



Central University of Jammu
Rahya-Suchani (Bagla), Distt. Samba, Jammu, J&K-181 143
www.cujammu.ac.in , Ph: 01923-249658

Tender No.: 05(2018-19)

**e-Tender Notice for Supply & Installation of
Equipment for establishment of Biometrics Centre.**

(Two Bid System)

Release date : 21.12.2018; 1400Hrs.

Last date : 11.01.2019; 1400Hrs.

Sub: e-Tender Notice for Supply & Installation of Equipment for establishment of Biometrics Centre

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INSTRUCTIONS TO BIDDERS

1. **Preface:** Central University of Jammu (CUJ) intends to purchase **Equipment for establishment of Biometrics Centre** from Original Equipment Manufacturers (OEM) / authorized resellers/dealers, to be installed at University Campus Rahya-Suchani (Bagla),
2. **Call for Tender:** Bids are invited through e-tendering mode from eligible OEM/authorized resellers/dealers for **Supply and installation of Equipment for establishment of Biometrics Centre in CUJ for ACADEMIC, EDUCATION and RESEARCH** purpose. Bids shall be submitted through online mode only at <https://cujammu.euniwizard.com>
3. **Availability of tender form:** The Bidder shall download the Tender Enquiry Document from the websites; www.cujammu.ac.in and <https://cujammu.euniwizard.com> and shall not tamper/modify it including downloaded Price Bid template in any manner. In case, the same is found to be tempered/modified in any manner, Tender/Bid will be summarily rejected and EMD would be forfeited.
4. **Submission of tender:** Bids shall be submitted through online mode only at <https://cujammu.euniwizard.com>. Bidding process is online but Technical Bid must be submitted (both online & offline). Hard copy of Technical Bid in sealed cover (with respective marking superscripted in bold) should also be sent by post to “the Registrar, Central University of Jammu, Rahya-Suchani (Bagla), District Samba – 181143 (J&K)” prior to bid opening date/time and the same must be uploaded online at <https://cujammu.euniwizard.com>
5. **Bid security / EMD:** EMD of Rs 10,000/- must be submitted through Netbanking/ Debit/Credit card/ RTGS/NEFT challans @ <https://cujammu.euniwizard.com>
6. The bidder(s) are advised that they should regularly check the University website (www.cujammu.ac.in), and <https://cujammu.euniwizard.com> as any change in terms and conditions, specification, date etc shall be notified on the University website and <https://cujammu.euniwizard.com> only.
7. Intending bidders are advised to visit <https://cujammu.euniwizard.com> & www.cujammu.ac.in regularly till closing date of submission of bid, for any corrigendum.
8. **Experience:** The bidder should be original equipments manufacturer / authorized reseller/dealer of repute and should have minimum three years of experience in this field. Self attested copy of the same should be attached with the bid. In case of an authorized reseller/dealer, scanned copy of Authorization Certificate from the OEM clearly stating that the bidder is an authorized reseller/dealer of OEM must be uploaded.

9. “Financial Bid” must be prepared as per Annexure – III and submitted through online mode only at <https://cujammu.euniwizard.com>.

10. Schedule of e-Tender:

1.	Published Date	21.12.2018;
2.	Bid Document Download / Sale Start Date	21.12.2018; 1400 Hrs.
3.	Bid Submission Start Date	21.12.2018; 1400 Hrs.
4.	Bid Document Download End Date	11.01.2019; 1400Hrs.
5.	Bid Submission End Date	11.01.2019; 1400Hrs.
6.	Bid Opening Date(Technical)	11.01.2019; 1500Hrs.
7.	Tender process fee (online mode)	Rs.1000 + GST
8.	EMD (online mode)	Rs.10000

TERMS AND CONDITIONS:

- Validity of quotation:** All entries in the tender form should be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by authorized signatory. The bid shall be valid for 90 (ninety) days from the date of opening.
- Late submission:** Bids received late will not be accepted. The University shall not be responsible for any delay on account of postal / courier services. If the bids are sent by post / courier, it shall be ensured that cover should be intact at the time of reaching destination without any damage or loss.
- Opening of Tenders:** Tenders complete in all respect will only be considered. Tenders will be opened at the University campus as per given schedule. If the Tender opening day happens to be official Holiday then the tenders will be opened on the next working day, in the presence of bidders whosoever may wish to be present.
- Rejection of tender:** The conditional tenders will not be considered. Tender without required documents, incomplete in any form will be outrightly rejected. Tender containing

false / misleading documents / information will be rejected and on such bids any query / intimation will not be entertained. The decision of the University will be final in this regard.

