

End Semester Examination, 2016
Department of Public Policy and Public Administration
Central University of Jammu

SET-I

Course No: PGPPA2C002T
Maximum Marks: 100 Marks

Title: Human Resource Administration
Maximum Time: 3 hours

This question paper consists of three sections. A, B and C

Section A

Choose the correct answer. Each question carries 1.5 marks. 10 x 1.5=15 Marks

1. The system of recruitment through competitive examination first came into vogue in the
 - a. 2nd Century BC
 - b. 20th Century BC
 - c. 5th Century BC
 - d. 15th Century BC
2. In India, the merit system of selection was introduced in the year
 - a. 1888
 - b. 1857
 - c. 1853
 - d. 1855
3. Which of the following is not correct about the classification in relation to the countries mentioned below?
 - a. Position Classification - USA
 - b. Rank Classification - India
 - c. Position Classification - UK
 - d. Rank Classification - France
4. This system of recruitment results in infusion of new blood into the services
 - a. Direct Recruitment
 - b. Recruitment from Within
 - c. Passive Recruitment
 - d. Ordinary Recruitment
5. Which of the following statement is not correct about training of personnel?
 - a. It is an investment in human resource development
 - b. It is a tool of improving efficiency of personnel
 - c. It is to maintain the morale of personnel
 - d. Training can be formal only
6. The essence of promotion is-
 - a. Change of title
 - b. Change in Salary
 - c. Change in Assignment
 - d. Change of duties and responsibilities
7. Which of the following form of disciplinary action are enumerated in the Indian Civil Services Rule?
 - a. Withholding of increments
 - b. Reduction to lower post of time scale
 - c. Removal from services
 - d. All the above
8. Who is the chairman of the 7th Pay Commission of India?
 - a. Justice B.N. Srikrishna
 - b. Justice A.K. Mathur
 - c. Justice Katju
 - d. None of the above
9. The principle of anonymity flows directly from the doctrine of
 - a. Legal responsibility
 - b. Collective responsibility
 - c. Ministerial responsibility
 - d. Professional responsibility

10. The concept of 'civil service neutrality' is a tradition developed in:
- a. Britain
 - b. India
 - c. USA
 - d. China

Section B - Answer any five questions
Each question in this Section carries eight marks.

05x08=40 Marks

1. a) What do you understand by the term 'Meritocracy'?
Or
b) Write short note on public Institution Theory.
2. a) Briefly mention about the important steps in the process of recruitment.
or
b) Explain the advantages of the Position Classification.
3. a) What are the main objectives of Performance Evaluation?
or
b) Discuss in brief the Indian system of Promotion.
4. a) What are the matters covered under the conduct rules in civil services in India?
or
b) Write short note on the Pay Commission of India.
5. a) What do you understand by downsizing?
or
b) Write short note 'neutrality' in civil services.

Section C
Attempt any three questions. Each question carries 15marks.

03x15=45 Marks

1. Define 'Public Services' and explain the role of public services in modern state?
2. Explain the composition and functions of the Union Public Service Commission (UPSC).
3. What is training? Explain the objectives, types and methods of training.
4. Examine the various principles of pay determination.
5. Explain the concept of out- sourcing and its merits and demerits in Indian context.

