2 (HxBxL) feet with 1½ sq. feet pigeon holes for placing the belongings		
22	Book stack / rack: Overall Dimensions of Double Sided Steel Book Rack Base Unit shall be 900mm(W)x600mm(D)x1850mm(H). Rigid Knockdown Construction , Material used shall be CRCA 0.8 mm thick . The Stack ability shall be add-on units can be stacked width wise to form a bank of racks having common side panel . Number		

Q

	of adjustable shelf shall be five with 12 loading levels . Uniformly distributed load capacity per each shelf is 80 kg maximum. The overall design of the product shall be knock down. It shall be supplied in packed condition & should be assembled at site. Shelf back stiffener at the rear end of the shelves shall be provided . These are to support books on the rear side . Label holder & range indicator on each main unit for inserting labels .		
23	Computer Chairs: Providing chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx Seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with Load: 57 kg for 100000 cycles. A fabric used in chair should be fire retardant and have Abrasion Resistance quality.		
24	Centre table: 2x4 feet with 12 mm glass top		
25	Sofa set: 3+2+2 with leather look Rexine		
26	Executive Visitor Chair: The seat and back shall be made up of 1.2 ±0.1cm. thick hot-pressed plywood and upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam shall be designed with contoured lumbar support for extra comfort. The seat shall be extra thick foam on front edge to give comfort to popliteal area. The dimensions of back shall be 47.5 cm(W) x 58.0 cm(H) and of seat shall be 47.0 cm (W) x 48.0 cm (D). The HR polyurethane foam shall be moulded with density= 45±2 kg/m ³ and hardness load 16 ± 2 kgf as. per IS:7888 for 25% compression. The tubular frame shall be cantilever type & made of dia 2.54±0.03cm. x 0.2 ±0.016cm.thk. M.S. E.R.W. tube and black powder coated (DFT 40-60 microns). The one-piece armrests shall be injection moulded from black Co.polymer Polypropylene. The overall design of the product shall be knock down. Overall Dimensions of Chair shall be Seat Height - 46.5cm, Height - 89.5cm, Width & Depth of Chair as measured from pedestal - Width- 61.4 cm and Depth-64.5 cm.		
27	High Back Chair: The seat and back shall be made up of 1.2 ±0.1cm. thick hot-pressed plywood and upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam shall be designed with contoured lumbar support for extra comfort. The seat shall be extra thick foam on front edge to give comfort to popliteal area. The dimensions of back shall be 47.5 cm(W) x 69.5 cm(H) and of seat shall be 47.0 cm (W) x 48.0 cm (D). The HR polyurethane foam shall be moulded with density= 45±2 kg/m ³ and hardness load 16 ± 2 kgf as. per IS:7888 for 25% compression. The one-		

	<p>piece armrests shall be injection moulded from black Co polymer Polypropylene. The mechanism shall be designed with 360° revolving type, Upright-position locking, Tilt tension adjustment, Seat/back tilting ratio of 1:3. The pneumatic height adjustment shall has an adjustment stroke of 12.0 ±0.3cm. The bellow shall be 3 piece telescopic type and injection moulded in black Polypropylene. The pedestal shall be injection moulded in black 33% glassfilled Nylon-66 and fitted with 5 nos. twin wheel castors. The pedestal shall be 66.3 ±0.5cm. pitch-center dia. (76.3 ±1.0cm with castors). The twin wheel castors shall be injection moulded in Black Nylon. The overall design of the product shall be knock down. Overall Dimensions of Chair shall be Seat Height - min 42.5 to max 54.5cm, Height - min97.0 to max 109.0cm, Width & Depth of Chair as measured from pedestal - Width-76.3 cm and Depth-76.3 cm.</p>		
28	Side tables: 2x2 feet with 12mm glass top		
29	Patient stool: Revolving stool made of steel with adjustable height.		
30	Examination bed: Standard doctor examination bed of reputed brand		
31	<p>Executive Sofa set: The length shall be 1750 mm, Height shall be 760 mm Width shall be 870 mm Seating area length shall be 1340 mm. Arm height shall be 480 mm arm width shall be 200 mm and Length between legs shall be 1580 mm The thread used shall be poly proplin and type of thread shall be of nylon , polyester. The pitch of thread shall be 6 .The thickness shall be 0.9 mm PVC . The frame material shall have thickness of the plywood used shall be 12 mm and IS 303 Commercial plywood shall be used . The seat foam shall be 69 , 22 and 10 mm thick and type of foam shall be virgin with density of 26d . The back foam shall be 45 mm thick and type of foam shall be of vergin with density of 26-32 d. The Armrest foam shall be 45 mm thick and type of foam shall be of vergin with density of 26 d. The belt used shall be of width 68-48 mm with total length used shall be 68 mm - 4500 mm and 48 mm -3500 mm. The leg material shall contain Woodscrew provided on frame in addition to M-8 / T-Nut also material of leg shall be plastic. Bush for Leg bottom shall be PVC Bush.</p>		
32	<p>Locker: Overall size of 6 - Door PLU + Lkr (Base) shall be 380mm(W)x450mm(D)x1830mm(H). Stackability shall have add - on units that can be stacked width wise to form bank of lockers having common side panel. Locking shall have 10 Lever cam lock with lock lever plus option of hasp arrangement . Material shall be CRCA 0.6 mm thickness . Construction shall be Rigid Knockdown construction , shelf shall be uniformly distributed load capacity per each shelf level is 35 Kg</p>		