5. **Right of the University:** The University does not pledge itself to accept the lowest or any tender. The University reserves the rights including accepting / rejecting any or all tenders in part or whole without assigning any reason. The bidders may be required to undertake the part supply at the rate quoted by them.
6. **Registration:** The firm should be registered with the competent authority and must enclose self-attested copies including the following documents:
 - (a) Copy of GSTIN & PAN, as applicable.
 - (b) Experience certificate of three years, as applicable.
11. **Prices:** The prices quoted in the bid should be firm and F.O.R. Central University of Jammu, Rahya-Suchani (Bagla), Distt., Samba and complete breakup of all taxes and duties payable by the University should be clearly defined otherwise it will be presumed that the rates quoted are inclusive of all these charges and nothing extra will be paid. All the columns in annexures are to be filled in words and figures. The variation in words and figures, if any, the lowest shall be taken into account.
12. **Security Deposit:**
 - a. Firm/ Bidder/ Supplier is required to submit security deposit @ 10% of order value in the shape of FDR/PBG favouring 'Finance Officer, Central University of Jammu within 15 days from date of acceptance of purchase order. Failure to submit security deposit within stipulated time will lead to forfeiture of EMD.
 - b. On faithful execution of purchase order/contract in all respects including warranty period, security deposit of the contractor/supplier shall be released.
13. **Period of supply:** The firm selected will be required to supply the equipment within a period of four weeks.
14. **Payment terms:** 100 % payment will be released after supply and satisfactory installation of equipment duly accepted by the University and on submission of performance guarantee @ 10% of ordered value within stipulated time. Tax deduction at source as per rules.
15. **Acceptance of terms and conditions:** The bidder shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and submit the same along with the technical bid. Annexure shall also have to be signed and stamped by the bidder or its authorized signatory.
16. **Termination of contract:** If supply / installation of equipment is not found satisfactory or as per specifications, the order will be cancelled by the University at any stage.
17. **Quantity:** The University reserves the right to decrease or increase the quantity at the time of placing the purchase order; the firm will undertake the same at the quoted rates.

18. **Warranty:** Onsite warranty for all Hardware delivered and installed for minimum one year and extended as per OEM Guarantee/ Warrantee period. The equipment must be warranted against all manufacturing / installation defects for at least a period of 12 months (Please indicate Guarantee/ Warrantee period offered on the product in your quote) from the date of successful installation and acceptance. In case, a part thereof or the whole equipment is found defective the same will have to be rectified/replaced on free of charge basis without lapse of time. In case the equipments are not repaired/replaced within the “Service” Time quoted the security deposit shall be forfeited without assigning any reason.
19. In case the successful bidder declines the offer of contract / purchase order, for whatsoever reason(s), his EMD will be forfeited.
20. **Penalty clause:** The supply and installation of equipment has to be completed within stipulated time period. In case of delay and if the University is not satisfied with the stated reason, the University reserves the right to impose the penalty equivalent to 0.5% per week of the value of undelivered goods or unperformed services limited to a maximum of 10% value of the order / left over items cost. Once the maximum is reached, the University may consider termination of the contract / order without any notice and further action may be initiated.

OTHER MATTERS / STANDARD FORMS:

21. **Site Preparation:** The supplier shall inform CENTRAL UNIVERSITY OF JAMMU about the site preparation along with technical bid, if any, needed for the installation, must provide complete details regarding space and all infrastructural requirements needed for the equipment, which CENTRAL UNIVERSITY OF JAMMU will arrange before the arrival of equipment to ensure its early installation and smooth operation thereafter. The supplier may offer his advice and render assistance to CENTRAL UNIVERSITY OF JAMMU in the preparation of the site and other pre- installation requirements.
22. **Arbitration:**
If it any time, any question dispute or difference what so-ever shall arise between the purchaser/University and the contractor/supplier, upon or in relation to or in connection with purchase order/contract, either party may forthwith give to the other notice in writing of the existence of such question dispute or difference and the same shall be referred to sole arbitration of a nominee of the purchaser/University, who shall give a reasoned/speaking awards. The award of the sole arbitrator shall be final and binding on the parties under the provisions of the Indian Arbitration Act-1996(Amended up to date) and of the rules, there under. Any statutory amendment, modification or re-enactment thereof for the time being in force, shall be deemed to apply and be incorporated in the contract/purchase order. The sole Arbitrator shall be any officer of the University whose name is approved by the Vice Chancellor.
23. **Civil Suit Jurisdiction:** All legal proceedings in connection with this Supply/Purchase order/Contract shall be subject to the territorial jurisdiction of the local Civil Courts, as per Indian Laws, at Jammu only.

Place: Bagla, Distt. Samba (J&K)
Date: 21.12.2018

Deputy Registrar
(Goods & Services wing)
Central University of Jammu

Encl: Bid: Annexure-I (.....1 page)
Annexure-II (..... 2 pages)
Annexure-III (..... 1 page)

TECHNICAL BID*(To be filled by the firm and submitted to the CUJ in Technical Bid)*

Sl. No.	Particulars of the Company/Firm	Details (if yes, furnish certificate No.)	Appendix No. (attached in bid)
1	Name of the OEM/ /Reseller/ Auth. Dealer:	M/s.	
2	Status of the Firm / Agency: (Proprietorship / Partnership / Joint Stock Co. etc)		
3	Name of the Proprietor / Partner / Director		
4	Address:	--	--
	a) Head Office		
	b) Office at Jammu:		
5	Phone, Mobile No., E-mail & website		
6	Documentary proof of:	--	--
	a) Valid Registration with competent authority, certificate No.	Yes / No	
	b) GST & PAN No.	Yes / No	
	c) Latest Income Tax Return certificate	Yes / No	
	d) Number of Years Experience	Yes / No	
7	Earnest Money deposit details:	--	--
	a) Amount	Rs. 10,000/-	
8	Any other Information		

1. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
2. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
3. Declaration: I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, I / we will be blacklisted and will not have any dealing with the University in future.
4. The firm is not blacklisted by any Department / Organization of the Government of India/ Government of J&K and no criminal case is pending against the firm/ agency, if found at later date, my tender can be rejected, even after awarded.

Signature with date & Seal of the agency:

Name of the applicant:

Designation:

TECHNICAL BID*(To be filled by the firm and to be submitted to CUJ in Technical Bid)***DETAILS OF EQUIPMENT FOR BIOMETRICS CENTRE**

S. No.	Equipment	Qty. (Units)	Specification/Description	Make/ Model
1.	Live Fingerprint Scanner	02	Optical/ Ultrasonic	
2.	Hand Geometry capturing Device	02	<p>Schlage Biometric Hand Punch HP3000 (RS232 Serial Connection) Hand Geometry Reader</p> <ul style="list-style-type: none"> • Serial Connection 50 Foot • RS232 cable included • Eliminates Time Fraud • Simple to Set-up and Use • Bell Ringing • Access Control 	
3.	BMT-20 - STQC Certified Dual Iris Scanner	02	<ul style="list-style-type: none"> – Scans 2 eyes at a time in split second – Very easy to use with mirrors and LED indicators – Exceed industry standards for image quality as specified in ISO/IEC 19794-6 – Dedicated, on board image processor supports very high speed, simultaneous capture 	
4.	Biometric Access Control Fingerprint + Card	01	2200 User's capacity	
5.	Biometric Software and Simulator/ Tools		Software and simulators for Fingerprint, Face, Iris and Hand Geometry	

1. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

2. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

3. Declaration: I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, I / we will be blacklisted and will not have any dealing with the University in future.