	maximum . The overall design of the product shall be knock down. It shall be supplied in packed condition & should be assembled at site. Finish shall be epoxy polyester powder coated to the thickness of 50 microns . Handle/Label holder shall be Aesthetically appealing Snap fit ABS plastic handle . Ventilation shall be attractive punched pattern for ventilation .		
33	Reception desk/tables: 16x4 feet. Cupboards and shelves underneath with 12mm transparent glass top. Provision for closing on both ends.		
34	Metal Bookshelf: Metal Shelving Racks. Mild steel Book Case and Mild steel Filing Cabinets shall be provided with stove enameled paint of finish-Light bronze Green shade or Dove grey shade IS 5:2007 (a) Large Steel Shelving Cabinet, with min. 82.90 Kg weight, shall have four compartments in all		
	(b) Large Steel Shelving Cabinet, with min. 86.00 Kg weight, shall have five compartments in all		
	(c) Small Steel Shelving Cabinet, with min.49.85 Kg weight, shall have four compartments in all		
	(d) Small Steel Shelving Cabinet, with min. 51.61 Kg weight, shall have five compartments in all.		

Signature with date & seal of the agency :

Name of the applicant :

Designation :

Q

Chapter-IV: Financial BID (to be utilized by the bidders for quoting their prices)

Annexure-II

Financial bid: To be filled by the firm, item wise along with specification and to submit to Central University Jammu along in separate sealed envelope.

Sl. No.	Specification	Basic Cost*	Add: All Tax(es)** Charges	Total Cost
1	Student dual desk: size 4'x 18'x 30' frame made of 1'x2'x16' guage rectangular pipe and 1'x1' square pipe of 16 guage with shelf and side covered with 17 mm pre-laminated board top of 25 mm thick MDF pre-laminated board covered with PVC edge bending tape fixed with hot melt glue with two chair without arm fixed with frame of 3/4'x 16 guage pipe with cushion seat and back bend to shape with fine painted as per sample. Dimensions variation: + 10% approx			
2	Lecture podia: Made of 24 mm prelam particle board of standard height 4 feet and width 2 feet with 3 compartments to place the books, answer sheet, etc with in-built wire management.			
3	White & green board: Providing & fixing 12x4 feet white/green board of 4 inch (w) & 1 inch thick wooden board with aluminium frame with stand for duster, chalk & pen. High strength and durability.			
4	Notice board: Providing & fixing 4x4 feet soft board with maroon felt cloth with transparent glass, cover and lock facility made of aluminium frame. High strength and durability.			
5	Office table: Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle & premium locks			
6	Office chairs: Providing & fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with coloured excellent quality fabric upholstered seat & back. Approx seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approximate size is 2 ft (Height) x 1.5 ft (width). Ergonomically designed for back support, high density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair should			



	have fire retardant and abrasion resistance quality.			
7	Computer table: Providing & fixing computer table of approx size 4 ft x 2 ft x 2.5 ft, table top made of 24 mm thick prelam particle board with 2 mm thick PVC edge banding of matching shade, table top rest on 25 mm thick prelam legs which are connected together with 18 mm thick prelam modesty panel, one wire manger on right hand side. Need to provide adequate space to place CPU, Keyboard with ample overhead shelves around monitor to place books, files, etc.			
8	Visitor chairs: Providing & fixing chair in medium back. With PCM mechanism, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. The fabric used in chair should be fire retardant and have abrasion resistance quality.			
9	Steel Almirah: Almirah shall have an overall size of 916mm(W)x486mm(D)x1980mm(H) with welded construction. It shall have the shelf thickness of 1.0 mm, Back thickness of 1.0mm, Door thickness of 1.0 mm (high yield strength) and all other components shall have a thickness of 1.0 mm. These components shall be made of CRCA 'D' grade high yield strength as per IS:513. The Almirah should have good handle and two way locking mechanism with Shooting Bolts. It should have a height wise adjustable shelf mounting which shall have a Uniformly Distributed Load Capacity of max 40 Kg. It shall have 4 no.s full shelves. A4 size box file(85 W x 285 D x 345 H mm) can be stored vertically on three shelves and the clear space above fourth shelf shall have 240mm.. The finishing shall include Epoxy powder coated to the thickness of 50 microns (+/- 10). Plenty of shelving options shall be available. There shall be 5 loading levels in Almirah			
10	Single student hostel bed: 6x3 feet base made of 16 gauge iron sheet & 1 inch horizontal pipe and two inch vertical pipe supported at 4 places. Front covered with laminated ply board and back having 2 feet height for resting and base covered with 18 mm ply board.			
11	Student Study table: Approx 3 ft x 2 ft table top made of 25 mm prelam particle board, one side drawer and filling drawer with provision to insert the chair inside the table.			
12	Student Study chairs: Providing and fixing chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered			

	seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. A fabric used in chair is fire retardant and have abrasion resistance quality.			
13	Magazine stand: 3x6 feet height with placing 15 magazines in front side, place to store magazine below flap at back. Side wall made of 24 mm laminate ply board/MDF and all compartment of 18 gauge iron sheet.			
14	News paper stand: Top made of 18 mm laminated ply board / MDF and base of 1 inch square pipe of 18 gauge iron sheet and place to keep the books in between.			
15	Dining table: 4x2 feet top made of stainless steel sheet & legs of 2 inch square/round steel pipe of 16 gauge sheets			
16	Dining chairs: Wooden seat, MS back and frame base of 4 legs. Stackable construction.			
17	Menu board: White Board of 2 x 4 feet dimensions			
18	Office table (small): Providing and fixing office table of approximate size 4ft x 2ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle and premium locks.			
19	Visitor chairs: Providing & fixing chair in medium back, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabric used in chair is fire retardant and have abrasion resistance quality.			
20	Reading tables: 4x4x2 (BxLxH) feet, 24 mm pre laminated ply board and centre partition for each student and legs made of 16 gauge iron sheet.			
21	Property counter: 6x3x2 (HxBxL) feet with 1½ sq. feet pigeon holes for placing the belongings			
22	Book stack / rack: Overall Dimensions of Double Sided Steel Book Rack Base Unit shall be 900mm(W)x600mm(D)x1850mm(H). Rigid Knockdown Construction , Material used shall be CRCA 0.8 mm thick . The Stack ability shall be add-on units can be stacked width wise to form a bank of racks having common side panel . Number			

	of adjustable shelf shall be five with 12 loading levels . Uniformly distributed load capacity per each shelf is 80 kg maximum. The overall design of the product shall be knock down. It shall be supplied in packed condition & should be assembled at site. Shelf back stiffener at the rear end of the shelves shall be provided . These are to support books on the rear side . Label holder & range indicator on each main unit for inserting labels .			
23	Computer Chairs: Providing chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx Seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with Load: 57 kg for 100000 cycles. A fabric used in chair should be fire retardant and have Abrasion Resistance quality.			
24	Centre table: 2x4 feet with 12 mm glass top			
25	Sofa set: 3+2+2 with leather look Rexine			
26	Executive Visitor Chair: The seat and back shall be made up of 1.2 ±0.1cm. thick hot-pressed plywood and upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam shall be designed with contoured lumbar support for extra comfort. The seat shall be extra thick foam on front edge to give comfort to popliteal area. The dimensions of back shall be 47.5 cm(W) x 58.0 cm(H) and of seat shall be 47.0 cm (W) x 48.0 cm (D). The HR polyurethane foam shall be moulded with density= 45±2 kg/m ³ and hardness load 16 ± 2 kgf as. per IS:7888 for 25% compression. The tubular frame shall be cantilever type & made of dia 2.54±0.03cm. x 0.2 ±0.016cm.thk. M.S. E.R.W. tube and black powder coated (DFT 40-60 microns). The one-piece armrests shall be injection moulded from black Co.polymer Polypropylene. The overall design of the product shall be knock down. Overall Dimensions of Chair shall be Seat Height - 46.5cm, Height - 89.5cm, Width & Depth of Chair as measured from pedestal - Width- 61.4 cm and Depth-64.5 cm.			
27	High Back Chair: The seat and back shall be made up of 1.2 ±0.1cm. thick hot-pressed plywood and upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam shall be designed with contoured lumbar support for extra comfort. The seat shall be extra thick foam on front edge to give comfort to popliteal area. The dimensions of back shall be 47.5 cm(W) x 69.5 cm(H) and of seat shall be 47.0 cm (W) x 48.0 cm (D). The HR polyurethane foam shall be moulded with density= 45±2 kg/m ³ and hardness load 16 ± 2 kgf as. per IS:7888 for 25% compression. The one-			