4. The firm is not black listed by any Department / Organizations of the Government of India / Government of J&K and no criminal case is pending against the firm / agency, if found at later date, my tender can be rejected, even after awarded.

Signature with date & Seal of the agency:

Name of the applicant:

Designation:

FINANCIAL BID

(To be filled by the firm and submitted to CUJ in a separate envelope containing Financial Bid)

Supply & Installation of Equipment for establishment of Biometrics Centre

Name of the Firm: _____

We agree on all the terms and conditions given in the tender and quote the price as follows:

S.No.	Particulars	Rate/ Unit	Total
1.	Cost of item (F.O.R. Central University of Jammu)		
	Live Fingerprint Scanner - 02Nos.		
	Hand Geometry capturing device – 02 Nos.		
	BMT-20 - STQC Certified Dual Iris Scanner – 02Nos.		
	Biometric Access Control - 01 No. Fingerprint + Card		
	Biometric Software and Simulator/ Tools		
2.	(.....% of GST/ TAXES)		
3.	Total (1+2)		
Total cost (Tax inclusive)			
<i>(Note: Taxes & other levies, if any, should be clearly specified in the bid).</i>			
<p>** Central University of Jammu is eligible for payment of GST @ 5% in terms of Govt. Notification No. Notification No. 47/2017-Integrated Tax (Rate), dt. 14th November, 2017 and Notification No. 10/2018- Integrated Tax (Rate), the 25th January, 2018 for which necessary certificates will be provided by the University.</p> <p>Further, University will also provide Certificate under SRO 129 of 2012, if applicable, for exemption of entry tax on scientific instruments.</p>			

Place:

Authorized Signatory

Date:

Designation:

Seal:

Instruction to Bidders for e-Tender:

The Special Instructions (for e-Tender) supplement “General Instructions to Bidders”, as given in the Tender Document. Submission of online Bids is mandatory for this Tender.

For conducting electronic tendering, MOEFCC is using the portal <https://cujammu.euniwizard.com> of M/s ITI Ltd, a Government of India Undertaking.

1.0 Tender Bidding Methodology:

The offer should be submitted through e-tendering mode in the website <https://cujammu.euniwizard.com> containing two e-bid viz. Technical and Financial Bid. The Bids will be uploaded along with all signed and scanned documents those are required for particular tender.

2.0 Digital Certificates:

It is mandatory for all the bidders to have class-III Digital Signature Certificate – Signing + Encryption (in the name of person who will sign the Bid) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA’s from the link www.cca.gov.in) to participate in e-tendering.

3.0 Registration:

To participate in the e-tendering submission, it is mandatory for applicants to get registered their firm/company in e-tendering portal of ITI. <https://cujammu.euniwizard.com> to have user ID & password from M/s ITI Ltd., The Annual registration charges for vendors/suppliers are Rs.2000/+18%GST-per annum (Pay Online). The procedure for the registration is as under:

Go to the website <https://cujammu.euniwizard.com> In the home page, click on “Registration”

2) In the Vendor Registration form, vendor has to fill up the all mandatory applicant details. After submission of registration form, you will get the verification link on your registered mail id, after verification you log in your account with your user id and password and complete the all activity related to registration etc. Document uploading, paid registration fee, after completion of registration payment, you need to send your acknowledgement copy on our held desk mail id ewizardhelpdesk@gmail.com for activation of your account.

SEARCHING FOR online Tender DOCUMENTS

There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

Once the bidders had selected the tenders in which they are interested, bidder can pay the processing fee **Rs. 1180.00 (NON REFUNDABLE)** by Net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fees, tenders will be moved to the respective “Register” Tab. This would enable the e-tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

Please feel free to contact ITI Helpdesk (as given below) for any query related to e-tendering.

1. Helpdesk landline No: 011-49606060
2. Mr. Varun Tomer +919205898229
3. Mr. Birendra Kumar +919205898228