	<p>piece armrests shall be injection moulded from black Co polymer Polypropylene. The mechanism shall be designed with 360° revolving type, Upright-position locking, Tilt tension adjustment, Seat/back tilting ratio of 1:3. The pneumatic height adjustment shall has an adjustment stroke of 12.0 ±0.3cm. The bellow shall be 3 piece telescopic type and injection moulded in black Polypropylene. The pedestal shall be injection moulded in black 33% glassfilled Nylon-66 and fitted with 5 nos. twin wheel castors. The pedestal shall be 66.3 ±0.5cm. pitch-center dia. (76.3 ±1.0cm with castors). The twin wheel castors shall be injection moulded in Black Nylon. The overall design of the product shall be knock down. Overall Dimensions of Chair shall be Seat Height - min 42.5 to max 54.5cm, Height - min97.0 to max 109.0cm, Width & Depth of Chair as measured from pedestal - Width-76.3 cm and Depth-76.3 cm.</p>			
28	Side tables: 2x2 feet with 12mm glass top			
29	Patient stool: Revolving stool made of steel with adjustable height.			
30	Examination bed: Standard doctor examination bed of reputed brand			
31	<p>Executive Sofa set: The length shall be 1750 mm, Height shall be 760 mm Width shall be 870 mm Seating area length shall be 1340 mm. Arm height shall be 480 mm arm width shall be 200 mm and Length between legs shall be 1580 mm The thread used shall be poly proplin and type of thread shall be of nylon , polyester. The pitch of thread shall be 6 .The thickness shall be 0.9 mm PVC . The frame material shall have thickness of the plywood used shall be 12 mm and IS 303 Commercial plywood shall be used . The seat foam shall be 69 , 22 and 10 mm thick and type of foam shall be virgin with density of 26d . The back foam shall be 45 mm thick and type of foam shall be of vergin with density of 26-32 d. The Armrest foam shall be 45 mm thick and type of foam shall be of vergin with density of 26 d. The belt used shall be of width 68-48 mm with total length used shall be 68 mm - 4500 mm and 48 mm -3500 mm. The leg material shall contain Woodscrew provided on frame in addition to M-8 / T-Nut also material of leg shall be plastic. Bush for Leg bottom shall be PVC Bush.</p>			
32	<p>Locker: Overall size of 6 - Door PLU + Lkr (Base) shall be 380mm(W)x450mm(D)x1830mm(H). Stackability shall have add - on units that can be stacked width wise to form bank of lockers having common side panel. Locking shall have 10 Lever cam lock with lock lever plus option of hasp arrangement . Material shall be CRCA 0.6 mm thickness . Construction shall be Rigid Knockdown construction , shelf shall be uniformly distributed load capacity per each shelf level is 35 Kg</p>			

	maximum . The overall design of the product shall be knock down. It shall be supplied in packed condition & should be assembled at site. Finish shall be epoxy polyester powder coated to the thickness of 50 microns . Handle/Label holder shall be Aesthetically appealing Snap fit ABS plastic handle . Ventilation shall be attractive punched pattern for ventilation .			
33	Reception desk/tables: 16x4 feet. Cupboards and shelves underneath with 12mm transparent glass top. Provision for closing on both ends.			
34	Metal Bookshelf: Metal Shelving Racks. Mild steel Book Case and Mild steel Filing Cabinets shall be provided with stove enameled paint of finish-Light bronze Green shade or Dove grey shade IS 5:2007 (a) Large Steel Shelving Cabinet, with min. 82.90 Kg weight, shall have four compartments in all			
	(b) Large Steel Shelving Cabinet, with min. 86.00 Kg weight, shall have five compartments in all			
	(c) Small Steel Shelving Cabinet, with min.49.85 Kg weight, shall have four compartments in all			
	(d) Small Steel Shelving Cabinet, with min. 51.61 Kg weight, shall have five compartments in all.			

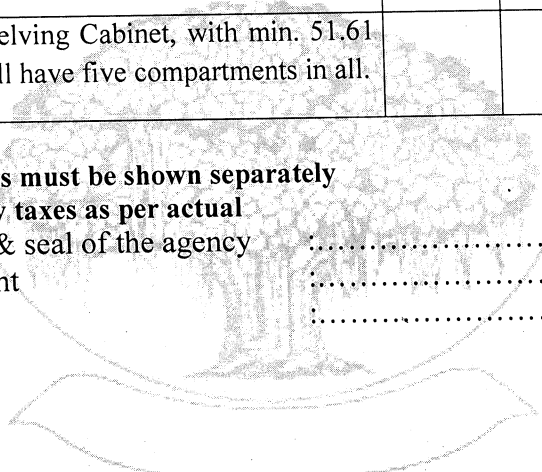
* Basic Cost and taxes must be shown separately

** University will pay taxes as per actual

Signature with date & seal of the agency

Name of the applicant

Designation



✍